

## APPEAL FOR REVALUATION, RETOTALLING & TRANSPARENCY

Candidates of all courses can apply for revaluation, retotalling and transparency for theory papers only (Except 100% CIA Papers) on or before 11.01.2019 for Odd Semester Examinations held in November 2018.

### Fees:

S.No	Item	Amount
1	Retotalling for all courses	Rs.200/- per paper
2	Transparency for all courses	Rs.300/- per paper
3	Revaluation	
	a) UG / B.E	Rs.450/- per paper
	b) PG / M.E / PG Diploma	Rs. 550/- per paper
	c) MBA / MCA	Rs. 600/- per paper
	d) B.Ed / M.Ed	Rs. 500/- per paper

**Mode of Payment: By Indian Bank Challan (Available at ADU Finance Office)**

### **General Instructions:**

1. The candidate should fill in the prescribed application form available here. (**Download Application Form**)
2. A separate application and a separate Challan are required for each category (Revaluation, Retotalling and Transparency) and paper description to be filled in challan form.
3. A copy of the mark sheet should be enclosed which can be downloaded from the University website.
4. Incomplete/ defective application will be rejected and the fees paid will not be refunded.
5. There is no provision for revaluation of Practical Examination papers and 100% CIA theory Papers.
6. Candidates can also apply for revaluation of Supplementary and Arrear papers.
7. The filled in application forms with the student copy of challan, along with the receipt and a copy of the downloaded mark sheet should be submitted to the Controller of Examinations on or before **11.01.2019**.