

TENDER FORM

For and on behalf of the Registrar, **Avinashilingam Institute for Home Science and Higher Education for Women** (Deemed to be University), Coimbatore, sealed tenders from the reputed manufacturers or authorized dealers and having direct service centres in Coimbatore are invited.

1. GENERAL TERMS AND CONDITIONS

1(a). The tender not in conformity with the terms and conditions herein stated or which is incomplete will be rejected.

1(b). The right for accepting or rejecting any or all the tenders without assigning any reason thereafter is reserved with the tender inviting authority.

1 (c). Delivery: The equipment should be supplied, installed and commissioned by the tender within the specified time stipulated and the validity of the offer holds good till such time. The equipment should be custom – cleared by the supplier and delivered to the Institution by the supplier.

1(d). Warranty: The warranty should be three years comprehensive (including spares replacement), should be onsite provided by the payroll employee and the warranty period for components.

1. Item to be purchased	Ultrasonic Homogenizer (Probe type)
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2. PREPARATION AND SUBMISSION OF TENDER

- a. The technical bid and financial bid should be prepared separately and enclosed in separate covers. It should contain all technical details like specification, make etc., as considered relevant by the tenderer, about the systems and the hardware.
- b. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both the sealed covers are to be put in a bigger cover which should be sealed and duly super scribed.
- c. It should also contain all the supporting documents of the tender, all the technical details, qualifying criteria and specifications as mentioned in part I, II, III and IV. Prices quoted other than the prescribed form of the financial bid will be rejected and will not be considered for evaluation.
- d. The breakup of the cost- and tax rates should be quoted separately. No extra cost will be borne for freight, packing, forwarding, installation and commissioning, transit insurance etc., and *Octroi* and delivery to the Institution.

EARNEST MONEY DEPOSIT (EMD)

An earnest money deposit of either 1% of the total cost or 2% of the total cost as security deposit is to be paid in the form of a **CROSSED DEMAND DRAFT** from any of the **NATIONALISED BANKS**, in favour of The Registrar, **Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore – 641 043**. **Failure to furnish the EMD along with the tender will lead to rejection of the tender.**

PAYMENT TERMS:

1. Payment shall be effected only on complete supply installation and free training to staff (if any)
2. The vendor shall be entirely responsible for taxes, duties, license fee and road permits incurred until delivery of the goods.

PART I: QUALIFICATION CRITERIA

1. Conditions:
 - i. The rate and the taxes thereon if any should be furnished separately.
 - ii. The amount should be shown both in figures and in words. Corrections if any should be attested properly. Sealed quotation with corrections not attested will be rejected.
 - iii.
 - a) Sealed quotation without furnishing the required EMD will be rejected
 - b) Sealed quotation claiming exemption from paying the EMD should produce necessary evidence/documents in support of their request.
 - c) EMD in respect of unsuccessful quotation will be refunded after the satisfactory supply of the successful bidder.
 - d) No interest is payable on EMD
 - iv. Sealed quotation should be furnished for the exact specifications as given in this letter. Sealed quotation not in accordance with the specification will be rejected.
 - v. The supply should be effected within 60 days from the date of purchase order.
 - vi. Warranty period should be indicated. Comprehensive warranty of 3 years is essential.
 - vii. After warranty condition for AMC should be indicated.
 - viii. A better specification or model can be considered.
2. The successful bidder should remit a Performance security of 5% of the total bill of cost either in the form of Demand Draft or Bank Guarantee should be valid up to the end of the warranty period.
3. If the successful quotation fails to supply the item within the stipulated time, the EMD will be forfeited apart from initiating further action for consequential loss if any to the Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore.
4. Vendors may be present or send their representative on the date of opening of the sealed quotations.
5. Sealed quotation shall be furnished in the prescribed format enclosed in the tender document duly signed by the tenderer accepting the condition and the tender format shall be sent. Sealed Tenders not furnished in the prescribed format will be rejected.

PART II: TECHNICAL SPECIFICATIONS FOR EQUIPMENT

S.No.	Name of the Equipment	Specifications
1.	Ultrasonic Homogenizer Probe type	250µl to 1 liter,500 watts, 20 kHz, automatic tuning, energy (joules) monitor, energy controller, digital wattmeter, temperature controller, microprocessor-based, programmable, LCD screen with user prompts, alphanumeric display, 10 program storage capability, 10 hour process timer, variable amplitude control, full function pulser - ON and OFF cycle independently controllable from 1 to 59 seconds, overload protection circuit, remote actuation connector, footswitch jack, CV 334 sealed converter, 1/2" (13 mm) probe with replaceable tip † † Part No. 630-0220, and quick disconnect converter cable. Indigenous sound proof box (with front glass , wooden on 3 sides) Coupler and 3 mm stepped microtip (0.5 ml - 15 ml)

PART III: INTEGRATION

The bidder should successfully install, **provide necessary training** and integrate with existing software at the site free of cost.

PART IV

S.No.	Items/Equipment	Quantity in Number	Rated in Indian/Foreign currency (a)	Taxed if any Indian/Foreign currency (b)	Total Amount (a+b)
1.	Ultrasonic Homogenizer probe type	1			

Undertaking Letter

Sub: Undertaking of authenticity for the equipment

This has reference to equipment being supplies/quoted to you vide our invoice no/quotation no/order no..... dated

We hereby undertake that all the components/parts/assembly/software used in the equipment under the above shall be original new components/ parts/assembly/software’s from respective original equipment manufacturer (OEM), of the products and that no refurbished/duplicate/second hand components/parts/assembly/software are being used or shall be used.

Should you require, we shall produce certificate from our OEM supplier in support of above undertaking at the time of delivery. It will be our responsibility to produce such letters from our OEM suppliers within a reasonable time. In case we are found not complying with the above at the delivery or during installation, for the equipment already billed, we agree to take back the equipment if already supplied and return the money if any paid to us by you in this regard.

Authorized Signatory