



*Avinashilingam*

Institute for Home Science and Higher Education for Women

*University*

(Estd. u/s 3 of UGC Act 1956)

Coimbatore - 641 043, Tamil Nadu, India

**LETTER CALLING FOR SEALED TENDER**

Sir,

**Sub: Sealed tender – Supply of Internet Bandwidth (2017-18) - Reg**

It is proposed to purchase the items specified below and you are therefore requested to send sealed Tender to the undersigned on or before 20.09.2017 (3.00 PM )

1	Item to be purchased	<b>Supply and Installation of 50Mbps Dedicated Internet Bandwidth (1:1) symmetric bandwidth</b>
	Date of Issue of Tender document	13.09.2017
2	Due date and time for receipt	20.09.2017 (Before 3.00PM)-Wednesday
3	Date and time of opening	20-09-2017 (4.00 PM)
4	Mode of sending	Sealed cover addressed to <b>The Registrar</b> <b>Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore - 43</b> , superscribed as <b>“Supply and Installation of 50Mbps Internet Bandwidth (2017-18)”</b>
4	Tender document fee	<b>₹ 3000/- + GST</b>
		To be furnished in the form of Demand Draft drawn in favour of <b>The Registrar, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore-43</b> , payable at <b>Coimbatore</b> , the tender document can be downloaded from the University website ( <a href="http://www.avinuty.ac.in">www.avinuty.ac.in</a> ).
5	EMD	1 % EMD of the quoted cost to be furnished in the form of DD drawn in favour of <b>“The Registrar, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore -43”</b> .
6	Validity of the Quotation	Valid up to 90 days from the date of opening of the Tender

Tender forms can be downloaded from the University website ([www.avinuty.ac.in](http://www.avinuty.ac.in)) and submitted on or before **20.09.2017 (3.00PM)**. Late submission of Tender will be summarily rejected.

**Registrar**

## CHECKLIST

<b>S.NO</b>	<b><u>Particulars</u></b>	<b>Tick Where Provided</b>
1	Tender Document fee	
2	EMD DD	
3	Form of Tender	
4	Declaration Form – Annexure 1	
5	Bidder Details – Annexure 2	
6	Copy of Company or Firm's Registration Certificate	
7	Names with addresses of previous 3 value customers as per the format enclosed (Sl.No 7)	
8	Technical Specification & Compliance Sheet (Sl.No 13)	
9	Catalogues and or Brochures	
10	ISP Authorization for Category A	
11	Price Bid (Sl.No 14)	
12	Any other document or item required by the Tender Document that is financial. (The Tenderer shall specify such other documents or items it has submitted)	

## TENDER FORM

For and on behalf of the Registrar, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore, sealed tenders are invited from the reputed companies for the supply of Internet Bandwidth.

Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore invites sealed Tenders under two bid systems for **Supply, Installation and Commissioning of Dedicated INTERNET BANDWIDTH ( Wireless Last Mile )** specification mentioned in price bid. The Tender bids duly-filled in all respects enclosing necessary documents may be addressed to the **The Registrar, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore – 641 043** so as reach on or before **3.00 PM, 20.09.2017** tenderer should sign and seal in all pages of the tender otherwise the tender will be summarily rejected.

### 1. GENERAL TERMS AND CONDITIONS

- The tender not in conformity with the terms and conditions herein stated or which is incomplete will be rejected.
- **Delivery Period:** The delivery should be made within 15 days from the date of receipt of purchase order
- **Warranty:** All items supplied by the tenderer shall be guaranteed against any defects and the tenderer should provide time-to-time operational maintenance support for a period of one year (On Site comprehensive Warranty). The said warranty should cover all Hardware products & software. The warranty and service shall be provided directly from the manufacturer.
- **Installation:** The installation should be done at the Main Campus Avinashilingam University for women at no extra cost
- **Response Time:** The response time of the tenderer to attend to any complaint upon receipt of the complaint/information from the user should not be more than 03 hours.
- **Internet Service Providers (ISPs)** must submit their tender document in the given format and any deviations in the prescribed format/omissions of details called for, will automatically lead to disqualification for the offer/tender from this format will automatically disqualify the offer.
- The University reserves the right to cancel the contract under repeated violations of the specified and mutually agreed QoS parameters.

## **2. PREPARATION AND SUBMISSION OF TENDER**

Tender should be submitted in the following two separate sealed covers and both covers enclosed in a wax sealed envelope

- i) Technical Specification & Compliance Sheet (S.No:13)
- ii) Price Bid (S.No:14)
- iii) Both covers should be superscribed accordingly. Tenderers furnishing Technical bid and Price Bid in the same cover will be summarily rejected. Tenders not accompanied by EMD with the Technical Bid will also be rejected.
- iv) Both EMD & Tender document fee must be in a separate cover

## **3. PREPARATION OF TECHNICAL AND PRICE BID**

The **Technical Specification & Compliance Sheet** and **Price bid** should contain complete information, as considered relevant by the tenderer. It should contain all the supporting documents of the tender, all the technical details, qualifying criteria and specifications as mentioned in Annexures. Prices quoted other than the prescribed form of the financial bid will be rejected and will not be considered for evaluation. The breakup of the cost and tax rates should be quoted separately. No extra cost will be borne for freight, packing, forwarding, installation and commissioning, transit insurance etc., and octroi for the delivery at university.

- a) The Tenders should contain all particulars like the name and address of the Tenderer in their letter-head as per the format **Annexure 2**.
- b) The Price details must be quoted in the **Price Bid** only as per format given in (S.No:14) and incomplete details on the above will be treated as non-responsive offer, and the tender is liable for rejection. The rates should be kept firm and valid for 90 days from the date of opening the Tender.
- c) The Rates should be quoted for item as per specification and it should be indicated clearly both in words and figures. The tenderer with full signature should attest in any scoring or overwriting. The rate quoted should not be subject to any price variation clauses. In case there is discrepancy in creating in words and figures, the amount in words will be considered as final.

## **4. EARNEST MONEY DEPOSIT**

a. An earnest money deposit of 1% of the total cost to be paid in the form of a **CROSSED DEMAND DRAFT** from any of the **NATIONALISED BANKS**, in favour of **The Registrar, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore-43**. Failure to furnish the EMD will lead to rejection of the tender.

- b. The Earnest Money Deposit / Security Deposit will be forfeited if:
- I. Tenderer withdraws his tender or backs out after acceptance.
  - II. Tenderer fails to remit the Security Deposit.
  - III. Tenderer violates any of the conditions prescribed in the Tender Document.
  - IV. Tenderer revises any of the terms quoted, during validity period.

#### 5. REFUND OF EARNEST MONEY DEPOSIT

- a. The Earnest Money Deposit of the unsuccessful tenders will be returned, after the acceptance of the successful tender, at the expense of the Tenderer within reasonable time. Earnest Money Deposit will not bear any interest thereon.
- b. Earnest Money Deposit shall be refunded to the unsuccessful tenderer. For this purpose, the tenderer is advised to send along with the original tender itself, an Advance Stamped Receipt for the Earnest Money Deposit amount, so as to avoid any delay in refund. The advance stamped receipt shall be in favour of the “**The Registrar, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore – 641 043**”.

#### 6. FUNCTIONAL REQUIREMENT

- ISP should provide 99% uptime promising
- ISP should provide scalability
- ISP should provide 24x7 Customer Support
- ISP should provide Connectivity up to the end-point at the Main Campus, Avinashilingam University for Women ,Coimbatore
- ISP should provide proper maintenance of Bandwidth connectivity and also the equipment

#### 7. ELIGIBILITY CRITERIA FOR TENDERS

- The bidder must be a **Category- A** ISP license & Basic Service Operator License holder. (Attach copy of license).
- DoT license to set up and operate International gateways.
- The bidder company should be in existence for at least 10 years
- The bidder should have carried out at least 2 similar projects in the last 2 years
- Company should provide major client list
- The firm / agency must have a fully functional Customer Service Center(s) in this region, which is fully operational 24 X 365 days. List of Customer Service Center(s) must be enclosed with technical bid

- The firm / agency have adequate bandwidth at the backend to provide the desired bandwidth in Institute. Supporting document must be enclosed with technical bid
- The tenderer/tenderer's group should have a turnover of above Rs. 10 Crores in each of the last three financial years
- Latest income tax clearance and sales tax clearance should be produced along with bid
- The bid of any tenderer who has not complied with one or more of the conditions of eligibility criteria and / or fail to submit the required documents as required / or mentioned in tender document are liable to be summarily rejected
- the Institute reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to the award of contract without assigning any reason whatsoever.
- Credentials of the tenderer with his experience for supply of Internet Bandwidth in the last 03 years in the following format.

Sl.No	Year	Date of Receipt of order	Name of the Institution	Value of order
1				
2				
3				

## **8. CONTRACT PERIOD**

The contract period for providing the Internet Leased Line Connectivity to Institute would be initially for one year and will be further extended, based on the requirement of the Institute on yearly basis, unless it will stand cancel on expiry of contract or on written notice within 30 days.

The agreed price would be applicable throughout the contract period. No hike in price would be admissible; however, if the prices are reduced on any account, benefit of the same should be passed on to Institute.

**Commencement of Contract:** The Service Provider shall commence the work from the date of receipt of acceptance of work order which shall be accepted by the Service Provider within not more

than 10 days from the receipt of the work order or 15 days from the date of said order whichever is earlier.

## **9. DELIVERY & INSTALLATION**

The delivery should be made within 15 days from the date of receipt of purchase order and the installation should be done at the Main Campus Avinashilingam University for women at no extra cost

## **10 RELEASE OF PURCHASE ORDER**

- a) It is not binding on the part of the University to accept the lowest or any other tender and he/she reserves the right to reject or accept/cancel any tender fully or partly or retender without assigning any reason, what so ever. The Registrar, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore reserves the right to accept/cancel and place the supply orders to the successful tender / tenderer.
- b) The Registrar, Avinashilingam University also reserves the right to relax or waive any of the tender condition and reject the tender if anyone of the conditions enumerated above is violated or any counter condition is given by the tender.

## **11. SAVING CLAUSE**

- a) In case any doubt arises on interpretation or otherwise of any point in this tender document, the Universtiy shall be referred for clarification two days before opening of technical bid. The Universtiy reserves the right not to answer any or all queries without assigning reasons.
- b) At any time after the issue of the tender documents and before the opening of the tender, the Tender Inviting Authority may make any changes, modifications or amendments to the tender documents and shall send intimation of such change to all those who have purchased the original tender documents.

## **12. PAYMENT TERMS**

Annual Recurring (bandwidth) charges shall be payable on Quarterly basis after the submission of monthly connectivity report at the end of the quarter (3 Months), for this the Service Provider will raise the bill atleast two weeks in advance before the end the each quarter.

### 13 . TECHNICAL SPECIFICATIONS

#### Supply, Installation and Commissioning of Dedicated INTERNET BANDWIDTH

- Internet Bandwidth 50 Mbps (1:1) symmetric bandwidth
- Wireless Last mile delivery -free from outages resulting from cable cuts

S.No	Description	Specification given by Bidder	Compliance (Y / N)	Deviations
1	Licnese to operate across PAN INDIA			
2	Have own 4G RF network with umbrella coverage in each of the cities			
3	Services across the entire spectrum of Enterprise data solutions VIZ., Internet Leased Line.MPLS VPN,WIFI and Data Centre Solutions			
4	OWN DATA centres in each of the branches including Coimbatore			
5	Last mile to deliver the 50Mbps will be on 4G RF spectrum			
6	Ratio of BW would be 1:1 on 4G			
7	The distance of last mile from the Node should be less than 1.5KM Air Distance			
8	Clean Bandwidth with equal Upload and Down load Speeds			
9	MRTG graph will be provided on As and when basis.			
10	CNM Portal to monitor BW performance will be share			
11	SLA of 99.5% Uptime will be committed			



14 . PRICE BID

<b>Particulars</b>	<b>Price in INR</b>
<b>Annual Recurring Charges</b>	
<b>50Mbps Dedicated Internet Bandwidth (Wireless Line(1:1) )</b>	
<b>Taxes (as applicable)</b>	
<b>Total</b>	

**Annexure 1: DECLARATION FORM**

Date: \_\_\_\_\_

**To:**

**The Registrar**

**Avinashilingam Institute for Home Science and Higher Education for Women,  
Coimbatore-43,**

Sirs,

The Tenderer \_\_\_\_\_ i.e.  
(full name with complete postal address), declare the following: -

- a) That I/ We have not been debarred from participating in public procurement by anybody, institution or person.
- b) That I/ We have not been involved in and will not be involved in corrupt and fraudulent practices regarding public procurement anywhere.
- c) That I/ We are not insolvent, in receivership, bankrupt or in the process of being wound up and is not the subject of legal proceedings relating to the foregoing.
- d) That I/ We are **not** associated with any other Tenderer participating in this Tender.
- e) That I/We do hereby confirm that all the information given in this tender is accurate, factual and true to the best of our knowledge.

Yours sincerely,

\_\_\_\_\_  
Name of Tenderer

\_\_\_\_\_  
Signature of duly authorised person signing the Tender

\_\_\_\_\_  
Name and Capacity of duly authorised person signing the Tender

\_\_\_\_\_  
Stamp or Seal of Tenderer

## Annexure 2: BIDDER DETAILS

1	Name of the Supplier/ Firm	
2	Address of the Firm	
3	A self-attested copy of authorized Dealership certificate if the bidder itself is not the manufacturing firm	
4	Name of the Authorized Representative	
5	E-mail Address	
6	Phone / Landline	
7	Mobile No	
8	Fax No	
9	Website Address (if any)	
10	Particulars of Bank details	
a.	DD No	
b.	Name of the bank	
c.	Branch	
d.	DD Date	
11	Tenderer's nearest service centre / support centre	
12	Tender Submission Date	

(Signature & seal of the bidder)