



Avinashilingam

Institute for Home Science and Higher Education for Women

University

(Estd. u/s 3 of UGC Act 1956)

Coimbatore - 641 043, Tamil Nadu, India

(Deemed University Under Category 'A' by MHRD)

Re-accredited with 'A' Grade by NAAC

Minutes of the 103rd Meeting of the Board of Management (Extra-ordinary Meeting) held on 26.6.2015 at 2.00 p.m.

Members present:

1. **Dr. (Mrs.) Sheela Ramachandran**
Vice Chancellor - Ex Officio Chairperson
2. **Dr.M.V. Bharatha Lakshmi**
3. **Dr. K. Gunasekaran**
4. **Dr. K.P.S. Unny**
5. **Thiru G. Jagadeesan**
6. **Dr. Saroja Prabhakaran**
7. **Dr. (Mrs.) A. Parvathi**
8. **Dr. (Mrs.) Premavathy Vijayan**
9. **Mrs. S. Radha Devi**
10. **Dr. (Mrs.) G.P. Jeyanthi**
11. **Dr. (Mrs.) P. Subashini**
12. **Dr. (Mrs.) A. Venmathi**
Registrar i/c –Ex Officio Secretary

Dr. S. Subramanyan expressed his inability to attend the meeting.

1. Vice Chancellor's Welcome and Address

The Vice Chancellor welcomed all the Hon'ble members of the BoM and also the new members **Dr. A. Parvathi, Dr. Premavathy Vijayan and Mrs. S. Radhadevi.**

The BoM placed on record the gratitude and appreciation to **Dr. (Mrs.) U. Jerinabi**, Dean, Faculty of Business Administration, **Dr. (Mrs.) B. Neelavathy**, Dean, Faculty of Humanities, **Dr. (Mrs.) P. Ambigadevi**, Professor, Department of Economics and **Dr. K.T. Geetha**, Professor, Department of Economics for their contributions in the BoM during their period of membership.

2. Completion of term of office of present Vice Chancellor and selection of next Vice Chancellor of this University

The Board of Management members resolved to recommend the following two members as a nominee of the BoM in the Search Panel for the selection of next Vice Chancellor of this University:

1. **Dr. E. Balaguruswamy**, former Vice Chancellor, Anna University, Chennai
2. **Dr. R. Ramasamy**, former Vice Chancellor, University of Hyderabad, Hyderabad

3. Station Seniority of Dr.(Mrs.)R. Jeyagowri and Dr.(Mrs.)K.Manimozhi

The members of the BoM discussed in detail regarding the Sub-Committee report of the Station Seniority.

The following discussions emerged:

Dr. (Mrs.) Saroja Prabhakaran referred about the Chancellor's letter dated **19.6.2015** regarding the Station Seniority.

Dr. K.P.S.Unny explained the need for Station Seniority and overall Seniority in the University to decide on various positions of the faculty members.

The Vice Chancellor explained regarding the procedure adopted and the long duration this matter had been going on. She also requested to arrive at a final decision at this meeting which would put an end to the matter.

The Joint Director of Collegiate Education Mr. G. Jagadeesan enquired whether an order was issued for redeployment and informed about the seniority rules in Government institutions. He also said that the redeployment means surplus staff transferred from one institute to another

and within the same University. Migration would mean transfer from one department to another on a voluntary basis.

The Department of Family and Community Science was closed in the year **2007**.

Dr. (Mrs.) K. Manimozhi has appointed in the Department of Family and Community Science and **Dr. (Mrs.) R. Jeyagowri** was appointed in the Department of Resource Management.

It was emerged from the discussion that when a person was appointed in one Department and sent to another Department due to closure of the department, it is considered as redeployment. Hence, Dr. K. Manimozhi was redeployed from the Department of Family and Community Science to Department of Resource Management.

Finally, the BoM honoured the report of the Sub-Committee and resolved that **Dr. K. Manimozhi** has overall seniority and **Dr. R. Jeyagowri** has station seniority in the Department of Resource Management.

The BoM members suggested to depict clearly the purpose for which the overall Seniority/Station Seniority should be considered. The Registrar i-c was directed to list them out clearly.

4. Nomination of new members for Finance Committee

The members were reminded that the re-constitution of the Finance Committee from **23.9.2014** was done based on the notes and recommendations of the BoM members obtained in circulation vide Registrar's notes dated 10.6.2015. Accordingly, it emerged as follows:

- 1) **Dr. K. Gunasekaran** from BoM as Nominee in Finance Committee
- 2) **Thiru N. Sundaravadivelu**, Advocate as Nominee of BoM in Finance Committee other than member of BoM.
- 3) Based on Chairman, Governing Body's letter dated **10.6.2015 Sri R. Somasundaram** was re-nominated as nominee from the Sponsoring Society.

The term of the membership of the Finance Committee was over on **22.9.2014**. The new Finance Committee was constituted only on **12.5.2015**.

Dr. K. Gunasekaran suggested that the term of office of the Finance Committee should be from the date of issue of the appointment letter.

After discussion, the BoM resolved that the term of membership of the Finance Committee may be for a period of 3 years.

Dr. K.P.S. Unny asked why Finance Committee meeting was not conducted for the past one year though it has to be conducted twice a year.

The Vice Chancellor stated that though the Finance Officer assumed Office on **5.6.2014**, he failed to remind the Registrar (i-c) and Vice Chancellor of the expiry of period of the earlier Finance Committee members, neither did the earlier Registrar, viz Dr. (Mrs.) Gowri Ramakrishnan, who retired on 31.10.2014. The present Registrar in-charge, Dr.(Mrs.) A. Venmathi, took over on 1.11.2014, and had also not realized the need for the change. The Registrar in-charge informed the members of the ill health of the Finance Officer.

Dr. K.P.S. Unny said that the ill health of Finance Officer should not stop the activities of the University.

Dr. K. Gunasekaran indicated that there was the need for an efficient and strong Finance Officer immediately.

The Joint Director asked whether there is any rule that the Finance Officer should be deputed from Local Fund Audit

The Vice Chancellor explained that when University status was given in the year 1988, the State Government asked the University to have representatives from State Government in all Statutory Bodies of the University. No special mentioning was there about Finance Officer's appointment.

The Joint Director of Collegiate Education asked whether the University could follow the UGC rules for appointment of the Finance Officer. The Vice Chancellor explained about the UGC's letter No. F.No. 29-3/2005 (JCRC) dated **5.2.2015** regarding the approval of Cadre Recruitment Rules for Non-teaching staff which was sent by the University to the UGC on **9.10.2013**, wherein the UGC had directed that the Cadre Recruitment Rules framed by the Institute **are in order except** certain matters. One of which is as follows:

'The CRRs for the post of Finance Officer is not in consonance with the qualification as prescribed by Government of India. Therefore, Institute may amend the qualification of the Finance Officer as prescribed by Government of India'.

The Vice Chancellor informed the inefficiency of the present Finance Officer and referred the letters given to the Finance Officer, Registrar and Registrar i-c regarding the schedule of conducting the Finance Committee meeting and completion of Auditing of the Accounts. She also expressed that inspite of the letter given to the Finance Officer, Registrar and Registrar i-c no action was initiated for conducting Finance Committee meeting, and the Auditing of 2012-2013 account was completed only in March, 2015 and the AG auditing was not yet started for the same. Neither were the auditing of 2013-2014 and 2014-2015 taken up. The Vice Chancellor explained how inspite of several oral and written directions to the three above, most financial matters were delayed.

The Joint Director expressed that when we get funds from MHRD, AG Audit becomes compulsory.

Dr. K. Gunasekaran insisted for calling of Finance Officer regularly for the BoM meeting to give details on financial matters.

The BoM recommended **to appoint Finance Officer as per UGC rules** as early as possible, since the Finance Officer is the backbone of the University.

5. Submission of Governance System and Management Structure to MHRD

UGC vide its letter *F.6-I(11)/2006 (CPP-I) dated 26th June 2010* had requested the Deemed to be Universities to make necessary changes in the then existing MoA/Rules keeping in view the UGC (Institutions Deemed to be Universities) Regulations 2010 and to send a copy of the registered MoA/Rules after making necessary changes as per the new regulations.

Accordingly, this University submitted revised MoA/Rules to the UGC vide our letter *No.R/759/dated 17.4.2013* to the UGC.

However, as per UGC's letter **No.F.40-5/2007 (CPP-I) dated 10.5.2013** had indicated certain changes to be made in certain clauses as per the UGC's regulations and to submit revised MoA / Rules .

Meanwhile the UGC vide its letter **No.F.9-5/2008(DU) dated 12.12.2013** had indicated that all Deemed to be Universities who do not have recognition u/s 12B of the UGC Act shall take steps to acquire the same before the beginning of the financial year **2015-16**, failing which they would not be provided with grant by the UGC. The UGC had also indicated that if the MoA has not been amended in accordance with the UGC (Deemed to be Universities) Regulations, **2010**

AND APPROVED by the UGC / MHRD before the beginning of **2015-16**, they would not be eligible for further grant from UGC.

Meanwhile, the MHRD had made two amendments to the above Regulations as follows:

- UGC (Institutions Deemed to be Universities) (Amendments) Regulation **2014 dated 1.5.2014.**
- UGC (Institutions Deemed to be Universities) (Amendments) Regulation **2015 dated 1.1.2015.**

Hence, this University carried out all the corrections indicated and amended MoA/Rules as per amendments **2014 & 2015** & had despatched the revised MoA/Rules of this University to the UGC vide this University letter *No.R/UGC/162 dated 6.5.2015.*

UGC in its letter No. F. 40-1/2014(CPP-I/DU) dated **28.5.2015**, observed some corrections in MoA submitted by the University in the Governance System, Admission and fee structure, Constitution and Powers of BoM. Since this University is a public funded Deemed to be University the Governance System and Management Structure should be in accordance with the decision of the Central Government. Hence, the University was requested by the UGC to get the Governance System and Management Structure approved by MHRD and submit the MoA after complying with the above observations.

Though it was nearly a month, the University had not approached the MHRD for the same, inspite of several attempts by the Vice Chancellor with the Chancellor and Society.

6. Funding from the UGC

The Vice Chancellor explained the present status of the University and also the non-receipt of funds from UGC for the months of April and May, 2015. Though the UGC had released the first instalment for the year 2015-2016, it insisted for the completion and submission of MoA and thereby getting 12B status, besides NAAC accreditation. It was also informed that as per UGC's letter No. F.No. 1-1/2015(DU) dated **2.6.2015**, the Budget Estimate for 2015-2016 under the 3 Heads of A/c, Viz. Salary, Pension and Non-salary, indicated **not decided**. This was a cause of concern since it had not been so in the earlier years.

- We get 100% maintenance grant from UGC. Though we receive 100% grant, after 1996 with UGC's permission we started certain Self-financed programmes. In the total expenditure of the University the 85% of the expenditure is met from UGC fund and 15% of the expenditure is from the fund generated by the Self-financed courses.
- From 2010, new Regulations were framed by the UGC under the directions of the MHRD. Accordingly, the Institution Deemed to be Universities should revise, amend and register MoA as per 2010 UGC Regulations and Amendments 2014 and 2015, after getting approval from the UGC.

- According to UGC G.O. 1974, the 12B certification is only for Universities other than Deemed Universities started under Section 3 of UGC Act, 1956.

The UGC had directed all Deemed Universities to get 12B status as detailed in notes of 102nd BoM Meeting held on 12.5.2015.. The five points mentioned by the UGC to comply with to get 12B status were:

1. Completion of MoA
2. Explanation/justification for faculty position as per UGC norms.
3. The fee structure for each course and the basis of the fee structure.
4. Details of Grants from Central Government/State Government/Government Funding Agency.
5. Details about Research/Extension activities.

The Vice Chancellor, Registrar in-charge and one BoM member had visited the MHRD and submitted a letter dated **24.6.2015**, seeking clarifications of the University was Public funded, and it was so, then the University sought the text for the Governance System and Management Structure The University was yet to get the reply. Hence, the following two aspects were not complete:

- a) **MoA** (pending Governance System and Management Structure from MHRD)
- b) **12B** (pending completion of MoA. Other 4 points were submitted).

The University had a valid **Grade A** re-accreditation by NAAC **upto 2018**.

The members of the BoM requested the University to hasten the process. However, the BoM resolved that the following be complied with immediately as per the UGC's Regulations 2010 and their remarks:

- a) Deans as per procedure of the University
- b) HoDs to be in rotation
- c) The Minutes of the BoM to be uploaded in the website for transparency.

The meeting came to end proposing vote of thanks to the Chairperson of the Board of Management and members.

