



*Avinashilingam*

Institute for Home Science and Higher Education for Women

*University*

(Estd. u/s 3 of UGC Act 1956)

Coimbatore - 641 043, Tamil Nadu, India

(Deemed to be University under Category 'A' by MHRD)

*Re-accredited with 'A' Grade by NAAC*

*Recognised by UGC Under Section 12 B*

## MINUTES OF HUNDRED AND SEVENTH (107<sup>TH</sup>) MEETING OF THE BOARD OF MANAGEMENT HELD ON 14.10.2017 AT 10.00 A.M. AT COIMBATORE

### MEMBERS PRESENT:

1. Dr. (Mrs.) Premavathy Vijayan	.....	Chairperson
2. Dr. S.C. Sharma	.....	Member
3. Dr. K. Sundararaman	.....	Member
4. Dr. G. Lokanadha Reddy	.....	Member
5. Prof. K. Narahari	.....	Member
6. Dr.(Mrs.)M.Chandramani	.....	Member
7. Dr. Mary Cherian	.....	Member
8. Dr. L. Jeyalakshmi	.....	Member
9. Dr. (Mrs.) N. Vasugi	.....	Member
10. Dr. (Mrs.) P. Ambigadevi	.....	Member
11. Dr. (Mrs.) A. Venmathi	.....	Member
12. Mrs. E. Shanthi	.....	Member
13. Dr. (Mrs.) M. Chandravathana	.....	Member
14. Dr. (Mrs.) S. Kowsalya	.....	Ex-officio Secretary
15. Dr. (Mrs.) K. Manimozhi	.....	Controller of Examinations i/c, invitee

The meeting started at 10.00 a.m. with prayer.

### ITEM 1/BoM. 2017/II

The Vice Chancellor being the Chairperson extended a warm welcome to all the members of the Board of Management and highlighted the various academic/development activities that have been carried out during the last 3 months (from the last meeting of the BoM till this meeting). After the presentation by the Chairperson the agenda items were taken up for discussion and decision.

The BoM recorded their appreciation for the excellent work done by the Vice Chancellor, Registrar and all the faculty members for the greater efforts taken in uplifting this University in its academic performance.

*Dr. S.C. Sharma congratulated Dr. K. Manimozhi, Controller of Examinations (i-c) for receiving the Tamil Nadu State Council for Science and Technology Scientist award for her research work in the field of Social Science for the year 2012.*

#### **ITEM 2/BoM. 2017/II**

To confirm the minutes of the previous meeting of Board of Management.

The minutes of the 106<sup>th</sup> meeting of the Board of Management held on 02.08.2017 was confirmed.

#### **ITEM 3/BoM 2017/II**

To consider the action taken on the Minutes of the 106<sup>th</sup> meeting of Board of Management held on **02.08.2017**.

The Board of Management considered and **resolved to approve** the report of the Institute on the action taken on the Minutes of the 106<sup>th</sup> meeting of Board of Management held on 02.08.2017.

### **4. ACADEMIC AFFAIRS**

#### **ITEM 4.1/BoM 2017/II**

Information about the communications from UGC.

*Dr. S.C. Sharma suggested that, in order to create awareness among the Public and to apply for projects on Disaster Management, the University may send proposals to the Ministry of Earth Sciences and ISRO-Centre for Disaster Management.*

*Dr. Sundararaman suggested to provide the Disaster Management course as a Non-credit course with 2 hrs. of duration for Arts and Science students and informed that in Anna University, this course is offered as an Audit course.*

The Chairperson of the BoM Dr. Premavathy Vijayan suggested to include the aspect on Disaster Management as one of the Units in the paper on '**Environmental Studies**'.

The BoM **noted** the information on Communications from UGC.

#### **ITEM 4.2/BoM 2017/II**

**To consider and approve the Annual Report 2015-2016**

The Board of Management considered and **resolved to approve** the Annual Report 2015-2016

#### **ITEM 4.3/BoM 2017/II**

**To consider and approve Ph.D. Results from 3<sup>rd</sup> August, 2017 to 14<sup>th</sup> October, 2017**

The Board of Management considered and **resolved to approve** the Ph.D. Results of 22 candidates who had completed their viva voce examination from 3<sup>rd</sup> August, 2017 to 14<sup>th</sup> October, 2017.

#### **ITEM 4.4/BoM 2017/II**

**To consider the Memorandum of Understanding (MoU) entered by the University.**

The Board of Management noted the Memorandum of Understanding (MoU) entered by the University.

### **5. ESTABLISHMENT**

#### **ITEM 5.1/BoM 2017/II**

**To consider and ratify the Relieved/Resigned Teaching and Non-Teaching staffs in the Faculty of Engineering.**

The Board of Management considered and **ratified** the Relieved/Resigned Teaching and Non-Teaching staffs in the Faculty of Engineering.

#### **ITEM 5.2/BoM 2017/II**

**To consider and ratify the appointment of candidates by the Selection Committee for Teaching and Non-Teaching staff posts in the Faculty of Engineering**

The Board of Management considered and **ratified** the appointment of candidates by the Selection Committee for Teaching and Non-Teaching staff posts in the Faculty of Engineering

#### **ITEM 5.3/BoM 2017/II**

**To consider and ratify the existing Teaching staff promoted as Associate Professor with effect from 1<sup>st</sup> September 2017 in the Faculty of Engineering**

The Board of Management considered and **ratified** the existing Teaching staff promoted as Associate Professor with effect from 1<sup>st</sup> September 2017 in the Faculty of Engineering.

**ITEM 5.4/BoM 2017/II**

**To consider and ratify the appointment of candidates selected by the Selection Committee as Project staff under the DRDO-NPOL/DST-SERB**

The Board of Management considered and **ratified** the appointment of candidates selected by the Selection Committee as Project staff under the DRDO-NPOL/DST-SERB.

**ITEM 5.5/BoM 2017/II**

**To consider and ratify the appointment of Relieved/Resigned Project staffs in various Projects**

The Board of Management considered and **ratified** the appointment of Relieved/Resigned Project staffs in various Projects.

**ITEM 5.6/BoM 2017/II**

**To consider and ratify the Sanction of Sabbatical Leave**

The Board of Management considered and **ratified** the Sanction of Sabbatical Leave to Mrs.A.Vijayarani, Associate Professor, Department of English for a period of three months from 3.10.2017 to 2.1.2018.

**ITEM 5.7/BoM 2017/II**

**To consider and ratify/approve the visit abroad by the teaching staff.**

The Board of Management considered and **resolved to ratify/approve** the visits abroad.

**ITEM 5.8/BoM 2017/II**

**To consider and approve the appointment of candidates selected by the Selection Committee for teaching posts vide our advertisement dated 29.3.2017.**

The Board of Management considered and approved the selection of candidates by the Selection Committee for teaching posts in various departments.

The Selection Committee constituted for selecting teachers for various posts and for promotions(CAS) based on various reserved categories met on 21.9.2017, 22.9.2017, 25.9.2017, 26.9.2017, 27.9.2017, 3.10.2017, 4.10.2017 and 5.10.2017 and recommended the following.

Based on the UGC's minimum qualifications for appointment of Teachers in Universities No.F.3/1/2009 dated 30.6.2010 and consequent 2<sup>nd</sup> and 4<sup>th</sup> Amendments of UGC dated 13.6.2013, 11.7.2016 respectively ,the interview was conducted for various Teaching posts under Direct Recruitment and Career Advancement Scheme and selected the following candidates:

**A. Resolutions for appointment of various teaching posts through Direct Recruitment.**

S.No.	Name of the candidate selected/other remarks	Qualifications	Name of the Department	Category	No. of Posts	Remarks
<b>Professor</b>						
1	Dr.V.Saradha Ramadas	M.Sc.,M.Sc.,M.Phil., Ph.D.,MBA	Food Service Management and Dietetics	UR	1	Selected
2	Dr.R.Rajalakshmi	M.Sc.,,M.Phil.,Ph.D., B.Ed.,	Chemistry	UR	1	Selected
3	Dr.A.Vijayalakshmi	M.Sc.,,M.Phil.,Ph.D	Botany	UR	1	Selected
4	Dr.N. Krishnaveni	M.Sc.,Ph.D.B.Ed., NET.,	Zoology	UR	1	Selected
5	Applications received from 2 candidates.	Nobody fulfilled the criteria laid down by the UGC as per Screening Committee Report.	Tamil	UR	1	-
6	Applications not received	-	Music	ST	1	-
7	Applications received from 10 candidates.	Nobody fulfilled the criteria laid down by the UGC as per Screening Committee Report.	Business Administration	UR	1	-
8	Applications received from 4 candidates.	Nobody fulfilled the criteria laid down by the UGC as per Screening Committee Report.	Education	UR	1	-
9	Dr.G.Victoria Naomi	M.A.,M.Ed., Ph.D., PGDSA	Special Education	UR	1	Selected

<b>Backlog vacancies (Professor)</b>						
10	Applications not received	-	Human Development	SC	1	-
11	Applications not received	-	English	SC	1	-
<b>S.No.</b>	<b>Name of the candidate selected/other remarks</b>	<b>Qualifications</b>	<b>Name of the Department</b>	<b>Category</b>	<b>No. of Posts</b>	<b>Remarks</b>
<b>Associate Professor</b>						
1	Dr.G.Bagyalakshmi	M.Sc.,M.Phil.,Ph.D.,NET	Textiles and Clothing	UR	1	Selected
2	Dr.K.Arockia Maraichelvi	M.Sc.,M.Phil.,Ph.D.,NET	Human Development	UR	1	Selected
3	Applications received from 2 candidates.	Nobody fulfilled the criteria laid down by the UGC as per Screening Committee Report.	Education	UR	1	-
<b>Backlog vacancies (Associate Professor)</b>						
4	OBC candidate applied instead of ST.	She is not eligible to attend the interview.	Food Service Management and Dietetics	ST	1	-
<b>Assistant Professor</b>						
1	Dr.S.Karthiga	M.Sc.,M.Phil.,Ph.D., NET.,SLET,PGDE.	Food Service Management and Dietetics	UR	1	Selected
2	Mrs.P.Jagathambal	M.Sc.,M.Phil.,NET.	Human Development	UR	1	Selected
3	Dr.Ramya Baskar	B.Sc.,M.Sc.Ph.D.,NET KSET	Human Development	OBC	1	Selected
4	Application received from one SC candidate.	She has not fulfilled the criteria laid down by the UGC as per Screening Committee Report.	Human Development	SC	1	-
5	Dr.D.Kavitha	M.Sc.,M.Phil.,Ph.D.PGDBI.,SET	Biochemistry	OBC	1	Selected
6	Dr.R.Karthiyayini	M.Sc.,M.Phil.,Ph.D	Botany	UR	1	Selected
7	Dr.S.Amutha	M.Sc.,M.Phil.,Ph.D.	Botany	SC	1	Selected
8	Applications not received		Botany	ST	1	-

9	OBC candidate applied instead of ST.	She is not eligible to attend the interview.	Psychology	ST	1	-
10	Dr.M. Geetha	M.A.,M.Phil.,Ph.D.NET	Tamil	UR	1	Selected
11	Dr.P. Sasirekha	M.Com.,M.Phil.,Ph.D.,PGDCA.,NET.,SET.,	Commerce	UR	1	Selected

<b>Backlog Vacancies (Assistant Professor)</b>						
12	OBC candidate applied instead of ST.	Not eligible to attend the interview.	Textiles and Clothing	ST	1	-
13	1. Dr. A. Tamil Elakkiya 2. Dr. P. Chandrakala	M.Sc., Ph.D. M.Sc., M.Phil., Ph.D.	Mathematics	SC	1	Out of the two candidates, Dr. A. Tamil Elakkiya was absent. The Selection Committee resolved that Dr.P. Chandrakala was not competent for the post of Assistant Professor (Direct) in Mathematics based on her academic performance, domain knowledge, teaching skills and interview performance.
14	Applications received from 3 candidates.	Nobody fulfilled the criteria laid down by the UGC as per Screening Committee Report.	Education (English)	ST	1	-

The BoM **approved** the selection of candidates by the Selection Committee for the various teaching positions.

**B. Resolutions for Promotion of various teaching Faculty under CAS.**

S.No	Name of the candidate selected	Department	Existing post	Post applied for Promotion	Recommended / Not-Recommended	Date w.e.f.		Remarks
						Individual Claim	Recommended by Selection Committee	
<b>From Assistant Professor(SG)(Stage 3) to Associate Professor (Stage 4)</b>								
1	Dr.S.Rajalakshmi	Home Science Extension Education	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	20.1.2015	<b>w.e.f:24.11.2016</b>	-
2	Dr.PL.Sridevi Sivakami	Food Service Management and Dietetics	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	29.6.2012	<b>w.e.f:18.11.2016</b>	-
3	Dr.T.Angayarkanni	Biochemistry	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	12.8.2014	<b>w.e.f: 30.09.2014</b>	-
4	Dr.P.Lalitha	Chemistry	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	12.7.2016	<b>w.e.f:12.07.2016</b>	-
5	Dr.S.Gayathri Devi	Psychology	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	17.11.2016	<b>w.e.f:17.11.2016</b>	-
6	Dr.C.Parvathi	Economics	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	6.1.2016	<b>w.e.f:18.11.2016</b>	-
7	Dr.V.Malarvizhi	Economics	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	12.7.2017	<b>w.e.f:12.07.2017</b>	CAS promotion to Associate Professor for Dr. V. Malarvizhi is recommended by Selection Committee with effect from 12.07.2017. However, there is a case writ petition No. 320(1) R/W 320(3) pending in the Court. Based on this, the Board

								of Management resolved to keep the promotion in Abeyance until the case is cleared. However, legal opinion may also be sought from the University Legal Advisor.
8	Dr.Chitra Sivasubramaniam	English	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	1.12.2015	<b>w.e.f:26.09.2016</b>	-
9	Dr.J.Arthi	Avinashilingam School of Management Technology	Assistant Professor(SG)	Associate Professor	<b>Recommended</b>	-	<b>w.e.f:23.02.2016</b>	-

S.No	Name of the Teaching Faculty	Department	Existing post	Post applied for Promotion	Recommended / Not-Recommended	Date w.e.f.	
						Individual Claim	Recommended by Selection Committee
<b>From Associate Professor (Stage 4) to Professor (Stage 5)</b>							
1	Dr.A.Thirumani Devi	Food Science and Nutrition	Associate Professor	Professor	<b>Recommended</b>	-	<b>w.e.f:30.09.2016</b>
2	Dr.M.Sylvia Subapriya	Food Science and Nutrition	Associate Professor	Professor	<b>Recommended</b>	-	<b>w.e.f:04.10.2016</b>
3	Dr.I.Elizabeth Santhi	Computer Science	Associate Professor	Professor	<b>Recommended</b>	1.1.2009	<b>w.e.f:22.12.2013</b>
4	Dr.S.Gayathri devi	Biochemistry	Associate Professor	Professor	<b>Recommended</b>	23.6.2015	<b>w.e.f:31.10.2015</b>
5	Dr.B.Suganthi	Biochemistry	Associate Professor	Professor	<b>Recommended</b>	1.7.2012	<b>w.e.f:28.11.2016</b>
6	Dr.J.Shanthi	Physics	Associate Professor	Professor	<b>Recommended</b>	1.7.2012	<b>w.e.f:07.11.2016</b>
7	Dr.K.Manimegalai	Zoology	Associate Professor	Professor	<b>Recommended</b>	5.10.2014	<b>w.e.f:05.10.2014</b>
8	Dr.K.S.Santhy	Zoology	Associate Professor	Professor	<b>Recommended</b>	16.7.2016	<b>w.e.f:16.07.2016</b>

9	Dr.R.Ponmani	Economics	Associate Professor	Professor	<b>Recommended</b>	4.2.2016	<b>w.e.f:25.11.2016</b>
10	Dr.S.Gandhimathi	Economics	Associate Professor	Professor	<b>Recommended</b>	1.8.2015	<b>w.e.f:09.08.2015</b>
11	Dr.S.Christina Rebecca	English	Associate Professor	Professor	<b>Recommended</b>	-	<b>w.e.f:30.03.2016</b>
12	Dr.K.Kanniammal	Commerce	Associate Professor	Professor	<b>Recommended</b>	3.7.2011	<b>w.e.f:25.11.2016</b>
13	Dr.Vasantha Bharadhwaj	Music	Associate Professor	Professor	<b>Recommended</b>	01.09.2012	<b>w.e.f:29.08.2017</b>

The Board of Management **approved** the promotion of Teaching faculty from Assistant Professor (SG) to Associate Professor and Associate Professor to Professor.

*Dr. K.Narahari and Dr. S.C. Sharma opined that for the departments like Fine Arts and Music, the recruitment should be open to candidates so that the posts will be filled up.*

*Dr. Lokanadha Reddy congratulated the Authorities for the meticulous work done in the selection process.*

**ITEM 5.9/BoM 2017/II**

**To consider the relieving of Temporary Teaching staff**

The Board of Management considered and **noted the relieving of Temporary Teaching staff**

**ITEM 5.10/BoM 2017/II**

**To consider the appointment of Temporary Teaching Staff as reporting Item**

The Board of Management considered and **noted the appointment** of temporary teaching staff for various departments.

**ITEM 5.11/BoM 2017/II**

**To consider the appointment of Temporary Non-teaching Staff in various levels of categories as reporting Item**

The Board of Management considered and **noted the appointment** of Temporary Non-teaching Staff in various levels of categories.

**ITEM 5.12/BoM 2017/II**

**Digitalization – Decentralization of Computer Centre**

*The Board of Management welcomed the idea of Decentralization of Computer Centre and each section of the University has to work efficiently for the fast mode of digitalization; to meet the needs of decentralization and the energy needs, Dr. L. Jeyalakshmi opined that solar energy could be used for which 100% concession is available from the Government and the University could write to Ministry of Non-Conventional Energy Sources regarding this.*

**ITEM 5.13/BoM 2017/II**

**To provide Pension Contribution/Service Details of Dr. K. Vasantha**

The Board of Management **resolved to approve** the provision of the Pension Contribution/Service Details to Dr. K. Vasantha.

#### ITEM 5.14/BoM 2017/II

**To consider and approve the Minutes of the Meeting of Screening Committee to award ACP/MACP to 12(Twelve) Non-Teaching Staff and the Minutes of the Screening Committee for ACP/MACP already awarded to 08 (Eight) Non-Teaching Staff to revise/modify as per UGC regulations**

- The Board of Management considered and **approved** the award of ACP/MACP to 9 Non-Teaching Staff except Mrs. J. Radhika Rani, Assistant Controller of Examinations who is found ineligible for award of MACP at present as per the UGC communication No. F5-1/2015(JCRD) dated 22.03.2016 addressed to the Assistant Registrar, Pondicherry University.
- The Committee recommended to get clarification with other Central Universities and UGC, New Delhi with respect to Dr. C. Meena, Senior System Analyst and Mrs. G. Jayagouri, System Administrator working in Computer Centre.
- Screening Committee recommended to revise/modify the ACP/MACP already awarded to 8 Non-teaching staff based on audit observations and with reference to the guidelines of UGC issued from time to time.

*Dr. S.C. Sharma stated that all the faculty should initiate working on NAAC Applications on various criteria stipulated.*

*Dr. Lokanadha Reddy recommended to conduct Brain Storming session on “Future of the Department and Strategic Vision of the Department”.*

*The BoM appreciated Dr. S.C. Sharma, Advisor for the efforts taken for NBA application by the Engineering faculty and enhancing publication status and project proposals sent to various agencies.*

The BoM members **recorded their appreciation** for the excellent performance of the authorities. The meeting ended with vote of thanks proposed by the BoM members to the Chairperson of the Board of Management.