



Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)
Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC
Coimbatore - 641 043, Tamil Nadu, India

O/o The Registrar,
No. /AIHS&HE/2022-23/Estt..
Dated:

Undertaking and Declaration

Sub: Estt.- Teaching Staff- Dr./Mrs. _____
Retired/VRS on _____ Monthly Pension arrears amount now
settled after effecting Excess Payment- Declaration/Undertaking given regarding.
Ref: LF Audit Objection.

As per the direction and UGC Orders, it is to inform you, that
Dr./_____ who retired on _____ has been
sanctioned a monthly pension of Rs. _____ based on 5th/6th CPC and now the monthly
pension is revised as Rs. _____ based on 6th & 7th CPC Rs. _____ and as per
the LF Audit Objection (as applicable) and **now worked out as "arrear" for
Rs. _____ will be payable to staff.**

Out of the above arrear amount, **a sum of Rs. _____ needs to be recovered due
to LF Audit Objection** relating to Incorrect/Inadmissible Pay fixation etc.,

Hence, **after adjusting the excess payment, the balance amount of
Rs. _____ is hereby settled** for which an undertaking and declaration as detailed
below need to be given by the Teaching Staff.

Further, efforts are being undertaken by this Institute to clear the Audit Objection. In case
of such dropping of the audit objection, the excess amount recovered (or) admitted by the Audit
as the case may be, if any, will be refunded to the Staff in due course.

Like wise, after the audit verification, excess released amount to the staff, if any, will be
recovered from the Dearness Relief of the pension received by the Staff.

REGISTRAR

Undertaking & Declaration by the Staff

I, Dr. _____, Dept _____ P.P.O.No.
_____ Retired/VRS on _____ now hereby undertake and declare that, I have
read and understood the above contents fully. Further I agree and undertake to repay the excess
amount, if any, paid to me now, either in one lump sum or from my Dearness Relief on Pension
and will not claim otherwise in future.

Place:

Yours faithfully,

Date :

For Office use only

(Signature with date)

Entered in Pg ____ /SR ____ Vol ____

(Name: _____)

Vr. No. ____ date _____



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O/o The Registrar,
No. /AIHS&HE/2022-23/Estt.
Dated:

Undertaking by the Staff

I, Dr./Mr./Mrs. _____, Dept _____

P.P.O.No. _____ Retired/VRS on _____ now hereby agree and undertake to repay the excess amount, if any, paid to me now, as revised 6th & 7th Central Pay Commission Pension Arrears Rs. _____, either in one lump sum or from my Dearness Relief on Pension and will not claim otherwise in future.

Place:

Yours faithfully,

Date :

For Office use only

(Signature with date)

Entered in Pg____ /SR____ Vol____

(Name: _____)

Vr. No.____ date _____