



Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University under Category A by MHRD, Estd. u/s 3 of UGC Act 1956)
Re-accredited with A+ Grade by NAAC. Recognised by UGC Under Section 12B
Coimbatore - 641 043, Tamil Nadu, India

OFFICE OF THE CONTROLLER OF EXAMINATIONS

**PROCEDURE FOR APPLYING TO RETOTALLING, REVALUATION AND
TRANSPARENCY OF MARKS**

A candidate, who is not satisfied with the marks obtained, can apply for Retotalling, Revaluation and Transparency for Theory papers only. There is no provision for revaluation of Practical papers, 100% CIA Theory, Computer Based Test (CBT) papers and M.Phil/Ph.D (Part – I) Examination Papers. The request has to be made within 10 days after the publication of results to **The Controller of Examinations** on payment of the requisite fees as given below:

Fees Details:

Item	Amount (Rs)
a. Retotalling (All courses)	200/- per paper
b. Revaluation	
i. UG / B.E	450/- per paper
ii. B.Ed. / B.P.Ed. / M.Ed.	500/- per paper
iii. PG/ M.E/ PG Diploma	550/- per paper
iv. MBA / MCA	600/- per paper
c. Transparency (All courses)	2.00 per written pages

Mode of Payment:

Payment be made by Online in the following Account Numbers:

- i. Account Number:
 - a) Aided Programmes - AC No. 474664473
 - b) Self Finance Programmes - AC No. 896772512
- ii. Name of the bank : Indian bank
- iii. Name of the branch : ADUC
- iv. IFSC Code : IDIB000A005

General Instructions:

1. The candidate should fill in the prescribed application form available on Institute Website www.avinutv.ac.in under the menu Examination.
2. A separate application and a separate payment are required for each category (Retotalling, Revaluation and Transparency)
3. A copy of the mark sheet should be enclosed, which can be downloaded from the Institute website.
4. Incomplete/defective application will be rejected without refund.
5. Candidates can also apply for revaluation of Supplementary and Arrear papers.
6. The filled-in application forms and a screenshot of fee payment receipts with the reference number and a copy of the downloaded mark sheet should be submitted to The Controller of Examinations within Ten days after publication of the result.

Controller of Examinations