



Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University, Estd. u/s 3 of UGC Act 1956, Category A by MHRD)
Re-accredited with A+ Grade by NAAC. Recognised by UGC Under Section 12B
Coimbatore - 641 043, Tamil Nadu, India

OFFICE OF THE CONTROLLER OF EXAMINATIONS

APPLICATION FOR THE ISSUE OF TRANSCRIPTS

1. Name of the Candidate :
2. Register No./ Roll No. :
3. Programme & Major/Branch of Study :
4. Year of Study :
5. Postal Address with Pincode :

6. Contact Mobile No./Phone No. with STD code :
7. Purpose for which Transcripts are required :
8. No. of sets of Transcripts required :
9. Certificates for which Transcripts are required :
(Please tick whichever is required)
- Marks/Grade Sheets :
- Consolidated Statement of Marks :
- Provisional Certificate :
(in case of student not awarded the degree)
- Degree Certificate :

10. Whether Originals of the above Certificates : Yes / No
have been attached.

11. Whether sufficient Photocopies are attached : Yes / No
(Neat and legible copies both front and backside
with sufficient space at the bottom of the certificates
for attestation to be provided).

12. Whether proof for Date of Birth(SSLC/HSC),
Father's Name and Mother's Name are attached. : Yes / No

13. Whether proof of Identity & Passport size photo
are attached. : Yes / No

14. Whether WES form is attached : Yes / No

If Yes, WES Reference Number

:

15. Address to which Transcripts to be dispatched :

16. Fee Payment Details :

a. Account Number to which payment is made :

b. Transaction Reference Number and Date :
(Enclose the Screenshot of fee payment Receipt)

c. Amount Paid (Rs.) :

Signature of the candidate with date

(For Office use only)

Received the Transcripts in sealed cover

Received all original certificates

Signature:

Signature:

Date :

Date :

Serial No. of Transcript certificate Issued:

Transcript No:

Date of issue: