



Avinashilingam

Institute for Home Science and Higher Education for Women University

(Estd. u/s 3 of UGC Act 1956)

Coimbatore - 641 043, Tamil Nadu, India

Deemed University under Category 'A' by MHRD

Re-accredited with 'A' Grade by NAAC

Format for Report of Department Academic Audit

Name of the Department :

Date :

Name, Designation and Address of Academic Audit Experts:

Members of Staff Present:

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
I. Curriculum	Steps followed in the designing of syllabus & curriculum			
	Contents of the Curriculum			
	Validation done			
	IDC / EDC			
	Credits allotted / distribution – logic			

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
2. Curriculum Transaction	Teaching methods & teaching aids			
	E-learning modules			
	Project work UG/PG			
	Internal assessment – components – Uniqueness			
	Student support – remedial coaching			
	Parents meeting – evaluation of student's progress			
	Feedback from students			
	Steps taken on the feedback			

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
3. Faculty Profile	Projects completed / ongoing			
	Seminars / conferences			
	Papers / articles / books published			
	FDP / RC / OC / Training Program / Workshop			
	Preparation of E-learning materials / Content			
	Acted as resource persons			
	M.Phil. & Ph. D awarded			

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
4. Profile of Students	Demand ratio (Applications received Vs Sanctioned Strength)			
	Students involvement in extra-curricular & Co-curricular activities			
	Study tour / industrial visits / exhibitions / Internship / Training			
	Achievements			

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
5. Infrastructure in the Department	No. of class rooms			
	No. of laboratories			
	No. of computers – for			
	No. of computers – for students			
	No. of computers – researchscholars			
	No. of instruments			

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
6. Activities of the Department	MoUs signed			
	Consultancy			
	Collaborations			
	Association Meetings			
	Guest lectures			
	Conference / Seminar / Workshop conducted			
	Extension Activity			
	Interaction with Industry / Research Centres / Educational Institutions			
	Newsletters / Magazine			
	Placement			

Please comment on SWOC Analysis :

Strength:

Weakness:

Opportunities:

Challenges:

Best Practice (s) / Innovations of the Department:

Future Plans of the Department:

Signature of the HoD with Seal

Signature of the Academic Audit Experts