

**Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore**

**Minutes of the meeting of the IQAC held on 15.02.2019**

A meeting of the IQAC committee was convened by the IQAC Director, Dr.K.Sivakamasundari of Avinashilingam Institute for Home Science and Higher Education for Women at 03.30 pm on 15.02.2019 in the in the IQAC of the Institute.

***Members present***

Dr.K.Sivakamasundari

– Director IQAC

Professor, Dept. of Mathematics

Dr.G.Bagyalakshmi, Associate Professor/ T&C

Dr. Rachel M Sylus, Assistant Professor / Economics

Dr.K.Kalaiselvi Assistant Professor / Biochemistry/Biotechnology/Bioinformatics

Dr.J.Arthi, Associate Profesor / Management

Ms.S.S.Manimozhi, Assistant. Professor / Education

Dr.P.Lalitha, Assocaite Professor / Chemistry

Dr.Lovelin Jerald, Associate Professor / FPPT

The agenda of the present meeting is:

Feedback forms through online submission

The members are highlighted on the following points:

- ↓ A quality circle consisting of 10 IQAC members assigned the duty of creating awareness of filling up feedback forms through online by the students, Teachers, Parents, Alumni and Employers.
- ↓ The window for filling up feedback for different classes during different weeks is decided and the schedule is mailed to the computer centre. On the request of the IQAC, the computer centre made necessary arrangements for filling the respective feedback forms.

At the end of the meeting Prof. K. Sivakamasundari, IQAC Director thanked the members of IQAC Committee

*K. Sivakamasundari*

Director IQAC

*Premarathinam Jayaram*

Chairperson IQAC