

**Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore**

**Minutes of the meeting of the IQAC held on 03.02.2020**

A meeting of the IQAC committee was convened by the IQAC Director, **Dr.R.Rajalakshmi** of Avinashilingam Institute for Home Science and Higher Education for Women at 10.30 am on 03.02.2020 in the in the IQAC of the Institute.

**Members of IQAC**

Dr.R.Rajalakshmi – Director IQAC  
Professor, Dept. of Chemistry  
Dr.Pa Raajeswari, Assistant Professor / Food Science and Nutrition  
Dr. V.Sasirekha, Assistant Professor / Physics  
Dr.K.Kalaiselvi, Assistant Professor / Biochemistry/Biotechnology/Bioinformatics  
Dr.V.Indira, Assistant Professor / Visual Communication  
Dr.T.Amutha, Assistant Professor / Business Administration  
Dr.T.Shanmugavalli, Associate Professor / Physical Education  
Dr.R.Pappa Ammal, Assistant Professor / Science & Humanities

The agendas of the present meeting are:

1. To conduct Internal Academic and Administrative Audit
2. To Prepare and submit Annual Quality Assurance Report(AQAR) for the year 2018-19
3. To thank subcommittee members of NAAC sponsored workshop on “Quality Assessment and Accreditation under Revised Accreditation Framework” on January 27<sup>th</sup> and 28<sup>th</sup> 2020.
4. To discuss about conducting Demystifying Outcome Based Education for our Institute under UGC Paramarsh scheme.
5. To Collect Self Appraisal forms.

**The members are highlighted on the following points:**

- a) An Internal Academic audit and Administrative audit will be conducted in the month of March 2020. Prof.G.P.Jeyanthi, Research Director, coordinated in preparation of Proforma for data collection and compilation which was approved by the chairperson.

- b) All subcommittee members of AQAR preparation were motivated to collect data and submit at the end of this month for AQAR 2018-19.
- c) Dr. R.Rajalakshmi Director, IQAC thanked the subcommittee members of NAAC sponsored workshop for the successful conduct of the workshop
- d) The members discussed and suggested the resource persons for the upcoming workshop "Demystifying Outcome Based Education" under Paramarsh scheme of UGC
- e) Dr. R.Rajalakshmi Director, IQAC thanked the committee members for the successful uploading of NIRF 2020 application on December 7<sup>th</sup> 2020

At the end of the meeting Prof. R.Rajalakshmi IQAC Director thanked the chairperson and the members of IQAC.



Director IQAC



Chairperson IQAC