



Avinashilingam

Institute for Home Science and Higher Education for Women

University

(Estd. u/s 3 of UGC Act 1956)

Coimbatore - 641 043, Tamil Nadu, India

**Minutes of the 102nd Meeting of the Board of Management
held on 12.5.2015 at 10.30 a.m.**

Members present:

1. **Dr. (Mrs.) Sheela Ramachandran**
Vice Chancellor - Ex Officio Chairperson
2. **Dr.M.V. Bharatha Lakshmi**
3. **Dr. K. Gunasekaran**
4. **Dr. S. Subramanyan**
5. **Dr. Saroja Prabhakaran**
6. **Dr. (Mrs.) U. Jerinabi**
7. **Dr. (Mrs.) B.Neelavathy**
8. **Dr. (Mrs.) P. Ambiga Devi**
9. **Dr. (Mrs.) A. Kalaichelvi**
10. **Dr. (Mrs.) G.P. Jeyanthi**
11. **Dr. (Mrs.) P. Subashini**
12. **Dr. (Mrs.) A. Venmathi**
Registrar i/c –Ex Officio Secretary

Dr. K.P.Sankaran Unny and The Joint Director of Collegiate Education **Mr. G. Jagadeesan** expressed their inability to attend the meeting.

1. Vice Chancellor's Welcome and Address

The Vice Chancellor welcomed all the Hon'ble members of the BoM and also the new member, **Dr. Saroja Prabhakaran**, Member, as a nominee of the Sponsoring Society. The BoM placed on record the gratitude and appreciation to **Dr. K.T. Geetha**, Professor, Department of Economics and

Dr. S. Radhadevi, Associate Professor, Department of Food Science and Nutrition for their contributions in the BoM during their period of membership. The details of why they were relieved from their membership is discussed in **Agenda 26** of this Minutes.

Thereafter, the activities of the University from **10.1.2015** to **11.5.2015** were presented by the Vice Chancellor. Some of the highlights of her report are as follows:

Special Recognition

- a) **Dr. Rajammal P. Devadas 13th Annual Oration Award** was awarded to **Dr. H. Devaraj**, Vice-Chairman, UGC, New Delhi on 6.4.2015. The Oration was on "*Micro Environmental Regulation of Stem Cells during Oncogenic Transformation*".
- b) **Recognition to Institution:** The University has been awarded with **ICTACT Outstanding Academic Partner Excellence Award** for the year 2015 by ICT Academy of Tamil Nadu and the EMC² Award
- c) **Recognition to Vice Chancellor:** The Vice Chancellor of the University **Dr. Sheela Ramachandran** was awarded with **Academic Leader Award** from the ICT Academy of Tamil Nadu on **17.2.2015**.
- d) The University initiated to train 100 people with Digital Literacy Skills required to interact in the New Digital World in the **ICTACT Digital India Pledge – 2015** on 17.2.2015 at the 19th Edition of ICTACT Bridge Conference, Chennai.

Other Activities

- | | |
|---|-------|
| d) No. of Research & Consultancy Projects | - 2 |
| e) Research Convention | - 1 |
| f) Seminars/Workshops/Conferences organized | - 10 |
| Thiru B. Pugal
Petta Perumal
LDC/Typist | |
| Beneficiaries | - 577 |
| g) Student workshops organized | - 2 |
| Beneficiaries | - 60 |
| h) Special Lectures organized | - 29 |
| i) Association Meetings | - 10 |
| j) i. International Conferences attended | - 4 |
| ii. National Conferences attended | - 1 |
| iii. National Seminars attended | - 9 |
| k) FDP/Training programmes attended by Faculty | - 9 |
| l) Orientation Course attended | - 4 |
| m) Publications | |
| i) Publications in International Journals | - 14 |
| ii) Publications in National Journals | - 5 |
| iii) International Proceedings | - 1 |
| n) Papers presented in International/National – Conferences/Seminars | - 7 |
| o) Visits Abroad | - 10 |
| p) Teachers as Members of Prominent Governmental/.Societies/
Association | |
| i) NAAC Assignment | - 2 |

ii) Staff appointed as Committee members	-	7
q) Awards	-	6
r) Students' Achievements		
i) Technical Events	-	4
ii) Inter-College Meet	-	3
s) Games, Sports and Athletics	-	22
t) NSS Activities	-	6
u) NCC Activities	-	2
v) Collaborative/Inter-Collegiate Endeavours	-	4
w) University Placements	-	416
x) University Events		
i) National and International Days	-	4
ii) Celebrations	-	4
iii) Birth Day/Memorial Day	-	4
iv) Endowment Lectures	-	2

The members congratulated the University for its progress and initiatives.

2. Confirmation of the Minutes of the previous meetings of the Board of Management

The minutes of the 101st meeting of the BoM held on **10.1.2015** had been circulated to all the members of the BoM. Since no comments were received from the members, it was confirmed, except the **Agenda 2.2 of page 2-4 of the 101st BoM**.

3. Release of Plan and Non Plan grant to 8 identified institutions Deemed to be Universities including this University.

The members of the BoM discussed in detail regarding the issues on release of Plan and Non Plan Grant:

The following discussions emerged:

R.3.1. The members were curious to know why the funds were stopped and what was the unique matter for not releasing grant-in-aid specifically to our University.

The Vice Chancellor explained that as per UGC's letter No. F.9-5/2008(DU) dated 13.12.2013, the Deemed Universities were asked to **ensure compliance of amendment of the MoA in accordance with the Regulations 2010 with approval of the UGC & MHRD before the beginning of 2015-2016, failing which they would not be eligible for further grant from the UGC.**

The Vice Chancellor explained that though the University had submitted the MoA to UGC on **17.4.2013**, certain revisions of some clauses were requested by the UGC on **10.5.2013**. However, the amended MoA had been sent to the UGC after revision only on **06.05.2015**, that too without placing to the General Body of the Society and the BoM.

The Vice Chancellor also explained to the members how the Vice Chancellor & Registrar in-charge, could get no response from the UGC or the MHRD on the specific problem of this University, during their two visits to Delhi, and having met most officials, including the Chairman, UGC and the Secretary, MHRD.

- a) The members expressed that the MoA has to be immediately approved by the Sponsoring Society and requested the **two Trustees** who were members of the BoM to **follow up** on it.

The Vice Chancellor also explained how after their return from Delhi, an information given by the Legal Advisor of the University could have also been a specific reason. She requested the Registrar in-charge to share the Legal Advisor's information. The Registrar in-charge shared that as informed by the Lawyer, a case had been filed from our side, bunched along with certain other self-financed Deemed Universities against the Union of India and the UGC, challenging the rule of the Chancellor's post. According to him a stay had also been obtained. She also indicated that the University was not aware of the same. The two Trustees and Society members also expressed the same.

- b) The members expressed that the GoI & UGC would not consider our case, especially when we were being maintained by them, but not conforming to their rules. Considering the welfare of the University, the members directed the Registrar in-charge to ensure that the above case, if any was withdrawn immediately. This had also been the suggestion of the Legal Advisor. Clubbing with other self-financed Deemed Universities was not in order since they did not receive grants from GoI, but we do, and that they were in the fray of the Court since 2011.
- c) Dr. K. Gunasekaran wished to know if the Registrar was responsible for all the legal matters of the University and if the University had a Legal Cell. Accordingly, the following was suggested for immediate implementation to help the University:
- All legal matters and others related to the University dealt with by the Society and Trust must be with the knowledge of the Registrar.
 - A Legal Cell with competent people in University matters should be set up in the University immediately, since there were several issues and RTI matters.

R.3.2. The members after discussion suggested the following:

- a) The University was urged to follow up with the UGC for approval of request of the University regarding examination expenses for April/May, 2015 (Ref. No. j)
- b) The University may, in future, collect the examination forms in the even semester (January/February) of the previous financial year. However, the examination fees for same may be collected in the first week of April of the next financial year, to ensure income for the expenses to be incurred in the appropriate financial years. The examination fees for the month of March may be collected accordingly.

Dr. K. Gunasekaran suggested to give the details of dates in the Handbook and Calendar, to make the students aware of the dates.

- c) The members suggested that from the self-financed account if the Society/Trust were willing to support the expenses from May 2015, until resolving of the matter by the UGC/MHRD, it would help the University. The two Trustees also stated that the Trust could take care of it.

R.3.3 The members resolved to approve or ratify all the procedures adopted by the University including the suggestions given in relation to Agenda 3 of the Notes.

Further, for the maintenance of Academic and Administrative activities of the University during the academic year 2015-2016, the following suggestions were given by the members of the BoM:

- The **admission of students** may be continued **with the financial help of the Trust/Society**.
- With the support of the Trust/Society, the Self-financed programmes **may also be continued**.
- Conduct of Doctoral Committee meetings, Ph.D. Public viva voce examinations, submission of synopsis and other academic procedures of the research scholars already admitted to the University **should be continued**.
- Admission of Research Scholars in the academic year **2015-2016** should be continued subject to the concurrence of the Trust/Society.
- Appointments and promotions against vacancies of Teaching and Non-teaching staff should be done only after getting funds from the UGC. The preliminary work by the sections may be completed and kept ready. It was stated here that promotions for Non-teaching staff were not retrospective as for teaching staff. Therefore, they should be done as early as possible, since no promotions were done in the University for the last 5 years. Also the post of Registrar should be filled up immediately since it was a crucial post, especially in the present scenario.
- The processing should be done immediately and direct appointments could be done after receiving the funds.
- Personal benefits, DA increments, etc. to Teaching and Non-teaching staff may be offered **after receiving the grant-in-aid**.
- The services of out-sourced personnel may be continued **with the financial support of the Trust/Society**.
- The University may conduct the Board of Studies and Academic Council meeting as per schedule, since academic activities need to be planned and implemented in a time-bound manner.

Dr. K. Gunasekaran appreciated the services rendered by the University for the cause of women's development as conceived by the Founder Dr. T.S. Avinashilingam Chettiar Ayya Avargal.

4. Details regarding certain pending Audit paras

4.1 Details in respect of appointment for the post of Vice Chancellor, Registrar, Teaching Staff as per request by the Office of the Principal Accountant General (General and Social Sector Audit) Tamil Nadu and Pondicherry, Chennai

The Vice Chancellor explained the details of reply sent.

R.4.1.(a) The members approved the corrections to be made and recommended writing to the Accountant General on the above additions.

R.4.1.(b) The members approved the corrections to be made regarding counting of past services and recommended writing the same to AG.

R.4.1.(c) The members suggested changes in the appointing and disciplinary authorities. The changes to be intimated to the AG. The above, with changes as follows, was **approved** by the BoM.

<p>(a) Disciplinary Authority – Teaching (Major issue) Chancellor ↑ Disciplinary Committee ↔ BoM (for major issues) ↑ Vice Chancellor ↑ Disciplinary Committee ↑ Dean ↑ HoD ↑ Faculty</p>	<p>(a.1) Disciplinary Authority – Teaching (Minor Issue) Vice Chancellor ↑ Dean ↑ HoD ↑ Faculty</p>
<p>b) Disciplinary Authority – Non-Teaching (Major issue) Chancellor ↑ Disciplinary Committee ↔ BoM (for major issues) ↑ Vice Chancellor ↑ Registrar ↑ Disciplinary Committee ↑ Dean/HoD/Function Head ↑ Non-Teaching Staff</p>	<p>(b.1) Disciplinary Authority – Non-teaching (Minor Issue) Vice Chancellor ↑ Registrar ↑ Dean/HoD ↑ Non-Teaching Staff</p>

- b) **Dr. K. Gunasekaran** suggested to form a Disciplinary Committee immediately with the help of Retired Registrar of any University and modify the rules and to send to the Accountant General.

R.4.1.(d) The Vice Chancellor explained the details given to AG on Complaints and Legal cases and regarding the Agenda 4.1 (continued in Table Agenda page No. 1), i.e. on Audit Objections from 2000 & onwards. The Vice Chancellor explained how there was insubordination by some staff in the Registrar's Office, representing replies to the Local Fund Audit without consent by the Deputy Registrar, Registrar or Vice Chancellor. Certain matters like dropping of certain objections have been stated orally with no written communication and the replies given to LF Audit have still not been submitted to the Registrar in-charge or Vice Chancellor inspite of repeated directions.

The members recommended that steps be taken to resolve the audit objections at the earliest.

2. The BoM recorded its displeasure for not sending the Audited annual accounts for the year **2013-2014** and suggested to call the Finance Officer for the BoM as a non-member. It was recorded that even the audited annual accounts for 2012-2013 was delayed. As per UGC norms, audited annual accounts every year should be completed and sent to UGC by December of the succeeding year.

- The BoM suggested to complete the Audit for the accounts for the financial year 2013-2014 and send the same within a week.
- The BoM also decided to call the Finance Officer for the next BoM to ask for the explanation.

The Vice Chancellor also informed the members that inspite of several oral and written reminders by the Vice Chancellor, the Finance Officer had not convened the Finance Committee meeting for the last **one year**.

4.2 Letters received from Deputy Secretary to Government, Higher Education Department regarding Pending Audit Paras by the Principal Accountant General

The Vice Chancellor explained how the receipt and action taken on the above letters were not brought to the notice of the Vice Chancellor till April, 2015. Even after that, inspite of repeated reminders, the reply had not been sent till date.

The BoM suggested to send the replies immediately to the Higher Education Department and advised to give top priority in replying to all the Government letters.

5. RTI Applications of Sh. A. Moulana on various dates forwarded by UGC and Tamil Nadu Information Commission

The BoM was **informed** on the above as indicated in the notes.

6. Submission of Corrected MoA/Rules as per UGC's notification dated 21st May, 2010.

In the Agenda 6 Page ;9 - read as **Letter No. 163.**

The members discussed that all rules and clauses stipulated by the MHRD need to be adopted in toto, since we were a grant-in-aid institution. The members of the Sponsoring Society that the amended/revised MoA had not been placed in the meeting till date. Hence the BoM **ratified** and recommended that it be placed in the General Body of the Society for approval immediately and to register the same at the earliest, to ensure release of grants. The above ratification is subject to approval by the Society. The two Trustees were requested to hasten the approval process.

7. Recognition of this University under 12B of the UGC Act to receive grant in aid under all schemes, Plan and Non-Plan from the UGC

Dr. K. Gunasekaran wished to know why the Deemed Universities had to get the 12B Status. The Vice Chancellor explained that as per UGC's Regulations 1974, they were exempted. But as per UGC's letter dated 13.12.2013, Deemed Universities had to get the 12B status before 31.3.2015. Accordingly, all required information was sent before 31.3.2015, except the MoA. This was despatched as an advance copy to the UGC on **6.5.2015.**

The BoM resolved to **ratify** the steps taken by the University on the above.

However, the members sought the reasons for the delay, when 2 years time was given by the UGC. The University was directed to constantly follow up on the above matters, failing which grant-in-aid would not be released further.

8. Approval of Recruitment Rules for Non-teaching staff and related amendments

The BoM **approved** the changes indicated by the UGC as given in the notes. The University was directed to adopt the changes **immediately.**

9. Extension of term of office of Registrar in-charge and Advertisement for the post of Full-time Registrar

Regarding the above agenda the BoM suggested the following:

If given **full additional charges**, all the relevant benefits (monetary, transport, Earned Leave benefits) should be given to the in-charge also as per Government of India rules.

The members observed that the advertisement for post of Registrar should have been done 3 months prior to retirement of the then Registrar. Moreover, it was 7 months since then. They sought the reason for the delay.

The Vice Chancellor also pointed out that as discussed in Agenda 18, the Adi Dravidar Marumalarchi Association had also sought the immediate appointment of Registrar.

The BoM resolved to **advertise for the Registrar post immediately, and appoint the same immediately, since it was a crucial post.**

10. Selection of Dr.K. Vasantha as Professor in Home Science Extension Education

The Chairperson of the BoM informed that Dr. K. Vasantha has sought for information through her two letters dated **12.1.2015** and **3.2.2015** regarding the non-receipt of selection letter for the post of Professor in Home Science Extension Education, though the selection letters were issued to the rest of the candidates (approved in the 100th BoM held on 6.9.2014).

The Chairperson also sought the opinion of the members on the adoption of the two provisos and also reply to her letters. For this, Dr. K. Gunasekaran expressed the following:

- Reply needs to be given to the candidate.
- The adoption of the two provisos is recommended.

Both the above were important, since the candidate had filed a Writ petition No. 7654 of 2015. Therefore, the University would be liable to answer the Court on the above two aspects.

Dr. P. Subashini wished to know how the candidate was deemed ineligible under A or B, since it had been recommended by all the Statutory Bodies of Selection, including the BoM.

Dr. Saroja Prabhakaran stated that we do not follow Category B and that she had not applied under Category B.

The Vice Chancellor for this appraised the new member of the procedures adopted and discussions of the BoM meetings of 6.9.2014 and 10.1.2015 in this regard. She also stated that the procedures adopted were as per UGC's Guidelines.

However, the members recommended that the above 2 matters be pursued and a counter affidavit be filed for the Writ Petition.

Dr. S. Subramanyan suggested not to reply and wait for the court verdict.

11. Station Seniority of Dr.(Mrs.)R. Jeyagowri and Dr.(Mrs.)K.Manimozhi

With regard to Station Seniority, the BoM **resolved** that the copy of the Sub-Committee report should be sent to all the BoM members in circulation along with these minutes and the matter to be discussed in the ensuing Extra-ordinary BoM meeting to be held in June, 2015.

12. Action taken on the Minutes of the previous meeting of the Board of Management

a) For Agenda 5.4 of the 101st BoM, for relieving of **Dr. M. Suriya**, Librarian, the BoM recommended the following:

- A letter should be sent to **Dr. M. Suriya** through registered post asking her to come to the University and get relieved procedurally, giving one month time.
- If not responding for the letter, then send a Lawyer notice.
- Meanwhile, write to Annamalai University asking for details of her appointments, relief and others.

- b) For Agenda 7 of the 101st BoM, for the B.Sc. Physician Assistant Programme the BoM suggested to write to the UGC regarding the nomenclature of the programme which was listed in the UGC specification of degrees list of 2009, but seemed to have been left out in the 2015 UGC's specification of Degrees list.

13. Ratification of appointment of Mr.S. Sardar Malik as Administrative Officer

The BoM **ratified** the appointment of Mr. S. Sardar Malik as Administrative Officer.

14. Visits Abroad

- The BoM approved/ratified the permissions given to Teaching and Non-teaching staff members and suggested to follow the procedures given by the MHRD hereafter. The format of MHRD was also **approved. (Annexure I)**
- The BoM stated that specific reason of visit by Dr. (Mrs.) Vasantha Kalyani David's to a foreign country needs to be mentioned and ratified in the next BoM meeting.

15. Information of letters from the UGC and other Government Organisations

15.1 Choice Based Credit System

Dr. K. Gunasekaran suggested to conduct Diploma courses/Professional Certification courses also in the University.

The BoM appreciated the adoption of CBCS and suggested to inform the UGC regarding the Choice Based Credit System adopted by the University.

The BoM was informed on the following matters:

15.2. Central Sector Scholarship Scheme for Colleges and University students 2009-2010 in India by MHRD

15.3. Fellowship to full-time M.Phil/Ph.D. Scholars in identified Institutions Deemed to be Universities who are not in receipt of any other Fellowship (Non-NET Fellowship)

15.4 Travel by Air

15.5 Professional courses in Engineering and Technology through ODL Mode

15.6 Concessions for the wards of Kashmiri migrants for admission in the educational institutions

15.7 Compulsory Courses:

- a) Environmental Studies
- b) Studies on transgender in Higher Education Institutions

15.8 Details on Teacher Education Programmes

15.9 Observance of Days – Matrihasha Diwas

The BoM was **informed** on the activities and initiatives taken by the University on the above.

16. Legal matters related to the University

16.1 The BoM members were informed about the following legal matter:

Regarding the issue of B.Ed. degree and then B.Sc. Degree of **Ms. P. Tamilarasi** in the **High Court of Judicature at Madras**.

16.2 Writ Petition No. 31368 of 2013 filed by Thiru.R.Murugesan in the High Court of Madras

In the Agenda 16.2 (Page No. 26) the spelling of ‘allocation’ should be corrected and read as ‘**allegations**’.

The Registrar of the University had received the above writ petition on **28.11.2013** and submitted the same to the Vice Chancellor for reference on **4.12.2013**. The same was submitted to the Chancellor on **4.12.2013** for information and advise. The Chancellor in his note dated **9.12.2013** indicated that the same would be given to the lawyer and that it would be shown to the Vice Chancellor after receiving his petition. The Vice Chancellor put a note to the Registrar, Dr.Gowri Ramakrishnan to inform the Vice Chancellor as and when developments happen, the advise of the advocate, when given to the advocate and then the status of the case.

During oral discussions with the Chancellor and the Registrar, it was indicated that the case rested with the Trust, since the above writ petition detailed aspects regarding the Trust. The Vice Chancellor explained that neither the Vice Chancellor nor the Registrar i-c are aware of any proceedings regarding the case till date. Due to this the reply sent to the UGC on **13.1.2015**, may have been wrongly stated, that the case was with the Trust and that the University was not aware of it.

Meanwhile, the University had received a letter No. F.7-9/2012(DU) dated **1.5.2015** from the Under Secretary, UGC asking for clarification for 3 points:

- Selection of Chancellor in this University as per UGC Regulations, 2010.
- Wrong appointment of **Dr. Gowri Ramakrishnan**, Registrar
- Misuse of University funds

The University with the consent of Legal Advisor sent the reply to the UGC through its letter No. R/169 dated 9.5.2015.

Meanwhile, the University has also received a letter from UGC No. F.5-1/2014 (CPP- I/DU) dated 8.5.2015 asking for clarification for the same above three points. The University through its letter No. R/172 dated 13.5.2015 has replied for the same.

17. The details of RTI letters/Writ petition received from various persons regarding some clarifications are as detailed below:

Sl. No.	From	Letter No. Dated
1	Mr.P.Nagarajan Advocate No.20/11, Balaji Nagar 4 th street, Rayapeltah Chennai – 600014	30.1.2015 (Received on 3.2.2015) 56/3.2.2015
2	Rajiv Rajan Co-ordinator Disability Legislation Unit south, Vidya Sagar, No.1, Renjith Road Kolturpuram Chennai – 85	13.1.2015 (Received on 3.2.2015) 57/3.2.2015
3	A.Raja 12/301, Rajive Gandhi Street Medavakkam Chennai – 600100	16.2.2005 (Received on 19.2.2015) 59/19.2.2015
4	P.Nagarajan Advocate No.20/11, Balaji Nagar 4 th Street, Royapettah Chennai – 600 014	Received on 23.2.2015 60/23.2.2015
5	Ms.Sushma Rathore Under Secretary University Grants Commission Bahadurshah Zafar Marg New Delhi – 110 002	3.3.2015 (Received on 9.3.2015) 61/9.3.2015
6	Mr.Charan Dass Under Secretary & PIO (CPP-1) University Grants Commission Bahadurshah Zafar Marg New Delhi – 110 002	10.3.2015 (Received on 16.3.2015) 62/16.3.2015
7	Ms.Sushma Rathore Under Secretary University Grants Commission Bahadurshah Zafar Marg New Delhi – 110 002	13.3.2015 (Received on 17.3.2015) 63/17.3.2015
8.	Mr.M.Vijayan, DLL, Ex-Serviceman, 189, D.B. Road, R.S.Puram Coimbatore -641002	10.3.2015 (Received on 25.3.2015) 64/25.3.2015

Sl. No.	From	Letter No. Dated
9.	Mr.S.Prabhu 210/A-3, Teachers Colony Main street, Industrial Estate Karur-639004 Tamil Nadu	25.3.2015 (Received on 27.3.2015) 65/27.3.2015
10	P.Nagarajan Advocate No.20/11, Balaji Nagar 4 th Street, Royapettah Chennai – 600 014	1.4.2015 (Received on 8.4.2015) 66/8.4.2015
11	Ms.S.Poosappan 187, vinayakar kovil street, 10 th Nadarmedu, Erode-638002.	31.3.2015 (Received on 15.4.2015) 67/15.4.2015
12	Ms.Sushma Rathore Under Secretary University Grants Commission Bahadurshah Zafar Marg New Delhi – 110 002	28.4.2015 (Received on 1.5.2015) 68/1.5.2015
13	Ms.Sushma Rathore Under Secretary University Grants Commission Bahadurshah Zafar Marg New Delhi – 110 002	28.4.2015 (Received on 1.5.2015) 69/1.5.2015

The Board of Management was **informed** on the above. The BoM resolved that prompt reply of RTI letters should be done, especially when it is from the GoI/UGC/Tamil Nadu Information Commission.

The members also observed that many matters were related to appointments and legal cases regarding structure of the University.

18.Representations received

The BoM was **informed** about the representation received by the Vice Chancellor and the Chancellor from the Adidraavidar Marumalarchi Association, as given in the notes. The members recommended that the University resolve matters stated, wherever possible.

19. Information about the opening a DAVP code and account for our Institution

The BoM was **informed** on the above.

20. Appointments

20.1 Ratification of the appointment of candidates selected by the Selection Committee for Teaching post /Upgradation from V pay to VI pay scale in the Faculty of Engineering.

The BoM resolved to **ratify** the above appointments.

20.2.Upgradation from V pay scale to VI pay Scale w.e.f 1.1.2015 – Faculty of Engineering.

The BoM resolved to **ratify** the above upgradations.

20.3. Ratification of the appointment of candidates selected by the Selection Committee for Teaching post in B.Voc Vocational Stream Programme.

The BoM resolved to **ratify** the above appointments.

20.4 Ratification of the appointments of candidates selected by the Selection Committee as Project Staff in the Project

The BoM resolved to **ratify** the above appointments.

21. Passing of the Ph.D. results

21.1. The BoM resolved to ratify the Ph.D. Viva Voce examinations conducted from **11th November, 2014 to 10th March, 2015** for the **18 Scholars**.

21.2 The BoM approved the Ph.D. Viva Voce examinations conducted **from 1.4.2015 to 7.5.2015** for the **six scholars**.

22. Appointment of Controller of Examinations

The Board of Management appreciated the services rendered by **Dr. (Mrs.) G.P.Jeyanthi** as **Controller of Examinations**.

The BoM recorded the sincere gratitude to the Controller of Examinations, **Dr. G.P. Jeyanthi** for her timeless efforts given to this University. She was **totally** instrumental in setting up the procedures of the examination system, attendance and related modules under **e-governance**.

The more flexible UG and PG Choice Based Credit System (CBCS) was introduced from **2011 and onwards**. As the Controller of Examinations, she streamlined the entire system and functioning, besides the declaration of the results. Her other contributions were:-

- OMR mark sheets
- Annual Calendar of Examination related activities.
- Clock – wise conduct of CIA tests, Semester – end examinations, declaration of results, marksheet and consolidated marksheet and others.

There was a total transformation of the Examination Section and its confidentiality was maintained totally, well appreciated by the NAAC Peer Team during the 3rd cycle of re-accreditation. We wish her the best in her future assignments.

The BoM approved that the next Controller of Examinations may be selected **on lien**.

23. Admission Procedure for the various programmes of this University for 2015-16

The BoM **approved** the Admission Procedure for the various programmes of this University for **2015-2016**, as detailed in the notes.

24. Completion of term of office of present Vice Chancellor and selection of next Vice Chancellor of this University

The BoM was unable to suggest a name as a nominee of the BoM in the Search Committee for the selection of next Vice Chancellor of this University within the norms stipulated in the BoM, since the request was as Table Agenda. Hence, it was resolved that this agenda, along with discussion on the Sub-Committee Report on the Station Seniority, be taken up in **June, 2015** as an **extraordinary meeting**.

25. Seeking permission to offer certain Programmes

The BoM permitted the University on the following:

R.25.1. to offer **M.Sc. Counselling Psychology** and **Master of Tourism Administration** as **Self-financed programmes** from the academic year **2014-2015** and **2015-2016 & onwards**, with information to the UGC.

R.25.2. to offer B.P.E. (Bachelor of Physical Education) as **B.Sc. Physical Education** and **Master of Tourism Administration** as **MBA (Tourism & Travel Management)**, as specified by UGC and intimate UGC accordingly.

R.25.3 to change the duration of **B.Ed., B.P. Ed.** and **M.Ed.** Programmes from one year to **Two years** and **B.Sc.,B.Ed. Special Education Programme** as **4 year Integrated Programme**, as per norms of NCTE and RCI, from the academic years as approved by them. Since RCI had stated offering of the four year Integrated programme only from the academic year 2016-2017 and since it has been offered in this University since several years with great demand, the BoM directed the concerned Dean and Registrar in-charge to follow up with RCI for permission from this year 2015-2016 & onwards itself.

26. Change in Composition of BoM and nominations of members

The BoM **ratified** the above decision in the change in Composition of BoM and nomination of a new member.

A correction was made in the notes on **Page 14** of **Table Agenda**, denoting '**Additional Director**' instead of 'Assistant Director' for **Dr. Saroja Prabhakaran**.

The meeting came to end proposing vote of thanks to the Chairperson of the Board of Management.



Avinashilingam

Institute for Home Science and Higher Education for Women

University

(Estd. u/s 3 of UGC Act 1956)

Coimbatore - 641 043, Tamil Nadu, India

(Deemed University Under Category 'A' by MHRD)

Re-accredited with 'A' Grade by NAAC

Proforma for Foreign Travel – Teaching & Non Teaching Staff

(O.M.No.11013/7/2004-Estt. (A) dated 5th Oct. 2004 and dated 15th Dec.2004)

1. Name :
2. Designation :
3. Pay :
4. Department : Temporary or Probation / Permanent :
5. Passport No. :
6. Details of Private foreign travel to be undertaken:

Period of abroad		Name of Foreign Countries to be visited	Purpose	Estimated Expenditure (Travel; board/lodging, visa.misc.etc.	Source of Funds	Contact Address
From						

7. Details of previous private foreign travel, if any undertaken during the last four years (as under item No.6)

Name -
Designation -
Date -

Signature of applicant

REMARKS

I Recommend / do not recommend the sanction of leave requested.

Date :

Sanctioned / Not Sanctioned

Verified :

Asst./ Supdt./AR(AD)/ Dy.Registrar

REGISTRAR

Proforma for Foreign Travel – Non Teaching Staff

(O.M.No.11013/7/2004-Estt. (A) dated 5th Oct. 2004 and dated 15th Dec.2004)

1. Name :
7. Designation :
8. Pay :
9. Department : **Temporary or Probation / Permanent** :
10. Passport No. :
11. Details of Private foreign travel to be undertaken:

Period of abroad		Name of Foreign Countries to be visited	Purpose	Estimated Expenditure (Travel; board/lodging, visa.misc.etc.	Source of Funds	Remarks
From						

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Name -
Designation -
Date -

Signature of applicant

REMARKS

I Recommend / do not recommend the sanction of leave requested.

Date :

Sanctioned / Not Sanctioned

Verified :

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REGISTRAR

