



Avinashilingam Institute for Home Science and Higher Education for Women

(Deemed to be University, Estd. u/s 3 of UGC Act 1956, Category A by MHRD)
Re-accredited with A+ Grade by NAAC. Recognised by UGC Under Section 12B
Coimbatore - 641 043, Tamil Nadu, India.

Evaluation – Assessment Rubrics

October 2021

Assessment Rubrics
School of Home Science

1. Assignment

Criteria/ Recommended Scores	Excellent 5	Very Good 4	Good 3	Satisfactory 2
Introduction of the of given topic and significance	In-depth knowledge about the topic	Comprehension of the topic	Adequate knowledge of the topic	Inadequate Knowledge of the topic
Body of the content and flow of content	Main idea is focused and supported with detailed information	Main idea is clear and supported with general information	Main idea is fairly clear and supported with limited information	Main idea is not clear and random collection of information
Relevance to the content	Relevant and comprehensive information to substantiate the topic given with current updates and case studies	Relevant information supported with strong evidences	Relevant information with sufficient supporting evidences	Relevant information with insufficient supporting evidence
Conclusion, Reference and recent updated & Supportive materials	Strong conclusion exhibiting in-depth knowledge on the subject. More than 15 references and pictures / paper clippings	Recognizable conclusion with supportive suggestions and Reference 5-10 without / with paper clippings	Inadequate conclusion Less than 5 references without supportive evidences	Absence of conclusion No originality, No reference and Supportive evidences
Grammar/ Spelling	Use of precise and descriptive language with no grammar or spelling errors	Use of descriptive language with 2 or 3 grammar or spelling errors	Use of some descriptive language with 4 or 5 grammar or spelling errors	Simple sentences with grammar or spelling errors

2. Seminar

Criteria/ Recommended Scores	Excellent 5	Very good 4	Good 3	Satisfactory 2
Content of Topic 1. Write-up 2. Sequence 3. Supportive Literature 4. Journal Reference	Relevant content with excellent sequence with more than 15 references (Journal and Book) Schematic diagram	Relevant content with Very good sequence 5 to 10 Journal & Book references	Relevant content adequate sequence less than 5 references	Satisfactory content and flow of sequence and no reference
Presentation Skills 1. Mode of delivery 2. Communication Skill 3. Teaching aid used 4. Time Management	Exemplary communicative skill, multiple teaching aids/ modules complete within given time	Very good communicative skill, usage of board and ITC, tools, Complete within time.	Moderate communicative skill, use either of the teaching aid (Board/ITC) satisfactory	Poor communicative skill and time management.
Interactive Skills 1. Body language 2. Eye contact 3. Voice 4. Poise	Exemplary body language, eye contact, poise loud voice	Very good body language, eye contact, poise, voice	Moderate time management, language and confidence level, satisfactory eye contact voice	Poor body language, rarely maintain eye contact and audible voice
Feedback 1. Level of confidence in answering, clearing doubts	Exemplary confidence level cleaning doubts with example	Very good confidence level and able to clear doubts	Moderate confidence level and able to clear double with less clarity	Demonstrate poor confidence level not able to clear doubts
Closure	Summarise and closing remarks capture the attention of audience and set pace with impact	Define summary and closing remarks	Closing remark with good pace and attention of audience	Satisfactory closing remark without proper conclusion

3. Practical

Criteria/ Recommended Scores	Excellent 5	Very Good 4	Good 3	Satisfactory 2
Instructions followed	Strictly follows the routine procedures with analytical approach	Follows procedures included in the routine procedures	Adopts the routine procedures abruptly	Erratically adopts the routine procedures
Techniques / Skills Following SOPs	Understands the principles and performs the experiments on their own	Replicates recorded experiments without assistance	Able to interpret and obtain the results only with assistance	Cannot replicate experiments or understand properly. Needs additional assistance.
Organization	Plans and carries out the work efficiently. Exhibit innovative ideas in their practical work and present with novelty	Plans and carries out the work efficiently.	Plans and carries out the work satisfactorily.	Work in a disorganized manner.
Presentation submission of record	Punctual in submission of record work in an exemplary manner	Punctual in submission of record in a satisfied manner	Not very punctual but maintains fairly good record	Not punctual and submit incomplete record
Initiative and Creativity	Gather remarkable materials / literature and carries out the experiments innovatively. Able to translate idea and exemplary presentation	Can work independently without assistance. Able to translate idea with good presentation.	Works satisfactorily with assistance Satisfactory translation of idea and presentation	Requires motivation and assistance to complete the work Minimal translation of idea and unsatisfactory presentation.

Home Science Extension Education

4. Practical

Criteria/Recommended Scores	Excellent(5)	Very Good(4)	Good(3)	Satisfactory(2)
Understanding of the Objective	Excellent understanding of the aim of the field visit	Good understanding of the aim of the field visit	Average understanding of the aim of the field visit	Less understanding of the aim of the field visit
Demonstration skill	Able to explain the analysis performed in a proper sequence with more evidence and clarity	Able to explain the major part of the analysis performed in a proper sequence with a appropriate evidence and clarity	Able to explain only part of the analysis performed with less clarity and confused in the chronological order of the analysis with less evidence.	Not able to explain the analysis performed in a proper sequence with lack of evidence and clarity
Level of participation	Excellent participation with initiative and creativity	Very good participation and with initiative and creativity	Active participation with initiative and creativity	Less participation and initiative
Techniques Used	Excellent field application of extension techniques	Very good field application of extension techniques	Good field application of extension techniques	Less field application of extension techniques
Level of engagement in Field	Excellent level of engagement in terms of field work and collected more supporting data for the analysis with high adjustability	Good level of engagement in field work and collected good amount of supporting data for the analysis with moderate adjustability	Average level of engagement in field work and collected adequate amount of supporting data for the analysis with low adjustability	Lack of engagement in field work and collected very less amount of data to support the objective of analysis with no adjustability
Documentation and Reporting	Excellent documentation of evidences and on time submission of report with high quality	Very good documentation of evidences and on time submission of report with good quality	Good documentation of evidences and on time reporting	Improper documentation of evidences and late reporting

Master of Social Work

5. Field Work Evaluation Rubrics for Field Work Practicum

Semester	Paper code	Paper name
Semester - I	20MSWC06	Field Work Practicum –I (Rural Camp, Group Project I)
Semester – II	20MSWC11	Field Work Practicum - II
Semester – III	20MSWC17	Field Work Practicum - III
Semester – III	20MSWC18	Block Placement / Internship -
Semester-IV	20MSWC22	Field Work Practicum - IV

S.No	Norms	Criteria	Marks	
			CIA	External
1	Attendance (Including Regularity and Punctuality)	Less than 75% - 0	5	5
		75-85% -3		
		86-95% -4		
		96-100% -5		
2	Regularity in submission of Report / individual conference	Beyond 10 days-0	5	5
		7-10 days-1		
		5-7 days-2		
		3-5days-3		
		1 to 3 days-4		
3	Proper maintenance of Field Work Records	Neat and legible		5
		Communication Skills		
4	Relationship with agency	Excellent-5	5	
		Very good - 4		
		Good- 3		
		Satisfactory - 2		
5	Application of theory and social work methods in field work	Excellent-15	15	25
		Very good - 12		
		Good- 10		
		Satisfactory - 5		
6	Content of the record	Excellent-10	10	15
		Very good - 8		
		Good- 7		
		Satisfactory - 3		
Total			40	60

School of Physical Sciences and Computational Sciences
Department of Information Technology

UG	PG
<p>Assignments</p> <ul style="list-style-type: none"> • Relevance of Content • Effective presentation including • Content description • Late Submission <p>Group Projects</p> <ul style="list-style-type: none"> • Individual Role and Presentation, • Quality of content in Project Report • Attendance • Team Coordination • Presentation in Viva-Voce <p>1 minute video on a given topic</p> <ul style="list-style-type: none"> • Relevant Content • Effective content delivery • Time consumption • Presentation and its quality 	<p>Assignments</p> <ul style="list-style-type: none"> • Relevance of Content • Presentation • Effective mode of submission • Late Submission <p>Seminars</p> <ul style="list-style-type: none"> • Knowledge of content • Quality and accuracy of content • Time Limit • Presentation • Effective answering of questions <p>Mini Project</p> <ul style="list-style-type: none"> • Presentation • Quality of content in Project Report • Attendance • Viva-Voce <p>Viva – Voce for Thesis</p> <ul style="list-style-type: none"> • Knowledge about the topic • No. of Answered Questions • Way of Presentation • Time Taken <p>Group Discussion</p> <ul style="list-style-type: none"> • Group Performance • Individual Performance in Group • Team Coordination • Mode of Content delivery • Leadership qualities <p>Group Projects</p> <ul style="list-style-type: none"> • Individual Presentation • Originality of work • Quality of content in Project Report • Attendance • Team Coordination • Presentation in Viva-Voce <p>1 minute video on a given topic</p> <ul style="list-style-type: none"> • Relevant Content • Effective content delivery • Time consumption • Presentation and its quality

Department of Computer Science

UG	PG																				
<ul style="list-style-type: none"> • Assignments - 15 marks <table style="margin-left: 20px; border: none;"> <tr><td>Content</td><td style="text-align: right;">- 8</td></tr> <tr><td>Originality & presentation</td><td style="text-align: right;">- 5</td></tr> <tr><td>References</td><td style="text-align: right;">- 2</td></tr> </table> • Group Project - 50 Marks <ul style="list-style-type: none"> Review I – 15 Marks Problem selection & Technology used – 5 Module identification – 5 Presentation – 5 Review II – 15 Marks Work Progress – 5 Implementation & Execution – 5 Presentation – 5 Documentation – 20 Marks Write-up – 10 Demonstration – 10 	Content	- 8	Originality & presentation	- 5	References	- 2	<ul style="list-style-type: none"> • Assignments - 5 marks <table style="margin-left: 20px; border: none;"> <tr><td>Content</td><td style="text-align: right;">- 2</td></tr> <tr><td>Originality & presentation</td><td style="text-align: right;">- 2</td></tr> <tr><td>References</td><td style="text-align: right;">- 1</td></tr> </table> • Seminar – 10 Marks <table style="margin-left: 20px; border: none;"> <tr><td>Content</td><td style="text-align: right;">- 5</td></tr> <tr><td>Presentation</td><td style="text-align: right;">- 5</td></tr> </table> • Mini Project – 100 Marks <ul style="list-style-type: none"> Review I – 30 Marks Problem selection & Technology used – 10 Module identification – 10 Presentation – 10 Review II – 30 Marks Work Progress – 10 Implementation & Execution – 10 Presentation – 10 Documentation – 20 Marks Viva-voce examination – 20 Marks • Internship – 100 Marks <table style="margin-left: 20px; border: none;"> <tr><td>Documentation</td><td style="text-align: right;">- 50</td></tr> <tr><td>Viva-voce</td><td style="text-align: right;">- 50</td></tr> </table> 	Content	- 2	Originality & presentation	- 2	References	- 1	Content	- 5	Presentation	- 5	Documentation	- 50	Viva-voce	- 50
Content	- 8																				
Originality & presentation	- 5																				
References	- 2																				
Content	- 2																				
Originality & presentation	- 2																				
References	- 1																				
Content	- 5																				
Presentation	- 5																				
Documentation	- 50																				
Viva-voce	- 50																				

Department of Mathematics

UG	PG
<p>Assignment</p> <p>a) Submission of the assignments within the stipulated time</p> <p>b) Method of solving the given problem</p> <p>c) Accuracy of all the answers with references</p> <p>d) Presentation should be legible and neat.</p> <p>Mini projects / Group Project/Accountable Talk</p> <p>a) Selection of the problem / Staying on the task within the claims</p> <p>b) Contribution Ideas</p> <p>c) Group co-ordination / Working with a group</p> <p>d) Time and presentation of the project</p> <p>e) Sophisticated use of mathematical terminology and symbols.</p> <p>f) Listening to others and responds appropriately</p> <p>g) Speaks clearly and effectively in a sophisticated manner that completely communicated how it was done and why it was done.</p> <p>1 minute video on a given topic</p> <p>a) Clear understanding of Mathematical concept and clarity in delivering the content through communication skill</p> <p>b) Met all project requirements</p> <p>c) Screen cast quality - Expectations on video and audio quality.</p> <p>d) Narration - professional and effective.</p> <p>e) Video and audio editing highlighted key points of the talk, and provided a rich viewing experience to the work.</p> <p>f) Presentation should be crisp with little filler time and complete within an acceptable time frame.</p>	<p>Assignments</p> <p>a) Assigned work should be complete in an orderly manner, and incredibly neat with no smudges or tear within the stipulated time</p> <p>b) Method of solving the given problem and the work should meticulously described</p> <p>c) Writing - legible and well-organized.</p> <p>Seminars</p> <p>a) Selection of the problem</p> <p>b) Well-chosen and well-sequenced examples</p> <p>c) Consistently focused and supported commentary with evidence</p> <p>d) If in case of groups, Group co-ordination should be maintained</p> <p>e) Clearly articulates mathematics concepts, terminology and symbols</p> <p>f) Language usage is felicitous, tone is appropriate, eye contact should be effectively established with the audience</p> <p>g) Time and presentation of the project</p> <p>h) Speaks clearly and effectively in a sophisticated manner</p> <p>Viva Voce for Thesis</p> <p>a) Introduction of the thesis</p> <p>b) Review /Selection of the problem</p> <p>c) Methodology of solving the problem</p> <p>d) The presentation should have a clearly defined structure with elegant transitions with mathematical representations which covers the perimeter of the problem.</p> <p>e) Presentation of the project within the stipulated time.</p>

Department of Chemistry

Assignment based on Numerical Problems

Criteria	Assessment Level			
	Level 4	Level 3	Level 2	Level 1
Formula	Correct formula/ equation used 2 Points/Marks	Correct formula/ equation used 2 Points /Marks	Correct formula/ equation used 2 Points/ Marks	Incorrect formula/ Equation used 0 Points /Marks
Steps of Calculation	All steps presented in sequence 6 Points/Marks	All steps presented in sequence 6 Points/Marks	Partial Sequence of steps 2 Points/Marks	Partial Sequence of steps 2 Points/Marks
Answer	Correct Answer 2 Points/Marks	Incorrect answer due mathematical error 0 Points/Marks	Correct Answer 2 Points/Marks	Wrong Answer 0 Points/Marks
Total Points/Marks	10 Points/Marks	8 Points/Marks	6 Points/Marks	2 Points/Marks

Assignment based on Textual Assignment

Criteria	Assessment Level			
	Level 4	Level 3	Level 2	Level 1
Focus on Topic	Clear 2 Points/Marks	Clear 2 Points /Marks	Clear 2 Points/ Marks	No Understanding of topic given 0 Points /Marks
Introduction	Clear Introduction 2 Points/Marks	Clear Introduction 2 Points/Marks	Clear Introduction 2 Points/Marks	No introduction 0 Points/Marks
Explanation	Complete explanation with illustrations/exam ples 6 Points/Marks	Partial explanation with example/illustrations 4 Points/Marks	Partial explanation With no illustration/exampl es 2 Points/Marks	No clear explanation. Only few relevant statements 2 Points/Marks
Total Points/Marks	10 Points/Marks	8 Points/Marks	6 Points/Marks	2 Points/Marks

UG	PG
<p>Assignments</p> <ul style="list-style-type: none"> ● Content length ● References covered ● Modification from the referred content ● Submission on time ● Clarity of content ● Paper clippings related to that topic ● Recent developments in that particular field <p>Group Projects</p> <ul style="list-style-type: none"> ● Project value ● Project innovation and implementation of their ideas ● Group coordination and involvement in the activities <p>1 minute video on a given topic</p> <ul style="list-style-type: none"> ● Content value ● Demonstration of simple experiment ● Presentation of content 	<p>Assignments</p> <ul style="list-style-type: none"> ● Latest developments in that field ● Sentence structure and flow ● Comparison between the recent technology developments <p>Seminars</p> <ul style="list-style-type: none"> ● Concept communication ● PPT visibility, clarity & organization ● References ● Time limit ● Confidence in answering queries <p>Mini Project</p> <ul style="list-style-type: none"> ● Clarity on scientific methodology ● Presentation sequence ● Logical conclusion ● Time Management <p>Viva – Voce for Thesis</p> <ul style="list-style-type: none"> ● Introduction - Significance of topic, objectives ● Review - succinct explanation, current reviews ● Methodology -selection of experiments ● Results & Discussion- clear and lucid presentation, organisation of data/ charts/ spectral data, highlight of key findings with suitable justification ● Reference- Appropriate references <p>Group Discussion</p> <ul style="list-style-type: none"> ● Clarity in their views <p>Group Projects</p> <ul style="list-style-type: none"> ● Content ● Group participation ● Individual Presentation ● Outcome of the project <p>1 minute video on a given topic</p> <ul style="list-style-type: none"> ● Content value ● Demonstration of simple experiment ● Presentation of content ● Effective use of Appropriate app & voice clarity

Department of Physics

1. Assignments

S.No.	Criteria	Level 5	Level 4	Level 3	Level 2	Level 1
	Rating →	5 or 10	4 or 8	3 or 6	2 or 4	1 or 2
1	Approach towards the title	Excellent	Very good	Good	Average	Not inclined
2	Physics Concept understood and content	Excellent	Very good	Good	Not able to understand	No idea about the concept
3	Creativeness/ originality	Excellent	Very good	Good	Not able to contribute	Not at all tried
4	Organisation of the assignment	Excellent	Very good	Good	Not upto the level	Clumsy/Poor
5	Relevant references	Excellent	Very good	Good	Common references	Not included the proper references
6	Submission deadline	Strict adherence	-	-	-	Not adhered

PG Physics

1. Assignments

S.No.	Criteria	Level 5	Level 4	Level 3	Level 2	Level 1
	Rating →	5 or 10	4 or 8	3 or 6	2 or 4	1 or 2
1	Approach towards the title	Excellent	Very good	Good	Average	Not inclined
2	Physics Concept understood and content	Excellent	Very good	Good	Not able to understand	No idea about the concept
3	Creativeness/ originality	Excellent	Very good	Good	Not able to contribute	Not at all tried
4	Organisation of the assignment	Excellent	Very good	Good	Not upto the level	Clumsy/Poor
5	Relevant references	Excellent	Very good	Good	Common references	Not included the proper references
6	Submission deadline and page numbers	Strict adherence	-	-	-	Not adhered

***Separate rubrics to be followed for Tutorial type assignment and one page assignment

2. Seminars

S.No.	Criteria	Level 5	Level 4	Level 3	Level 2	Level 1
	Rating →	5 or 10	4 or 8	3 or 6	2 or 4	1 or 2
1	Seminar Preparation	Excellent	Very good	Good	Approached	Not inclined
2	Concept understanding	Excellent	Very good	Good	Not able to understand	No idea about the concept
3	Technical/scientific way of delivery	Excellent	Very good	Good	Not able to contribute	Not at all tried
4	Organisation of either the slides or the content in the prepared material	Excellent	Very good	Good	Not upto the level	Not clear
5	Relevant references	Excellent	Very good	Good	Common references	Not included the proper references

3. Miniproject

S.No.	Criteria	Level 5	Level 4	Level 3	Level 2	Level 1
	Rating →	5 or 10	4 or 8	3 or 6	2 or 4	1 or 2
1	Introduction: Approach towards chosen problem	Excellent	Very good	Good	Approached	Not inclined
2	Objectives	Excellent	Very good	Good	Not able to understand	No idea about the concept
3	Methodology: Experimental skills and/or mathematical skills/Analytical skills	Excellent	Very good	Good	Not able to contribute	No idea about the method
4	Results and discussion: attainment of objectives	Excellent	Very good	Good	Not upto the level	Clumsy
5	Relevant references	Excellent	Very good	Good	Common references	Not included the proper references
6	Grammar and report writing	Excellent	Very good	Good	Average	Poor

4. Thesis

S.No.	Criteria	Level 5	Level 4	Level 3	Level 2	Level 1
	Rating →	5 or 10	4 or 8	3 or 6	2 or 4	1 or 2
1	Introduction: Approach towards chosen problem	Excellent	Very good	Good	Approached	Not inclined
2	Objectives	Excellent	Very good	Good	Not able to understand	No idea about the concept
3	Methodology: Experimental skills and/or mathematical skills/Analytical skills	Excellent	Very good	Good	Not able to contribute	No idea about the method
4	Results and discussion: attainment of objectives	Excellent	Very good	Good	Not upto the level	Clumsy
5	Relevant references	Excellent	Very good	Good	Common references	Not included the proper references in proper way
6	Grammar and report writing	Excellent	Very good	Good	Average	Poor

5. Viva Thesis

S.No.	Criteria	Level 5	Level 4	Level 3	Level 2	Level 1
	Rating →	5 or 10	4 or 8	3 or 6	2 or 4	1 or 2
1	Introduction: well introduced the problem	Excellent	Very good	Good	Approached	Not inclined
2	Objectives	Excellent	Very good	Good	Not able to understand	No idea about the concept
3	Methodology: Experimental skills and/or mathematical skills/Analytical skills	Excellent	Very good	Good	Not able to contribute	No idea about the method
4	Results and discussion: attainment of objectives: Basics in subject	Excellent	Very good	Good	Not upto the level	Poor
5	Relevant references	Excellent	Very good	Good	Common references	Not included the proper references in proper way

School of Biosciences

UG

	Criteria	Marks
Assignment (15 marks)	Title page, Content table, Neatness	1
	Introduction of topic given	2
	Description relevant to topic given	8
	Illustrations	2
	References (Test books & e - sources)	2
	Group Projects (100 marks)	Plagiarism
Team Coordination		5
Subject knowledge		10
Involvement & Execution		20
Presentation		10
Report		50
1 Minute Video (10 marks)	Subject knowledge	2
	Creativity	2
	Involvement / Participation	2
	Presentation	2
	Communication Skills	2

PG

	Criteria	Marks
Assignment (5 marks)	Title page, Content table, Neatness	1/2
	Introduction of topic given	1/2
	Description relevant to topic given	2
	Illustrations	1
	References (Text books & e - sources)	1
	Seminar (10 marks)	Introduction of topic given
Preparation of topic given		4
Audio Visual Aids		3
Discussion / Interaction		2
1 Minute Video (10 marks)	Subject knowledge	2
	Creativity	2
	Involvement / Participation	2
	Presentation	2
	Communication Skills	2
Mini Projects (100 marks)	Plagiarism	5
	Team Coordination	5
	Subject knowledge	10
	Involvement & Execution	20
	Presentation	10
	Report	50
Group Discussion (10 marks)	Subject knowledge	2
	Idea	2
	Involvement / Participation	2
	Presentation	2
	Communication Skills	2
Project (100 marks)	Plagiarism	5
	Subject knowledge	10
	Involvement & Execution	10
	Viva voce	25
	Report	50

School of Arts and Social Sciences

1. Assignments

Criteria	Exemplary=A (8 to 9 marks)	Above Average=B (6 to 8 marks)	Adequate=C (4 to 6 marks)	Inadequate=D (4 marks)
Organization (10 marks)	Writing shows high degree of attention to logic and reasoning of points. Unity clearly leads the reader to the conclusion and stirs thought regarding the topic	Writing is coherent and logically organized with transitions used between ideas and paragraphs to create coherence. Overall unity of ideas is present	Writing is coherent and logically organized. Some points remain misplaced and stray from the topic	Writing lacks logical organization but shows some coherence but ideas lack unity
Level of Content (10 marks)	Content indicates synthesis of ideas, in-depth analysis and evidences original thought and support for the topic. Appropriate illustrations	Content indicates original thinking and develops ideas with sufficient and firm evidence. Adequate illustration	Content indicates thinking and reasoning applied with original thought on a few ideas. Inadequate illustration	Shows some thinking and reasoning but most ideas are underdeveloped and unoriginal. No illustrations
Development (10 marks)	Main points well developed with high quality and quantity support. Reveals high degree of critical thinking	Main points well developed with quality supporting details and quantity. Critical thinking is weaved into points	Main points are present with limited detail and development. Some critical thinking is present	Main points lack detailed development. Ideas are vague with little evidence of critical thinking
Grammar & Style (10 marks)	Essay is free of distracting spelling, punctuation, and grammatical errors and shows outstanding style and creative use of sentence structure	Essay has few spelling, punctuation, and grammatical errors and attains college level style. Very few fragments or run-ons	Most spelling, punctuation, and grammar correct allowing reader to progress though essay with some variety in structure. Some errors remain	Spelling, punctuation, and grammatical errors with little or no variety in sentence structure. Errors are frequent
Reference (10marks)	Adequate, complete and standard references	Adequate and complete references but substandard	Adequate but substandard and incomplete references	Inadequate and incomplete references

2. Seminar

Criteria	Outstanding (8 to 9 marks)	Above average (6 to 8 marks)	Average (4 to 6 marks)	Inadequate (4 marks)
Content & Knowledge (10 marks)	Demonstrated full knowledge, information presented in logical sequence	Information presented in sequence and at ease but failed to elaborate	Information adequate and most information in sequence	No grasp of information and no sequence of information
Methods / Results (figures/graphs/tables, etc) (10 marks)	Sufficient for understanding and exceptionally presented	Sufficient for understanding and effectively presented	Sufficient for understanding but not clearly presented	Methods insufficient and inappropriate figures
Creativity & Originality (10 marks)	Material is exceptional in thinking and style	Presentation is both creative and original	Presentation adequate but lacks originality	Lacks originality and prosaic presentation
Presentation Skills (10 marks)	Refer to slides to make points, engage with audience, voice clear, dress code and body language and dress code appropriate and use graphics to explain and reinforce text	Refer to slides to make points, frequent eye contact, voice clear, proper dress code, proper body language and use graphics to explain text	Refer to slides to make points, occasional eye contact, voice fluctuate, proper dress code, inappropriate, adequate body language and use graphics to relate to text	Reads, no eye contact, low voice, no dress code, inappropriate body language and no graphics
Comprehension and Interaction (10 marks)	Demonstrated full knowledge and answered all questions with elaborations	At ease with topic, answered all questions but failed to elaborate	Topic clarity and interaction moderate	Lacks understanding of the topics and interaction low

School of Commerce and Management

UG - Assignment		PG - Assignment	
Content relevance	- 9	Content relevance	- 10
Presentation	- 3	Presentation	- 3
Reference	- 2	Reference	- 3
Language	- 2	Comprehensive outlook	-2
Summary in own words	-2	Timely submission	- 2
Timely submission	- 3		
Total	- 20	Total	- 20

- Non- Plagiarised Contents appreciated

UG - Research Project (Individual)		PG - Project (Individual)	
Topic selection	- 5	Topic selection	- 5
Research Problem Identification	- 10	Research Problem Identification	- 10
Methodology	- 10	Methodology	- 10
Analysis and Interpretation	- 25	Analysis and Interpretation	- 25
Interaction with Guide	- 10	Research outcome	- 10
Report Writing	- 15	Interaction with Guide	- 10
Conference presentation/Blogs	- 5	Report Writing	- 20
VIVA VOCE EXAM	- 20	Publication	- 10
Total	- 100	Total	- 100

PG Project VIVA VOCE	
Presentation Module	- 30
Articulation	- 20
Use of Facts and Statistics	- 10
Justify the Research Impact	- 10
Defending	-30
Total	- 100

UG - Seminar		PG - Seminar	
Content relevance – Write up	- 5	Content relevance – Write up	- 5
ICT based Presentation	- 5	ICT based Presentation	- 5
Oral Presentation	- 8	Oral Presentation	- 8
Responses to queries	- 2	Responses to queries	- 2
Total	- 20	Total	- 20

UG & PG (Mini/Group Project)	
Topic Selection	-5
Research Problem	
Identification	- 5
Project Planning	- 5
Group Co-ordination	-5
Methodology	- 10
Analysis and Interpretation	- 20
Interaction with Guide	- 10
Project Outcome	- 5
Interim Presentation	- 5
Final Presentation	- 10
Report Writing	- 20
Total	-100

Tour Project	
Itinerary Planning	- 20
Travel Etiquette	- 10
Tour Diary	- 10
Destination Comprehension	- 10
Report	- 25
VIVA VOCE EXAM	- 25
Total	- 100

Department of Education

1. Assignment

Criteria	Evaluate the student’s Assignment employing the following range-scored criteria (best is on left)			Score
	2 Outstanding	1 Average	0.5 Inadequate	
Content & Sequence	Content - Very Relevant to the topic and arranged in a sequential manner	Content - Somewhat Relevant and arranged Most of the contents are in sequential order	Content - inappropriate / Not relevant to the topic	
Usage of Image/ Table	Pictures/Tables used are very relevant to the topic and placed appropriately	Somewhat relevant Illustrations/Tables used in appropriate place	Inappropriate / No Table/ Illustrations	
Word Choice	Accurate use of vocabulary for the given topic	Average use of vocabulary	Poor comprehension and presentation	
Presentation	Good, with limited errors	Average presentation with limited errors	Poor presentation with errors	
Reference	All references for Text & Images included in API format	Limited references included	No reference included	
Total				

2. Seminar

Criteria	Evaluate the student's Seminar employing the following range-scored criteria (best is on left)			Score
	2 Outstanding	1 Average	0.5 Inadequate	
Content Organization of presentation	Information presented as interesting and logical, easy to follow sequence	Most of information presented in sequence	Hard to follow; sequence of information scattered	
Usage of Image/Table/Reference	Pictures/Tables/References used are Very Relevant to the topic and placed appropriately	Somewhat Relevant Pictures/Tables/ References used in appropriate place	inappropriate pictures /Table/ References or No pictures/ Table/ References	
Eye Contact	Refers to slides to make points; engaged with audience	Refers to slides to make points; occasional eye contact	Reads most slides with occasional eye contact	
Mechanics	Presentation has no misspellings or grammatical errors	Presentation has not more than 5 misspellings and/or grammatical errors	Presentation has more than 10 misspellings and/or grammatical errors	
Length and Pace	Appropriate (10-15 min) & Well-paced throughout	Short ;5 to 7 min & Well-paced for a while	Short; less than 4 min Rushed or dragging	
Total				

Department of Physical Education

B.Sc Physical Education

1. Assignment

Criteria	Evaluation of Student's Assignment following the range of Rubrics			
	Exemplary-5	Proficient-4	Expected-3	Need importance-2
Focus	Establishes sharp, distinct focus and sustains topic with a clear perspective.	Establishes topic with a clear perspective and purpose	Provides an inconsistent topic.	Minimal evidence with confused purpose.
Preparation (usage of image/table)	Extraordinary preparation to full fill the focus on topic placed appropriately	Preparation focused on topic, placed appropriately	Somewhat related to topic	Focus is deviated from relevant topic.
Content and Sequence	Provides elaborate explanation. This significant with relevance to topic.	Explanation in support and relevant to the topic	Slight deviation in connecting with the topic.	Minimal connection to the main topic.
Style/word choice	Expresses ideas precisely. Uses academic vocabulary effectively and deliberately.	Uses academic vocabulary Incorporating some sentence variety.	Expresses ideas inconsistently. May or may not use academic vocabulary	Confusing, repetitive, or too wordy.
References	All references for Text & Images are included in an API format	References for text and images included	Limited references are added for text	No references

2. Group Project

Criteria	Evaluation of Student's Group Projects following the range of Rubrics			
	Exemplary-5	Proficient-4	Expected-3	Need importance-2
Contributions	Routinely provides useful ideas when participating in the group and in classroom discussion. A leader with major contribution.	Usually provides useful ideas when participating in the group and in classroom discussion. A strong group member who tries hard!	Sometimes provides useful ideas when participating in the group and in classroom discussion. A satisfactory group member who does what is required.	Rarely provides useful ideas when participating in the group and in classroom discussion. May refuse to participate.
Problem-solving	Actively looks for and suggests solutions to problems	Refines solutions suggested by others.	Does not suggest or refine solutions, but is willing to try out solutions suggested by others.	Does not try to solve problems or help others solve problems. Lets others do the work.
Attitude	Is never publicly critical of the project or the work of others. Always has a positive attitude about the task(s).	Is rarely publicly critical of the project or the work of others. Often has a positive attitude about the task(s).	Is occasionally publicly critical of the project or the work of other members of the group. Usually has a positive attitude about the task(s)	Is often publicly critical of the project or the work of other members of the group. Is often negative about the task(s)
Working with Others	Almost always listens to, shares with, and supports the efforts of others. Tries to keep people working well together.	Usually listens to, shares, with, and supports the efforts of others. Does not cause "waves" in the group.	Often listens to, shares with, and supports the efforts of others, but sometimes is not a good team member	Rarely listens to, shares with, and supports the efforts of others. Often is not a good team player.

B.P.Ed

1. Assignment

Criteria	Evaluation of Student's Assignment following the range of Rubrics			
	Exemplary-5	Proficient-4	Expected-3	Need importance-2
Focus	Establishes sharp, distinct focus and sustains topic with a clear perspective.	Establishes topic with a clear perspective and the purpose	Provides an inconsistent topic.	Minimal evidence with confused purpose.
Preparation(usag e of image/ table)	Extraordinary preparation to full fill the focus on topic placed appropriately	Preparation focused on topic, placed appropriately	Somewhat related to topic	Focus is deviated from relevant topic.
Content and Sequence	Provides elaborate explanation in significant with relevant to topic.	Explanation in support and relevant to the topic	Slight deviation in connecting with topic.	Minimal connection to the main topic.
Style/word choice	Expresses ideas precisely. Uses academic vocabulary effectively and deliberately.	Uses academic vocabulary, Incorporate sentence variety.	Expresses ideas inconsistently. May or may not use academic vocabulary	May be confusing, repetitive, or wordy.
References	All references for text & images are included in an API format	References for text and images included	Limited references are added for text	No references

2. Group Project

Criteria	Evaluation of Student's Group Projects following the range of Rubrics			
	Exemplary-5	Proficient-4	Expected-3	Need importance-2
Contributions	Routinely provides useful ideas when participating in the group and in classroom discussion. A leader who contributes a lot of effort.	Usually provides useful ideas when participating in the group and in classroom discussion. A strong group member who tries hard!	Sometimes provides useful ideas when participating in the group and in classroom discussion. A satisfactory group member who does what is required.	Rarely provides useful ideas when participating in the group and in classroom discussion. May refuse to participate.
Problem-solving	Actively looks for and suggests solutions to problems	Refines solutions suggested by others.	Does not suggest or refine solutions, but is willing to try out solutions suggested by others.	Does not try to solve problems or help others solve problems. Lets others do the work.
Attitude	Is never publicly critical of the project or the work of others. Always has a positive attitude about the task in hand.	Is rarely publicly critical of the project or the work of others. Often has a positive attitude about the task(s).	Is occasionally publicly critical of the project or the work of other members of the group. Usually has a positive attitude about the task(s)	Is often publicly critical of the project or the work of other members of the group. Is often negative about the task(s)
Working with Others	Always listens to, shares with, and supports the efforts of the group. Tries to keep up the expectation, working well together.	Usually listens to, shares with and supports the efforts of others. Does not cause "waves" in the group.	Often listens to, shares with and supports the efforts of others, but sometimes is not a good team member	. Rarely listens to, shares with, and supports the efforts of others. Often is not a good team player.

3. Seminar

Criteria	Evaluation of Student's Group Projects following the range of Rubrics			
	Exemplary-5	Proficient-4	Expected-3	Need importance-2
Organization of presentation	Information presented as interesting story in logical, easy to follow sequence	Information presented in logical sequence; easy to follow	Most of information presented in sequence	Hard to follow; sequence in no content
Background content	Material sufficient for clear understanding and exceptionally presented	Material sufficient for clear understanding and effectively presented	Material sufficient for clear understanding but not clearly presented	Material not clearly related to topic or background dominated seminar
Knowledge of subject	Demonstrated full knowledge; answered all questions with elaboration	Answered all questions but less elaborative	Understand questions and answered most questions	Does not have grasp of information; answered only rudimentary questions
Mechanics	Presentation has no misspellings or grammatical errors	Presentation has more than 5 misspellings and/or grammatical errors	Presentation has more than 10 misspellings and/or grammatical errors	More than 20 Misspellings and/or grammatical errors poor presentation of content
Eye Contact	Points, engaged with audience	Points, eye contact majority	Points, occasional eye contact	No, or just occasional eye contact
Length and Pace	Well-paced throughout	Most of the seminar well paced	Rushed or dragging in parts	Rushed or dragging through out

4. Internship

S.No	Content	Evaluation Criteria				
		Excellent 5	Very Good 4	Good 3	Average 2	Poor 1
1.	Command (5)	Clear and precise Excellent command with voice clarity	Good Command and voice clarity	Clear explanatory command with no audible voice	Expecting to give more clear and audible command	No commanding voice and clarity
2.	Class Control (5)	Class control for entire 45 minutes	Class control for 30 minutes	Class control only at the time of demonstration	Need more concentration to control over the class	No class control
3.	Planning and preparation (5)	Well prepared planned and well delivered	Well prepared and well planned	Well prepared	Need more preparation	No preparation for the class
4.	Communication skills (5)	Effective communication and organization skills and enthusiastic participation	Enthusiastic participation	Effective communication	Enthusiastic participation	No communication and no enthusiasm
5.	Time Management(5)	Excellent time management and importance for all components	Less importance given for some components	Time allotment only for main component	Poor time management	No time management

Department of Special Education

Rubrics for Student Assignment – UG/PG

Criteria	Evaluate the student’s Assignment employing the following scoring criteria (out of 10)			Score
	Out Standing 2	Average 1	Inadequate 0.5	
Content & Relevance	Synthesis of ideas, in depth analysis and evidences to support the topic& relevant to the topic	Peripheral analysis of ideas and evidences to support the topic moderately presented. Some distinctions need clarification	Most of the content unsupported & inconsistent. Reasoning is unclear	
Organization	Logically organized content with paragraphs connecting them with effective transition. Clear and specific introduction and conclusion	Partially organized content with paragraphs and seem illogical in some areas. Unfocussed introduction & conclusion	Uneven and ineffective of content overall organization. Unclear introduction & conclusion	
Grammar & Spelling	Writing contains errors	Writing contains minimum grammar and spelling errors	Writing contains numerous errors in grammar and spelling which interfere with comprehension	
Discussion & Conclusion	The writer discusses the ideas & leaves a strong conclusion for the main idea in a unique way. Reveals high degree of critical thinking	The writer discusses the ideas & leaves an acceptable conclusion for the main idea in quality supporting details and quantity. Critical thinking is weaved into points	Inappropriate discussion & conclusion of idea with limited detail and development. Ideas are vague with little evidence of critical thinking	
Reference	Adequate, complete and of high standard	Adequate but substandard and incomplete	Inadequate and incomplete	

Seminar - PG

Criteria	Evaluate the student's Seminar employing the following range-scored criteria (out of 10)			Score
	Out Standing 2	Average 1	Inadequate 0.5	
Content Knowledge	Demonstrated knowledge of content including engaging introduction, detailed main idea& conclusion	Content knowledge is not elaborate but includes introduction, with main idea& conclusion	Content knowledge inadequate and no focus in introduction, main idea conclusion	
Organization of presentation	Information presented interesting and logical, easy to follow sequence	information presented in sequence and minimal	No flow of thought/idea; sequence of information scattered	
Use of Aids/Technology	Aids / technology complements the oration content is clear and creative	Aids / technology somewhat connects the oration and is adequate	Aids / technology does not connect the oration and lacks creativity in usage	
Volume, Clarity & Confidence	Loudness & articulation is appropriate. No mumbling. Speaks with enthusiasm, poise and confidence	Mumbles a bit, loudness & articulation is not appropriate throughout the seminar	Consistently mumbles. Loudness & articulation inappropriate throughout the seminar	
Time	Well –paced throughout and complete	Paced for a short duration and inadequate	Not paced; nor planned for coverage of content	

Internship – UG/PG

Criteria	Evaluate the student’s Internship employing the following range-scored criteria (out of 10)			Score
	Out Standing 5	Average 2.5	Inadequate 1.25	
Assessment & Case Study	Conducted detailed and appropriate assessment with clarity and collected case study	Sufficient assessment & case study but lacks in presentation & interpretation	Insufficient & inadequate assessment & case study. Poor interpretation and presentation.	
IEP	IEP complete with detailed goals with plan of action	IEP appropriate with sufficient understanding of goals & plan of action	Lacks in details Insufficient understanding of goals & plan of action	
Teaching Learning Materials	Disability specific and appropriate to individual differences	Reasonably disability specific & adequate	Not disability specific & inadequate presentation	
Co curricular activities	Creative & need based co curricular activities, supports other developments as planned	Reasonably significant with activities planned and implemented	Activities lack in focus & conduct	
Internship Record	Well organized & presented with appropriate illustrations/photographs & complete documents	Majority of the content is organized and presented with sufficient documents	Insufficient organization Lack in documents & presentation	

Rubrics for M.Ed., Field Engagement

Criteria	Evaluate the student's report employing the following scoring criteria			Score
	Outstanding- Synthesis of ideas, In depth analysis and evidence to support the topic and relevant to the topic	Average- Peripheral analysis of ideas and evidence to support the topic moderately presented. Some distinctions need clarification	Inadequate- Most of the content unsupported and inconsistent. Reasoning is unclear	
1. Plan calendar activities <ul style="list-style-type: none"> • Schedule • Distribution of the work • Clinical activity • Administrative activity • Coordination and networking 	10	5	2.5	
2. Coordination and support (external) <ul style="list-style-type: none"> • Support for student • Support for teacher • Support for Library 	15	7.5	3.75	
3. Prepare lesson plan <ul style="list-style-type: none"> • Format • Selection of the topic • Methodology selected • Evaluation 	40	20	10	
4. TLM Preparation <ul style="list-style-type: none"> • Clarity • Innovation • Related to the topic • Accessibility 	20	10	5	
5. Awareness in creating the field <ul style="list-style-type: none"> • Planning • Preparation of the material • Implementation 	15	7.5	3.75	
Total	100			

School of Engineering
Bachelor of Engineering

1. Assignment (15 marks)

All Semesters for all courses				
Rubric/Level	Exemplary=A (Far Exceeds Standard)	Above Average=B (Exceeds Standard)	Adequate=C (Meets Standard)	Inadequate=D (Below Standard)
Technical Content (5 marks)	5	4	3	2
Learning Outcome (5 marks)	5	4	3	2
Presentation (5 marks)	5	4	3	2

2. Seminar (100 marks)

Eighth Semester				
Final Presentation(100 Marks)				
Rubric/Level	Exemplary=A (Far Exceeds Standard)	Above Average=B (Exceeds Standard)	Adequate=C (Meets Standard)	Inadequate=D (Below Standard)
Presentation 1 (50 Marks)				
Technical content (20 marks)	20	15	10	7
AV aids usage (10 marks)	10	7	5	3
Communication skills (10 marks)	10	7	5	3
Time management (10 marks)	10	7	5	3
Presentation 2 (50 marks)				
Technical content (20 marks)	20	15	10	7
AV aids usage (10 marks)	10	7	5	3
Communication skills (10 marks)	10	7	5	3
Time management (10 marks)	10	7	5	3

3. Project Work -I (100 marks) (100% CIA)

Seventh Semester				
Zeroth Review(20 Marks)				
Rubric/Level	Exemplary=A (Far Exceeds Standard)	Above Average=B (Exceeds Standard)	Adequate=C (Meets Standard)	Inadequate=D (Below Standard)
Innovative Idea (5 Marks)	5	4	3	2
Presentation with Feasibility (5 Marks)	5	4	3	2
Work Plan (5 Marks)	5	4	3	2
Tentative Methodology (5 Marks)	5	4	3	2
First Review (40 Marks)				
Literature Survey (10 Marks)	10	7	5	3
Presentation with Research Gaps (10 Marks)	10	7	5	3
Revised Work Plan (10 Marks)	10	7	5	3
Methodology with Partial Execution (10 Marks)	10	7	5	3
Phase – I final Review(40 Marks)				
Presentation (10 Marks)	10	7	5	3
Project Demonstration(Phase - I) (10 Marks)	10	7	5	3
Individual Contribution (10 Marks)	10	7	5	3
Dissertation(Phase -I) (10 Marks)	10	7	5	3

4. Project Work -II and Dissertation (200 marks)

Eighth Semester				
First Review(50 Marks)				
Rubric/Level	Exemplary=A (Far Exceeds Standard)	Above Average=B (Exceeds Standard)	Adequate=C (Meets Standard)	Inadequate= D (Below Standard)
Presentation with Evaluation (20 Marks)	20	15	10	5
Trial Studies (20 Marks)	20	15	10	5
Partial Demo (10 Marks)	10	7	5	3
Second Review (50 Marks)				
Presentation (20 Marks)	20	15	10	5
Partial Documentation (10 Marks)	10	7	5	3
Research paper for publication (10 Marks)	10	7	5	3
Project Demonstration (10 Marks)	10	7	5	3
Final Viva Voce (100 Marks)				
Presentation (25 Marks)	25	20	15	10
Complete project Demonstration (25 Marks)	25	20	15	10
Publication(Conference Proceedings with ISBN/Journal) (25 Marks)	25	20	15	10
Dissertation (25 Marks)	25	20	15	10

5. Mini Project (100 marks – 100% CIA)

Sixth Semester				
First Review (40 Marks)				
Rubric/Level	Exemplary=A (Far Exceeds Standard)	Above Average=B (Exceeds Standard)	Adequate=C (Meets Standard)	Inadequate =D (Below Standard)
Innovative Idea (15 Marks)	15	12	8	5
Presentation with Feasibility (10 Marks)	10	7	5	3
Work Plan (5 Marks)	5	4	3	2
Tentative Methodology (10 Marks)	10	7	5	3
Final Review (60 Marks)				
Presentation (20 Marks)	20	15	10	5
Project Demonstration (Phase -I) (10 Marks)	10	7	5	3
Individual Contribution (10 Marks)	10	7	5	3
Report (20 Marks)	20	15	10	5

6. Industrial Internship (100 marks)

Seventh Semester				
Final Presentation(100 Marks)				
Rubric/Level	Exemplary=A (Far Exceeds Standard)	Above Average=B (Exceeds Standard)	Adequate=C (Meets Standard)	Inadequate=D (Below Standard)
Presentation (20 Marks)	20	15	10	7
Learning Outcome (20 marks)	20	15	10	7
Work Diary (30 marks)	30	25	20	15
Report (30 Marks)	30	25	20	15