



Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University under Category A by MHRD, Estd. u/s 3 of UGC Act 1956)
Re-accredited with A+ Grade by NAAC. Recognised by UGC Under Section 12 B
Coimbatore - 641 043, Tamil Nadu, India

**Policy for Feedback Mechanism for
Design and Renew of Syllabus**

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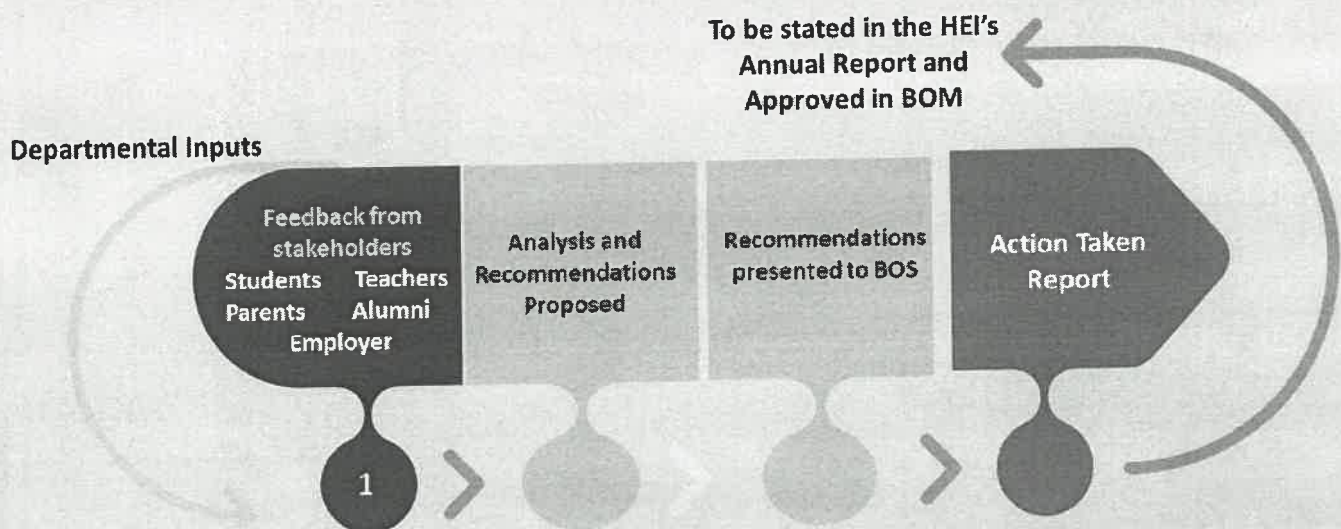
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Policy Statement on Feedback Mechanism for Design and Renew of Syllabus

Performance of a HEI is increasingly judged on the basis of effective learning outcomes. The success of learning lies in the practice of the concepts and values that have been learnt. For this to happen, periodic review of the learning process with particular reference on the curriculum structure is required. Feedback Mechanism is essential to know whether the Institute is delivering good performance and imparting quality education. Hence, the Institute made a policy decision to make feedback forms available for different stakeholders to analyse the institutional performance on different fronts.

To this end, the HEI adopts a well-structured 360° feedback system for design and review of syllabus by involving Students, Teachers, Parents, Alumni and Employer feedback forms. The feedback mechanism of the HEI is a four step process as illustrated below.



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Feedback Mechanism

The students, teachers, parents and alumni can log in through the e-campus with their login credentials to fill in the feedback forms at the end of every academic year. The employers feedback forms are sent to the concerned employers at a particular time period and the feedback will be procured

Feedback Analysis Framework

The filled in feedback forms from all stakeholder will be downloaded for analysis by IQAC. A feedback analysis report will be developed based on the findings. Key findings for action will be suggested with reference to every stakeholders report.

Moreover, along with structured feedback, the departments of HEI are supposed to conduct students/teachers workshop/interactions to brainstorm the ideas from the students and teachers to bring in changes in the curriculum. These workshops are to be conducted towards the end of the academic year, well before the schedule of BOS of that year.

The analysis report and the consolidated minutes of the departmental workshops are scrutinized and recommendations are made in general as well as specific to the programmes offered. The recommendation derived are to be analysed in the BOS meeting and appropriate action to be taken. The report of the action taken based the 360° feedback analysis and the departmental interactions are approved in BOM by stating the same in the Annual report of the HEI. Further the feedback analysis and action taken report are to be hosted in the website.



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