



**Avinashilingam Institute for Home Science and Higher Education for Women**

(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)

Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC

Coimbatore - 641 043, Tamil Nadu, India

## **Minutes & Agenda**

### **49<sup>th</sup> Meeting of the Finance Committee**

**Date: 31.05.2024. Time: 11.00 AM**

**Venue: Board of Management Hall  
(Blended Mode)**



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Coimbatore - 641 043, Tamil Nadu, India

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Coimbatore - 641 043, Tamil Nadu, India

### List of the Finance Committee Members

1. Dr.V.Bharathi Harishankar  
Vice Chancellor - Chairperson  
[vc@avinuty.ac.in](mailto:vc@avinuty.ac.in)
2. Shri.Sanjog Kapoor,IRS,  
Joint Secretary & Financial Advisor,  
Ministry of Education,  
Room No.120, C Wing, Shastri Bhawan,  
New Delhi - 110 001. - Member  
Nominee of MoE  
[jsfa-moe@gov.in](mailto:jsfa-moe@gov.in)  
[sreekumarvv.edu@nic.in](mailto:sreekumarvv.edu@nic.in)
3. Shri.A. Karthik, IAS.,  
Principal Secretary  
Department of Higher Education  
St. George Fort, Secretariat  
Chennai 600 009. - Member  
Nominee of State Government  
[Secy.dhe@nic.in](mailto:Secy.dhe@nic.in)  
[hrsec@tn.gov.in](mailto:hrsec@tn.gov.in)
4. Dr.Gowri Ramakrishnan  
No.90, Race Course  
Coimbatore - 641 018 - Member  
Nominee of  
Board of Management  
[drgowriramakrishnan@gmail.com](mailto:drgowriramakrishnan@gmail.com)
5. Dr.A.Vijayalakshmi  
Dean / Academics,  
Avinashilingam Institute for Home Science and  
Higher Education for Women,  
Coimbatore-641 043 - Member  
Nominee of  
Board of Management  
[avijayalakshmi85@gmail.com](mailto:avijayalakshmi85@gmail.com)
6. Shri.S.J.Balakrishnan  
Managing Director,  
M/s. SJB Automobiles Pvt.Ltd.  
No.745, Avinashi Road,  
Coimbatore- 641 018. - Member  
Nominee of Sponsoring Trust  
[edsjbtvs@gmail.com](mailto:edsjbtvs@gmail.com)
7. Shri.S. Lakshmanan - Finance Officer (i/c)  
Avinashilingam Institute for Home Science and  
Higher Education for Women,  
Coimbatore-641 043 - Secretary  
[fo@avinuty.ac.in](mailto:fo@avinuty.ac.in)
8. Dr.H.Indu,  
Registrar,  
Avinashilingam Institute for Home Science and  
Higher Education for Women,  
Coimbatore-641 043 - Special invitee  
[registrar@avinuty.ac.in](mailto:registrar@avinuty.ac.in)





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Coimbatore - 641 043, Tamil Nadu, India

**Minutes of the 49<sup>th</sup> Finance Committee Meeting held on 31.05.2024 at 11.00 AM at the Board of Management Hall.**

The meeting began at 11.00 am with prayer. The Principal Secretary, Department of Higher Education Department, Tamil Nadu could not attend the meeting. Shri.Sanjog Kapoor,IRS, JS&FA, nominee of the Ministry of Education, New Delhi has sent his agenda-wise comments through e-mail vide letter No.F.No.9-3/2022-IFD dated 30.05.2024, which are incorporated in the Minutes against the respective item.

The Chairperson of the Finance Committee, Dr.V.Bharathi Harishankar, and Vice Chancellor of the Institute welcomed all the members of the Finance Committee especially the new Registrar, Dr.H.Indu, who has assumed charge with effect from 10.04.2024.

The Chairperson with the consent of other Finance Committee members permitted Shri.V.Balasubramanian, Internal Audit Officer to participate in the Finance Committee proceedings, for getting clarification if any. She briefly narrated the academic and administrative developments taking place in the Institute. She expressed her heartfelt thanks to the nominee of the Ministry of Education for his valuable agenda-wise comments. Thereafter, she requested the Secretary of the Finance Committee to present the agenda items for discussion.

The agenda was taken up for discussion.



**ITEM NO.1 (49/FC/2024/1):**

To consider the confirmation of the Minutes of the 48<sup>th</sup> meeting of the Finance Committee held on 19.12.2023.

The Finance Committee considered and resolved to confirm the minutes of the 48<sup>th</sup> meeting of the Finance Committee held on 19.12.2023 subject to strict compliance with the relevant statutory provisions of the Institute and also in strict compliance with the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.

**ITEM NO.2 (49/FC/2024/2):**

Action taken on the Minutes of the 48<sup>th</sup> meeting of the Finance Committee.

The Finance Committee considered and resolved to approve the action taken report on the minutes of the 48<sup>th</sup> Finance Committee meeting held on 19.12.2023 subject to strict compliance with the relevant statutory provisions of the Institute and also in strict compliance with the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.

**ITEM NO: 3 (49/FC/2024/3)**

Item: To consider and approve the Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women,

(i) for the Financial Year ended March 31, 2023 (duly audited by the C&AG) along with SAR and

(ii) for the Financial Year ended March 31, 2024 (to be submitted to C& AG for Certification Audit).

The Finance Committee, after deliberations, considered and resolved to approve the Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women,

(i) for the Financial Year ended March 31, 2023 (duly audited by the C&AG) along with SAR and

(ii) for the Financial Year ended March 31, 2024 (to be submitted to C& AG for Certification Audit). The observations of the audit contained in the SAR for the year 2022-23 may be complied with at the earliest and the timelines for submission of Annual Accounts as prescribed by the Ministry of Finance Vide its letter No. 29/4/2012-IFD dated 17.04.2015, may be strictly followed. Further, the interest earned on the Government Grant may be deposited to the Government Account at the earliest.

**ITEM NO: 4 (49/FC/2024/4):**

Item: To approve the guidelines recommended by the Committee formed by the Vice-Chancellor for operation of 1. Corpus Fund, 2. General Fund , 3. Endowment Fund, 4. Avinashilingam Working Lunch Scheme, 5. Alumni Fund, 6. Research & Consultancy Fund, 7. Student Deposit Account, 8. Student Fund Account, 9. Online Account and 10. Engineering & Self Finance Account.

**The Finance Committee, after deliberations, resolved to approve the guidelines recommended by the Committee formed by the Vice-Chancellor for operation of 1. Corpus Fund, 2. General Fund , 3. Endowment Fund, 4. Avinashilingam Working Lunch Scheme, 5. Alumni Fund, 6. Research & Consultancy Fund, 7. Student Deposit Account, 8. Student Fund Account, 9. Online Account and 10. Engineering & Self Finance Account, Subject to relevant Government of India/UGC norms/ guidelines.**

**ITEM NO: 5 (49/FC/2024/5)**

**Item: Status of filling up of regular and backlog vacancies:**

The advertisement for the recruitment of 77 Teaching and 14 Non-Teaching Posts including regular and backlog vacancies under reservation category was published in 'The Hindu' dated 29.12.2021 and also uploaded in the UGC portal on 29.12.2021, adhering to the UGC regulations and reservation norms. The last date for the receipt of the applications was 28.01.2022. Thereafter, the UGC informed vide its Letter No: F.No.1-1/2013(DU) dated 10th June, 2022 that, in view of the spirit of the MoE's letter dated 29.05.2015, there is no justification for recommending the positions due to the financial implication to the UGC /MoE.

Regarding Statutory posts of Registrar, Finance Officer, Controller of Examinations and Assistant Controller of Examinations, an advertisement calling for applications was published on 12.04.2023 with the last date of submission as 11.05.2023. Due to unforeseen delays, the process of recruitment could not be completed within the stipulated period of six months. Subsequently, it has been unanimously resolved by the Executive Council, in its 131<sup>st</sup> meeting held on 22.11.2023, authorizing the Vice Chancellor to advertise the statutory posts and complete the process at the earliest. Accordingly, advertisements have been published for the posts of Finance Officer and Assistant Librarian in 'The Hindu' dated 27.03.2024. The copy of the advertisement is enclosed herewith as **Annexure VI**.

**ITEM NO: 6(49/FC/2024/6)**

**Item:** Establishment of ATAL Community Innovation Centre (ACIC) programme under ATAL Innovation Mission, NITI Aayog- Status Report.

The ATAL Innovation Mission of NITI Aayog, Government of India has sanctioned a grant of Rs.1.25 Crore with a matching contribution of Rs.1.25 Crore towards implementing the ATAL Innovation Mission (AIM) which will be released over a period of five years. The total cost of the project is Rs.2.50 Crore. As part of this mission, ATAL Community Innovation Centre (ACIC) is to be established in our Institute at Campus II. The matching contribution of Rs.1.25 Crore is to be met by the Institute which will be released over a period of five years.

Regarding establishment of ATAL Community Innovation Centre (ACIC) under ATAL Innovation Mission, the approved list of members for forming a company under Section 8 of Companies Act 2013, has been given to Dr.J.Arthi, Coordinator of the ACIC on 08.05.2023 to take necessary steps to complete the process. So far, no fund has been received from the Government of India in this regard.

**ITEM NO: 7 (49/FC/2024/7)**

**Item:** Audit Paras pending as on date for the perusal of Finance Committee.

**The Finance Committee perused the pending audit paras and in accordance with the comments received from the MoE nominee, suggested to settle the pending audit paras as per Govt. of India rules at the earliest.**

**ITEM NO: 8 (49/FC/2024/8)**

**Item:** To consider and approve the assignment of printing works related to the Institute to Saradalaya Press, located within the campus to the maximum extent possible.

The Finance Committee, after deliberations, considered and resolved to approve the assignment of printing works related to the Institute to Saradalaya Press, located within the campus to the maximum extent possible, subject to the relevant Government of India/UGC norms/ guidelines.

Vote of Thanks:

The Finance Committee extended its deepest gratitude to Dr.S.Kowsalya, former Registrar, for her invaluable contributions, dedications, insights, outstanding services and tireless efforts for the development of the Institute during her tenure.

The Committee also placed on record the excellent service with dedication, commitment and outstanding contributions rendered by M<sup>r</sup>.S.Lakshmanan, Finance Officer, who is retiring on superannuation today on 31.05.2024. We are immensely grateful for the legacy he leaves behind.

The Committee acknowledged the invaluable contributions of the outgoing member of the Finance Committee, Dr. Gowri Ramakrishnan, Nominee of Board of Management for her dedication, expertise, suggestions and commitment to the betterment of the Institute's financial affairs, which have significantly impacted its operations and growth.

The Meeting ended with vote of thanks by the Registrar, who thanked all the Finance Committee members for their constructive comments and advice for the growth of the Institute.

Dr.V.Bharathi Harishankar

*Bharathi*  
31.05.2024

Shri.Sanjog Kapoor,IRS

Agenda-wise comments received through e-mail and the same is recorded in the Minutes.

Attended  
Online

Shri.A. Karthik, IAS.,

NOT attended

Dr.Gowri Ramakrishnan

*Gowri Ramakrishnan*  
31.5.24

Dr.A.Vijayalakshmi

*A.Vijayalakshmi*  
31/5/24

Shri.S.J.Balakrishnan

✓ ✓ ✓ ✓

Shri.S. Lakshmanan

*Lakshmanan*  
31.5.24

Dr.H.Indu

*Indu*  
31/5/24

**S. Lakshmanan**  
Finance Officer (i/c)  
Secretary,  
Finance Committee / AIHS&HE

*Lakshmanan*  
31.5.24

**Dr.V.Bharathi Harishankar**  
Vice Chancellor  
Chairperson  
Finance Committee / AIHS&HE

*Bharathi*  
31/05/2024





## **Avinashilingam Institute for Home Science and Higher Education for Women**

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Coimbatore - 641 043, Tamil Nadu, India

### **Agenda**

#### **49<sup>th</sup> Meeting of the Finance Committee**

**Date: 31.05.2024. Time: 11.00 AM**

**Venue: Board of Management Hall  
(Blended Mode)**



THE UNIVERSITY OF THE STATE OF NEW YORK  
THE STATE EDUCATION DEPARTMENT  
THE STATE EDUCATION EXAMINERS  
THE STATE EDUCATION EXAMINERS

### EXAMINATIONS

THE UNIVERSITY OF THE STATE OF NEW YORK

THE STATE EDUCATION DEPARTMENT

THE STATE EDUCATION EXAMINERS  
(State Board)



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**Agenda of 49<sup>th</sup> Finance Committee Meeting to be held on 31.05.2024 at 11.00 AM**

Item No.	Subject	Page No.
1.	To consider the confirmation of the Minutes of the 48 <sup>th</sup> meeting of the Finance Committee held on 19.12.2023.	13
2.	Action taken on the Minutes of the 48 <sup>th</sup> meeting of the Finance Committee.	13-16
3.	To consider and approve the Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, (i) for the Financial Year ended March 31, 2023 (duly audited by the C&AG) along with SAR and (ii) for the Financial Year ended March 31, 2024 (to be submitted to C& AG for Certification Audit).	17
4	To approve the guidelines recommended by the Committee formed by the Vice-Chancellor for operation of 1.Corporus Fund, 2.General Fund , 3. Endowment Fund, 4. Avinashilingam Working Lunch Scheme, 5. Alumni Fund, 6.Research & Consultancy Fund, 7.Student Deposit Account, 8.Student Fund Account, 9.Online Account and 10. Engineering & Self Finance Account.	18
5.	Status of filling up of regular and backlog vacancies	19
6.	Establishment of ATAL Community Innovation Centre (ACIC) programme under ATAL Innovation Mission, NITI Aayog- Status Report.	20
7.	Audit Paras pending as on date for the perusal of Finance Committee	21
8.	To consider and approve the assignment of printing works related to the Institute to Saradalaya Press, located within the campus to the maximum extent possible.	22





**ITEM NO.1 (49/FC/2024/1):**

To consider the confirmation of the Minutes of the 48<sup>th</sup> meeting of the Finance Committee held on 19.12.2023.

**ITEM NO.2 (49/FC/2024/2):**

Action taken on the Minutes of the 48<sup>th</sup> meeting of the Finance Committee.

Item No.	Subject	Action Taken
1	<p><i>To consider the confirmation of the Minutes of the 47<sup>th</sup> meeting of the Finance Committee held on 23.06.2023.</i></p> <p><b>The Finance Committee considered and resolved to confirm the minutes of the 47<sup>th</sup> meeting of the Finance Committee held on 23.06.2023 subject to strict compliance with the relevant statutory provisions of the Institute and also in strict compliance with the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.</b></p>	Approval of the Finance Committee noted.
2	<p><i>Action taken on the Minutes of the 47<sup>th</sup> meeting of the Finance Committee.</i></p> <p><b>The Finance Committee considered and resolved to approve the action taken report on the minutes of the 47<sup>th</sup> Finance Committee meeting held on 23.06.2023 subject to strict compliance with the relevant statutory provisions of the Institute and also in strict compliance with the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.</b></p>	Approval of the Finance Committee noted for implementation.

<p>3</p>	<p><i>To consider and approve the revised Consolidated Financial Statement of Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, separately in English and Hindi versions, for the Financial Year ended March 31, 2022 duly audited by the C&amp;AG.</i></p> <p><b>The Finance Committee, after deliberations, considered and resolved to approve the revised Consolidated Financial Statement of Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, separately in English and Hindi versions, for the Financial Year ended March 31, 2022 duly audited by the C&amp;AG.</b></p> <p><b>Further, the observations of the audit contained in the SAR for the year 2021-22 may be complied with at the earliest and the timelines for submission of Annual Accounts as prescribed by the Ministry of Finance may be strictly followed.</b></p>	<p>Five copies of the Annual Accounts (In English and Hindi ) duly audited and certified by the C&amp;AG, along with the Separate Audit Report for the FY 2021-22 have been submitted to the MoE vide Lr No.AIHS&amp;HE/FS/F.9/MoE/2023-24/D.No.188 dated 18.01.2024. <b>(Annexure - I)</b> Further, the instructions of Finance Committee are being followed</p>
<p>4</p>	<p><i>To consider and approve the Revised Budget Estimates for the FY 2023-24 and Budget Estimates for the FY 2024-25 for the Maintenance Grant (Non-Plan) Account and General Development Assistance (Plan) Account of Avinashilingam Institute for Home Science and Higher Education for Women.</i></p> <p><b>The Finance Committee, after deliberations, considered the comments given by the MoE nominee and resolved to approve the Revised Budget Estimates for the FY 2023-24 and Budget Estimates for the FY 2024-25 for the Maintenance Grant (Non-Plan) Account and General Development Assistance (Plan) Account of Avinashilingam Institute for Home Science and Higher Education for Women, provided that the estimates are based on a realistic assessment of requirement of funds for the Institute and also subject to availability of funds with the UGC.</b></p>	<p>The approval of the Finance Committee is noted for further action.</p>

5	<p><i>Status of filling up of regular and backlog vacancies:</i></p> <p>The Finance Committee perused the progress made for filling up of regular and backlog vacancies. The advertisement for the recruitment of 77 Teaching and 14 Non-Teaching Posts including regular and backlog vacancies under reservation category was published in 'The Hindu' dated 29.12.2021 and also uploaded in the UGC portal on 29.12.2021, adhering to the UGC regulations and reservation norms. The last date for the receipt of the applications was 28.01.2022. Thereafter, the UGC informed vide its Letter No: F.No.1-1/2013(DU) dated 10th June, 2022 that, in view of the spirit of the MoE's letter dated 29.05.2015, there is no justification for recommending the positions due to the financial implication to the UGC /MoE.</p> <p>Regarding Statutory posts of Registrar, Finance Officer, Controller of Examinations and Assistant Controller of Examinations, an advertisement calling for applications was published on 12.04.2023 with the last date of submission as 11.05.2023. Due to unforeseen delays, the process of recruitment could not be completed within the stipulated period of six months. Subsequently, it has been unanimously resolved by the Executive Council, in its 131<sup>st</sup> meeting held on 22.11.2023, authorizing the Vice Chancellor to advertise the statutory posts and complete the process at the earliest.</p>	Noted for further action.
6	<p><i>Establishment of ATAL Community Innovation Centre (ACIC) programme under ATAL Innovation Mission, NITI Aayog- Status Report.</i></p> <p><b>The ATAL Innovation Mission of NITI Aayog, Government of India has sanctioned a grant of Rs.1.25 Crore with a matching contribution of Rs.1.25 Crore towards implementing the ATAL Innovation Mission (AIM) which will be released over a period of five years. The total cost of the</b></p>	The approved list of members for forming a company under Section 8 of Companies Act 2013, has been given to Dr.J.Arthi, Coordinator of the ACIC on 08.05.2023 to take necessary steps to complete the process.

7	<p><i>Audit Paras pending as on date for perusal of Finance Committee.</i></p> <p><b>The Finance Committee perused the pending audit paras and in accordance with the comments received from the MoE nominee, and suggested to settle the pending audit paras as per Govt. of India rules at the earliest.</b></p>	<p><b><u>a.Local Fund Audit:</u></b></p> <p>Against 916 paras, 477 have been dropped. Replies for 251 are ready and to be prepared for the balance 188.</p> <p><b><u>b.C&amp;AG:</u></b></p> <p>Since previous meeting, 3 paras have been dropped. Replies have been sent for 2 out of 4.</p> <p><b><u>c. Internal Audit-MoE:</u></b></p> <p>Against 18 paras raised, 16 have been dropped by the MoE. Replies for the remaining 2 paras are to be submitted to MoE.</p>
8	<p><i>To consider and approve the revised Consolidated Financial Statement of Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, separately in English and Hindi versions, for the Financial Year ended March 31, 2023, (revised based on the SAR for the FY 2021-22 ) for submission of the same to the C&amp;AG for their Certification Audit.</i></p> <p><b>The Finance Committee, after deliberations, considered and resolved to approve the revised Consolidated Financial Statement of Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, separately in English and Hindi versions, for the Financial Year ended March 31, 2023, (revised based on the SAR for the FY 2021-22 ) for submission of the same to the C&amp;AG for their Certification Audit</b></p> <p><b>Further, the timelines for submission of Annual Accounts as prescribed by the Ministry of Finance may be strictly followed.</b></p>	<p>The revised Annual accounts for the FY2022-23 has since been audited by the C&amp;AG during 26.12.2023 to 05.01.2024. A final SAR (Separate Audit Report) No. DGA (C)/CE/VIII/28-122/23-24 dt.17.04.2024 has been received. An agenda in this regard is submitted as Item No.3.</p>

**ITEM NO: 3 (49/FC/2024/3)**

**Item: To consider and approve the Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women,**

**(i) for the Financial Year ended March 31, 2023 (duly audited by the C&AG) along with SAR and**

**(ii) for the Financial Year ended March 31, 2024 (to be submitted to C& AG for Certification Audit).**

**Note:** (i) The Ministry of Education had conveyed the approval of President of India, for Entrustment of Audit of Accounts of our Institute to the C&AG of India for a period of five years from 2021-22 to 2025-26 under Section 20(1) of C&AG 's (DPC) Act, 1971 vide its letter No.F.12-11/2021-U.3(A) dated 18.09.2023. The copy of the letter is enclosed herewith as **Annexure.II.**

Accordingly, the C&AG, Chennai conducted audit of our Accounts for the FY 2022-23 during the period 26.12.2023 to 04.01.2024 and sent their Draft Separate Audit Report (SAR) vide letter No. D.O.Lr.No.PDA(C)/CE/VIII/28-122/2023-24/39 dated 07.02.2024. We carried out necessary corrections based on the remarks pointed out by the C&AG in their Draft SAR. After examining the remark-wise replies along with the revised Annual Accounts for the FY 2022-23, a final SAR (Separate Audit Report) No. DGA ( C)/CE/VIII/28-122/23-24 dt.17.04.2024 has been received. It has been instructed by the C&AG to obtain the approval of the competent authorities and to forward the copy of the minutes of the meeting to them at the earliest.

The copies of the revised Annual Accounts for the FY 2022-23 along with SAR, (separately in English and Hindi versions) are enclosed herewith as **Annexure III. (a) & (b).**

(ii).Further, the Certified Annual Accounts are to be made available by the Institute to the C & AG before 30<sup>th</sup> June of every year for their Audit as per Rule 237 of GFR 2017. Accordingly, the consolidated Annual Accounts of the Institute for the FY2023-24, have been prepared in the prescribed formats and is enclosed herewith as **Annexure. IV.**

Therefore, the Finance Committee is requested to consider and approve the Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, (i) for the Financial Year ended March 31, 2023 (duly audited by the C&AG) along with SAR and  
(ii) for the Financial Year ended March 31, 2024 (to be submitted to C& AG for Certification Audit).

**ITEM NO: 4 (49/FC/2024/4):**

**Item: To approve the guidelines recommended by the Committee formed by the Vice-Chancellor for operation of 1. Corpus Fund, 2. General Fund, 3. Endowment Fund, 4. Avinashilingam Working Lunch Scheme, 5. Alumni Fund, 6. Research & Consultancy Fund, 7. Student Deposit Account, 8. Student Fund Account, 9. Online Account and 10. Engineering & Self Finance Account.**

**Note:**

While scrutinizing the accounts for the FY 2022-23 for the Certification Audit, the C&AG Team raised a query to provide the following details related to Corpus Fund, Endowment Fund and other Designated / Earmarked Fund.

1. Authority creating such funds
2. Norms formulated for the expenses to be met from such funds
3. Contribution to be made to such funds.
4. The competent authority to authorize such transactions

In this context, it is submitted that the following fund accounts are being maintained with Indian Bank, ADUC Branch.

1. Corpus Fund, 2. General Fund, 3. Endowment Fund, 4. Avinashilingam Working Lunch Scheme, 5. Alumni Fund, 6. Research & Consultancy Fund, 7. Student Deposit Account, 8. Student Fund Account, 9. Online Account and 10. Engineering & Self Finance Account.

Already, we are following certain guidelines regarding operation of all the aforementioned accounts. But, the copy of approval by the Finance Committee / Executive Council is not readily available. Hence, it was felt, better if we typically design the Funds so as to achieve the stated objectives taking into account the present situation. In this regard, a Committee was constituted by the Vice Chancellor with the following members.

- |                                       |                           |
|---------------------------------------|---------------------------|
| 1. Shri.S.Lakshmanan, Finance Officer | - Member Secretary        |
| 2. Dr.Chitramani                      | - Faculty Representative. |
| 3. Dr.U.Jerinabi                      | - IQAC Coordinator        |
| 4. CMA.V.Balasubramanian,             | - Internal Audit Officer  |
| 5. Dr.S.Kowsalya, Registrar           | - Convener                |

The Committee members held meetings on various dates and after the detailed deliberations, the draft guidelines recommended for operating the aforementioned accounts are furnished in the enclosed statements (**Annexure -V.**).

Therefore, the Finance Committee is requested to consider and approve the guidelines recommended by the Committee formed by the Vice-Chancellor for operation of 1. Corpus Fund, 2. General Fund, 3. Endowment Fund, 4. Avinashilingam Working Lunch Scheme, 5. Alumni Fund, 6. Research & Consultancy Fund, 7. Student Deposit Account, 8. Student Fund Account, 9. Online Account and 10. Engineering & Self Finance Account

**ITEM NO: 5 (49/FC/2024/5)**

**Item: Status of filling up of regular and backlog vacancies:**

**Note:**

The advertisement for the recruitment of 77 Teaching and 14 Non-Teaching Posts including regular and backlog vacancies under reservation category was published in 'The Hindu' dated 29.12.2021 and also uploaded in the UGC portal on 29.12.2021, adhering to the UGC regulations and reservation norms. The last date for the receipt of the applications was 28.01.2022. Thereafter, the UGC informed vide its Letter No: F.No.1-1/2013(DU) dated 10th June, 2022 that, in view of the spirit of the MoE's letter dated 29.05.2015, there is no justification for recommending the positions due to the financial implication to the UGC /MoE.

Regarding Statutory posts of Registrar, Finance Officer, Controller of Examinations and Assistant Controller of Examinations, an advertisement calling for applications was published on 12.04.2023 with the last date of submission as 11.05.2023. Due to unforeseen delays, the process of recruitment could not be completed within the stipulated period of six months. Subsequently, it has been unanimously resolved by the Executive Council, in its 131<sup>st</sup> meeting held on 22.11.2023, authorizing the Vice Chancellor to advertise the statutory posts and complete the process at the earliest. Accordingly, advertisements have been published for the posts of Finance Officer and Assistant Librarian in 'The Hindu' dated 27.03.2024. The copy of the advertisement is enclosed herewith as **Annexure VI**.



**ITEM NO: 6(49/FC/2024/6)**

**Item: Establishment of ATAL Community Innovation Centre (ACIC) programme under ATAL Innovation Mission, NITI Aayog- Status Report.**

**Note:**

The ATAL Innovation Mission of NITI Aayog, Government of India has sanctioned a grant of Rs.1.25 Crore with a matching contribution of Rs.1.25 Crore towards implementing the ATAL Innovation Mission (AIM) which will be released over a period of five years. The total cost of the project is Rs.2.50 Crore. As part of this mission, ATAL Community Innovation Centre (ACIC) is to be established in our Institute at Campus II. The matching contribution of Rs.1.25 Crore is to be met by the Institute which will be released over a period of five years.

Regarding establishment of ATAL Community Innovation Centre (ACIC) under ATAL Innovation Mission, the approved list of members for forming a company under Section 8 of Companies Act 2013, has been given to Dr.J.Arthi, Coordinator of the ACIC on 08.05.2023 to take necessary steps to complete the process.

No fund has been received from Government of India.

ITEM NO: 7 (49/FC/2024/7)

Item: Audit Paras pending as on date for the perusal of Finance Committee.

a) C&AG Audit:

AG Letter No/ dated	Year of Audit	Paras	Since Dropped	Balance
Report No. Pr. AG(G&SSA)/C5/III/C12-001/16-	2016-17	8	8	Nil
PDA ( C )/CE/VI/21- 001/2022-23/373 dated 02.12.2022	2016-17 to 2021-22	6	2	4*

\* Out of 4, replied for two. The details are furnished in Annexure VII.a.

b). Internal Audit by the Ministry of Education, Govt. of India, New Delhi:

The Internal Audit Wing of Ministry of Education, New Delhi, audited the Accounts of the Institute for the FY 2018-19 to FY 2021-22 during the period 04.07.2022 to 15.07.2022. Against 18 no of paras raised, 16 paras have been dropped vide MoE letter No.IAW/IAR/2024-25/Avinashilingam/35 dt.30.04.2024 (Annexure. VII.b). Replies for the remaining 2 paras will be submitted shortly.

c). Local Fund Audit:

Total paras raised upto 2021-22	916
Paras dropped upto 08.01.2024	-307
Already dropped but shown as pending	- 170
-Replies arranged	-251
Paras pending for which replies are being prepared	188

The details are furnished in Annexure. VII.c.

**ITEM NO: 8 (49/FC/2024/8)**

**Item: To consider and approve the assignment of printing works related to the Institute to Saradalaya Press, located within the campus to the maximum extent possible.**

We are regularly getting the Printing works such as Answer Booklets, Value Added Certificate, Co-Curricular Certificates, Examination related Kraft Covers, etc, either from printers located outside the campus or from Saradalaya Press located within our campus, depending on the urgency and requirement . Since these works are to be kept confidential and sometimes required urgently, it is felt better that if these works are done through our Saradalaya Press, which is located within our campus and serves the sole purposes of the Institute. Through this, the expected confidentiality can be maintained and also the works can be accomplished with easy accessibility and at low reasonable rates. Over the last few years, it has been established that the rates quoted by the Saradalaya Press is lower than that of others. The Press was established only for the sole purpose of serving the Institute. The Proprietary Article Certificate obtained in this regard is enclosed herewith as **Annexure VIII**.

Therefore, the Finance Committee is requested to consider and approve the assignment of printing works related to the Institute to Saradalaya Press, located within the campus to the maximum extent possible.



## **Avinashilingam Institute for Home Science and Higher Education for Women**

(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)

Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC

Coimbatore - 641 043, Tamil Nadu, India

# **Annexure**





# Avinashilingam Institute for Home Science and Higher Education for Women

Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD  
Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC  
Coimbatore - 641 043, Tamil Nadu, India

**Dr. (Mrs.) S. Kowsalya**

M.Sc., M.Phil., Ph.D.

Registrar

Date : .....  
18.01.2024

No. AIHS&HE/FS/F.No.9/MoE/2023-24/D.No. 188

To  
Shri. Ambrish Kumar Sharma,  
Under Secretary,  
Ministry of Education,  
Department of Higher Education, ICR Division,  
519-C, C Wing, Shastri Bhawan,  
New Delhi-110001.

Email: [ambrish.s67@nic.in](mailto:ambrish.s67@nic.in), [u3a-section@gov.in](mailto:u3a-section@gov.in), [jyoti.ranjan0025@gmail.com](mailto:jyoti.ranjan0025@gmail.com), [jitendra.ugc@nic.in](mailto:jitendra.ugc@nic.in),  
[dusection@gmail.com](mailto:dusection@gmail.com)

Sir,

Sub: AIHS&HE- Minutes of the meeting held on 26.09.2023 regarding Annual Accounts and Annual Reports of FY 2021-22 and amendment of MoA & Rules of AIHS&HE - Reg.  
Ref: 1.F.No.12/17/2019-U.3(A) dt.11.10.023 of ICR Division, Dept. of Higher Education, MoE, New Delhi.  
2. AIHS&HE/FS/F.No.9/MoE/2023-24/D.No.156 date 25.10.2023.

In continuation of the letter cited under ref.(2), the following documents are submitted herewith.

**3.i. The institution shall submit five copies of the following documents in English & Hindi for laying before both the Houses of Parliament:**

**a).Annual Accounts, b).Annual Reports, c).CAG SSR Report, d).Delay Statement, e).Draft Review Statement of the Annual Report.**

The Audited Annual Accounts along with SAR and the Annual Report for the FY2021-22 have been approved by the Finance Committee and Executive Council as detailed below.

Sl. No.	Particulars	Finance Committee	Executive Council / Board of Management
1.	Annual Accounts with Separate Audit Report issued by the C&AG for the FY2021-22	48 <sup>th</sup> meeting held on 19.12.2023 vide item 3.	132 <sup>nd</sup> Executive Council Meeting held on 08.01.2024 vide item No. 132 <sup>nd</sup> EC/2024/02
2.	Annual Report for the FY2021-22	-	124 <sup>th</sup> BoM Meeting held on 05.07.2022 vide Item No.12.

Further, the following documents are attached herewith for placing before the Parliament of India.

**3.(i).a. Annual Accounts along with the Separate Audit Report for the FY 2021-22 (5 copies each in English and Hindi Versions). -Annexure-3.(i).a.**

PTO

© Office : 2440140 + Registrar : 2451252 + Fax : +91-422-2441252 + E-mail : registrar@avinuty.ac.in



Re-accredited by NAAC with  
A++ Grade CGPA 3.65/4



Graded as Category I University  
Recognized Under Section 12B by the UGC



Ranked 84  
among Universities



Ranked A++ under the University  
(Govt. & Govt. Aided) (Tombelal) Category



Granted Category A Status by MHRD. Top most rating  
for Deemed to be Universities

- 3.(i).b.** Annual Report for the FY 2021-22 (5 copies each in English and Hindi Versions).-Annexure-3.(i).b.
- 3.(i).c.** Separate Audit Report issued by the C& AG for the FY2021-22 has been attached and bound in the front pages of the Annual Accounts. - Annexure-3.(i).c.
- 3.(i).d.** Delay statement. - Annexure-3.(i).d.
- 3.(i).e.** Draft Review Statement of the Annual Report.- Annexure-3.(i).e.

**3.ii. The Institution shall submit the Targets achieved from April, 2023 to September, 2023 vis-a-vis the Targets set in the Tri-partite Memorandum of Understanding [MoU] for the year 2023-24 in the first week of October, 2023:**

Enclosed as Annexure 3.(ii).

**3.iii.The Institution shall submit the draft Memorandum of Association (MoA) & Rules as per the UGC (Institution Deemed to be Universities) Regulations, 2023 to the UGC for approval of the Government:**

The preparation of Memorandum of Association (MoA) is in progress and will be submitted shortly.

**3.iv. The Institution shall submit status on implementation of various provisions of National Education Policy (NEP) 2020 in the month of October. (As per format enclosed at Appendix-I):**

Enclosed as Annexure 3.(iv).

**3.v. The Institution shall submit a brief note on implementation of various provisions of National Education Policy (NEP) 2020 in the month of October:**

Enclosed as Annexure 3.(v).

**3.vi. The Institution shall submit Head-wise demand (OH-31 & OH-36) for the FY 2023-24 & FY 2024-25 to UGC as per their prescribed format at Appendix-II:**

Enclosed as Annexure 3.(vi).

**4. They were also informed about the provisions of GFR, 2007 and DFPR, 1978 regarding Utilization of funds in proper manner for their compliance. Copies of relevant provisions of these rules are annexed at Appendix-III for ready reference:**

This Institute has been following the GFR 2017 Rules strictly in case of procurement of goods & services and the Utilization Certificate for the Grant received is submitted in compliance with the prevailing rules.

Thanking you

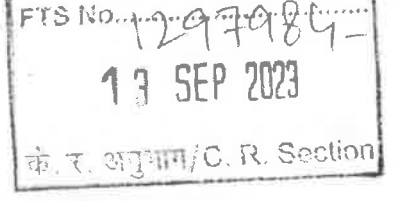
  
**REGISTRAR**

Copy submitted to  
The Secretary,  
University Grants Commission,  
Bahadur Shah Zafar Marg,  
New Delhi - 110 002.

Registrar  
Avinashilingam Institute for Home Science  
and Higher Education for Women  
(University Estd. u/s 3 of UGC Act 1956)  
Coimbatore - 641 043.

**Annexure -II**

F.No. 1(27)-B(R&C)/2021  
Ministry of Finance  
Department of Economic Affairs  
Budget Division



North Block, New Delhi  
Dated 12<sup>th</sup> September, 2023

U.S.(03A)  
13/09/2023  
To,  
The Comptroller and Auditor General of India,  
9, Deen Dayal Upadhyaya Marg,  
New Delhi. 110124.

Subject: Entrustment of audit of accounts of **Avinashilingam Institute for Home Science & Higher Education for Women (AIHS&HE), Coimbatore, Tamil Nadu** to the Comptroller and Auditor General of India for a period of five years from 2021-22 to 2025-26 under Section 20(1) of C&AG's (DPC) Act, 1971- reg.

Sir.

I am directed to state that the President is pleased to request the Comptroller & Auditor General of India for Entrustment of Audit of Accounts of **Avinashilingam Institute for Home Science & Higher Education for Women (AIHS&HE), Coimbatore, Tamil Nadu** to the Comptroller and Auditor General of India for a period of five years from 2021-22 to 2025-26 under Section 20(1) of C&AG's (DPC) Act, 1971.

- As required under the said Section, the Office of the Comptroller & Auditor General of India has been consulted and their consent has been received vide their Letter. No. 385(H)- PPG/(A.B.)/02-2012 dated 11.08.2023.
- Provisions of sub-section (3) of section 20 of the said Act are satisfied in this case.
- The Terms and Conditions for conducting the Audit of the Accounts of the said Institution shall be as per usual Terms and Conditions (Copy enclosed).

Yours faithfully,



(Chandra Katyal)  
Deputy Director (Budget)

Copy to: -

- The Department of Expenditure (Monitoring Cell), CGA, Room No. 302, Block-E, GPO Complex, INA, New Delhi.
- Director General of Audit, Central, Chennai.
- Ministry of **Education, Department of Higher Education (IFD)** along with their I.D. Note No. 12-11/2021-U.3(A) dated 22.11.2021.
- Shri Vijay Kumar, Sr. Administrative Officer (PPG-AB), O/o C&AG of India, 9, Deen Dayal Upadhyaya Marg, New Delhi. 110124. MoE has clarified that the audited accounts and the audit report by C&AG is required to be laid in both Houses of the Parliament.

  
12/9/23

(Chandra Katyal)  
Deputy Director (Budget)



**Terms & Conditions**

The conditions for undertaking audit of a body or authority at the request of the President or the Governor of a State or the Administrator of a Union Territory having a legislative assembly under Section 20(1) are the following:

(1) Audit shall be entrusted to the Comptroller and Auditor General if and as agreed to, by the Comptroller and Auditor General.

(2) The arrangement may be reviewed if requested by the Government or Comptroller and Auditor General.

(3) The scope, extent and manner of audit shall be decided by the Comptroller and Auditor General.

(4) The Comptroller and Auditor General may appoint a primary auditor to conduct audit on his behalf and in accordance with the directions or guidelines issued by him.

(5) The Comptroller and Auditor General or any other person so authorised in connection with the audit of accounts of the body or authority shall have the same rights, privileges and authority as the Comptroller and Auditor General has in connection with the audit of accounts of Government.

(6) The Comptroller and Auditor General, or an officer so authorised in this regard, will communicate the results of audit to the governing body of the body or the authority. The governing body shall submit a copy of the report to the concerned Government along with its observations. The Comptroller and Auditor General or an officer so authorised in this regard, will also forward a copy of the report to the concerned Government. The Comptroller and Auditor General shall have the right to report the results of audit to Parliament or the State legislature or Union Territory legislature.

(7) Any expenditure incurred by the Comptroller and Auditor General in connection with the audit of the body or authority, including the expenditure incurred for the services of the primary auditor, if any, shall be paid by the body or the authority to the Comptroller and Auditor General.

\*\*\*\*\*

No. F. 12-11/2021-U.3(A)  
Government of India  
Ministry of Education  
Department of Higher Education  
(ICR Division)

519, C Wing,  
Shastri Bhawan, New Delhi.  
Dated: 18<sup>th</sup> September, 2023.

To

The Vice Chancellor,  
Avinashilingam Institute for Home Science and  
Higher Education for Women (AIHS&HE),  
Coimbatore, Tamil Nadu

**Subject: Entrustment of Annual Audit of accounts of Avinashilingam Institute for Home Science and Higher Education for Women (AIHS&HE), Coimbatore, Tamil Nadu – reg.**

Sir,

I am directed to refer to your letter no. AIHS&HE/FS/AG/2021-22/45 dated 05.07.2021 on the above subject.

2. It is informed that Department of Economic Affairs, MoF, vide letter dated 12.09.2023, has conveyed the approval of the President of India for entrustment of Audit of Accounts of Avinashilingam Institute for Home Science and Higher Education for Women (AIHS&HE), Coimbatore, Tamil Nadu to the C&AG of India for a period of five years from 2021-22 to 2025-26 under Section 20(1) of C&AG's (DPC) Act, 1971.
3. A copy of DEA's letter dated 12.09.2023 is enclosed herewith for necessary action at your end.

Yours faithfully,



Encl.: As above.

(Ambrish Kumar Sharma)  
Under Secretary to the Govt. of India  
Tel: 23383538



## **Avinashilingam Institute for Home Science and Higher Education for Women**

Deemed to be University Estd. in 3 of UGC Act 1956, Category A by MHRD

Re-accredited with 'A++' Grade by NAAC, CGPA 3.65/4, Category I by UGC

Coinbature-641 043, Tamil Nadu, India





## अविनाशिलिंगम इंस्टीट्यूट फॉर होम साइन्स एंड हायर एज्युकेशन फॉर विमेन

(डीन्ड टू बी यूनिवर्सिटी, एस्टाब्लिशड, यू/एस 3 ऑफ यू जी सी एक्ट 1956, कैटेगरी 'ए' बाइ एम.एच. आर.डी  
सी-अक्क्रेडिटेड विथ 'ए++' ग्रेड बाइ एन. ए.ए.सी (NAAC) सी.जी.पी.ए 3.65/4, कैटेगरी बाइ यू जी सी  
कोयम्बटूर, 641043, तमिलनाडु, इंडिया.



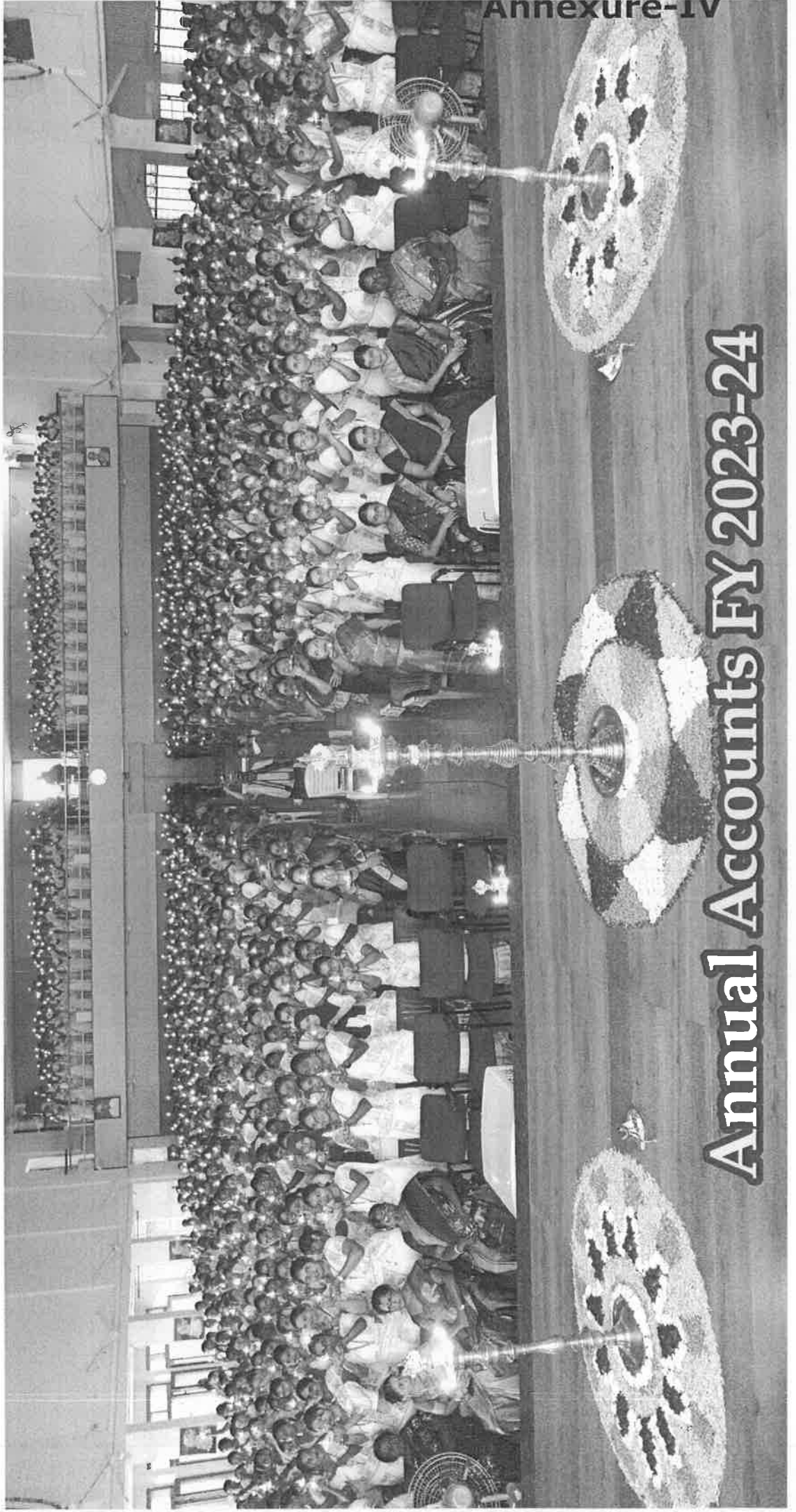


# **Avinashilingam Institute for Home Science and Higher Education for Women**

Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD

Re-accredited with 'A++' Grade by NAAC.CGPA 3.65/4, Category I by UGC

Coimbatore-641 043, Tamil Nadu, India



## **Annual Accounts FY 2023-24**



## **1. Guidelines for the operation of the Corpus Fund**

### **A. Vision**

- To create Corpus Fund for promotion of higher education in Avinashilingam Institute for Home Science and Higher Education for Women.

### **B. Target**

- Being the Government funded institution, a corpus fund of rupees twenty-five crores or as decided by the Executive Council from time to time, shall be created and maintained in the name of the institution deemed to be University.

### **C. Operation and Utilization**

- Separate bank account in the name 'AIHS&HE Corpus Fund' shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- Part of this amount would be through surplus generated out of self-generated revenues. The balance would be through donations from business houses, Philanthropists and the Institute Alumni in India and abroad.
- In case of contributions received from abroad, provision of relevant law and the guidelines issued by GOI/RBI in this regard shall be followed.
- Funds generated towards Corpus Fund shall be invested in Government Securities, Bonds and Debentures of registered companies and Financial Institutions under Company's Act 1956 of fixed deposits in nationalized banks, as per the guidelines issued by Government of India and the Executive Council of the Institute from time to time subject to the approval of the Authorities.
- The interest accrued on the corpus fund shall be used only for the purpose of further development of the institution deemed to be University to the extent not supported by the grant from the Ministry of Education, Government of India.
- Expenditure shall be incurred only to meet the stated objectives as specified in the Memorandum of Association of the Institute.
- It shall be ensured that no amount of Grant-in-Aid received from Central/ State Government or any other Government Agencies shall be transferred to Corpus Fund.
- Financial status of Corpus Fund shall be depicted in the Annual Accounts of the Institute as per the guidelines of Institute.
- The accounts shall be audited every year by a Chartered Accountant or by the Auditors appointed by the Executive Council.



Avinashilingam Institute for Home Science and Higher Education for Women  
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Coimbatore - 641 043, Tamil Nadu, India

## 2. Guidelines for the operation of the General Fund:

- The source of income for this account shall be the excess of income over expenditure transferred from Research & Consultancy Fund, Student Deposit Fund, Student Fund, Online Account, etc apart from the interest income earned out of this account.
- Transactions related to collection of funds by way of contributions and donations from other institutions and philanthropists, CSR Fund, etc., for the development of the Institute shall be accounted.
- In case of contributions received from abroad, provision of relevant law to be followed.
- If the money is given for a specific earmarked purpose, it must be utilized for that purpose only unless the Vice Chancellor decides otherwise and with the necessary consent of the donating member.
- Transactions related to the capital expenditure for enhancing the academic infrastructure such as buildings, Scientific & Laboratory Equipments, Audio Visual Equipments, Computer & Peripherals, Library Books & Scientific Journals etc., and non-salary expenditure such as Repair & Maintenance shall be operated in this account.
- The account shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.



### **3. ENDOWMENT FUND**

#### **Guidelines for operation of the Endowment Fund**

##### **Introduction:**

Endowment funds are those funds which have been received with a stipulation from the contributor/donor that the amount received should not be used for any purpose other than specified by the donor. Only the income earned from these funds can be used either for general purposes of the Institute or for specific purposes, depending on the terms of the contribution made. Usually, the amount received is invested outside the educational institutions as per the terms of the contribution, if any.

The endowment is structured so that the principal amount is kept intact while the investment income is available for use, which allows for their donation to have an impact over a longer period than if it were spent all at once. An endowment may come with stipulations regarding its usage.

##### **Operation and Utilization:**

- **The University shall accept endowments in four categories as follows.**
  - ❖ Endowments for medals and cash award
  - ❖ Endowments for Lectures
  - ❖ Endowments for Student Centered Activities
  - ❖ Endowment for Bursary/ Student Scholarship
  - ❖ Endowment for Chairs / Chair Professorships

**The minimum acceptable amount for the above endowments shall be as follows.**

- ❖ Rs.25,000 and above for the medals and cash awards
- ❖ Rs.2,00,000 and above for Endowment Lectures. Further, the yearly interest accrued from this endowment shall be used to provide TA/DA and honorarium to the guest lectures. The other expenses like local transport, food, accommodation and other miscellaneous expenses to be met from the Institute Fund.



- ❖ Rs.1,00,000 and above for Students Centered Activities like conducting/ participating competitions at different levels.
  - ❖ Rs.1,00,000 and above for Students, Bursary/ Scholarship.
  - ❖ Apart from the above, Department wise Endowment Funds may be created with the permission of authorities with an Endowment fund of Rs.1,00,000/- and above for the development of the curriculum activities of that particular Department
- The funds prescribed as above donated by the donors for creations of the endowments, for award of medals, etc shall be accepted and the endowments shall be created immediately with the approval of the Vice-Chancellor.
  - Funds generated towards Endowment Fund shall be deposited in the designated account as per the guidelines issued by Government of India and Executive Council from time to time.
  - The interest income generated during the year shall be apportioned among the various endowment funds at the end of the Financial Year, on the basis of opening balances at the beginning of the year.
  - In case of contributions received from abroad, provision of relevant law to be followed.
  - Expenditure shall be incurred only to meet the stated objectives as specified by the donor and as per the guidelines of the Institute.
  - Financial status of Endowment Fund shall be depicted in the Annual Accounts of the Institute as per the guidelines of Institute.
  - Separate bank account in the name 'AIHS&HE Endowment Fund' shall be jointly operated by the Registrar and the Finance Officer of the Institute
  - The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.



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Coimbatore - 641 043, Tamil Nadu, India

#### **4. Guidelines for the operation of the Avinashilingam Working Lunch Scheme**

- The account is maintained for the transactions related to the working lunch scheme provided to the needy students of the Institute.
- The donations/contributions received for the specific purpose of providing free lunch to the deserving students are accounted. The expenses related to the lunch provided to the students are met out of this fund.
- The account shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.

#### **5. Guidelines for the operation of the Alumni Fund**

- Transactions related to collection of funds by way of subscriptions, contributions and donations from Alumnae for the development of the Institute shall be accounted.
- The funds collected may be invested in Government Securities, Bonds and Debentures of registered companies and Financial Institutions under Company's Act 1956 of fixed deposits in nationalized banks, subject to the approval of the Authorities.
- If the money is given for a specific earmarked purpose, it must be utilized for that purpose only unless the Executive Council decides otherwise with the advice of the Vice Chancellor and with the necessary consent of the donating member.
- The expenses related to conducting Annual Alumni Day celebrations, seminars, conferences, workshops, endowment lectures and other academic activities in collaboration with respective Departments shall be incurred out of accrued interest of this account.
- The account shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.



Avinashilingam Institute for Home Science and Higher Education for Women  
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Coimbatore - 641 043, Tamil Nadu, India

#### **6. Guidelines for the operation of the Curriculum Research & Consultancy Fund**

- The transactions related to transfer of Institute overheads earned out of projects, Conference/Seminar/Workshops, income generated from E-studio, Institute Laboratories, Consultancy Services, etc., are maintained in this account.
- The excess of Income earned over the expenditure out of this Account as on 31st March of every year shall be transferred @ 15% to Corpus Fund and @ 85% to General Fund Account in order to augment the Corpus Fund and the infrastructure facilities by spending from General Fund Account.
- The account shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.

#### **7. Guidelines for the operation of the Students Deposits Account:**

- Transactions pertaining to the Caution Deposits of Students shall be maintained in this account.
- The transactions related to the year-wise /course-wise deposits collected and refunded shall be maintained promptly.
- The excess of Income earned over the expenditure out of this Account as on 31st March of every year shall be transferred @ 15% to Corpus Fund and @ 85% to General Fund Account in order to augment the Corpus Fund and the infrastructure facilities by spending from General Fund Account.
- The account shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.



**Avinashilingam Institute for Home Science and Higher Education for Women**

(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)

Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC

Coimbatore - 641 043, Tamil Nadu, India

**8. Guidelines for the operation of the Students Fund Account:**

- Transactions related to the Curriculum Enrichment Fee such as, Campus Development Fee, Infrastructure Maintenance, Field Trips, Special Course Fee, Personality Re-engineering Fee, Research and Development Fee, Computer Lab Fee, Sports and Tournament Fee, Youth Red Club, University Events, Soft Skills/Communication Skills, Internet, Leadership Camp, Internship Fee, etc., which are collected from the students to meet some specific expenses for the purpose for which they are collected shall be maintained in this account.
- The excess of Income earned over the expenditure out of this Account as on 31<sup>st</sup> March of every year shall be transferred @ 15% to Corpus Fund and @ 85% to General Fund Account in order to augment the Corpus Fund and the infrastructure facilities by spending from General Fund Account.
- Expenditure during a particular semester / year is based on the receipts for that year and not on anticipatory basis.
- The account shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.



**Avinashilingam Institute for Home Science and Higher Education for Women**

(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)  
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Coimbatore - 641 043, Tamil Nadu, India

**9. Guidelines for the operation of the Online Account:**

- Transactions related to Collection of various fees from students such as Admission fee, Tuition Fee, Examination Fee, Caution Deposit, etc shall be maintained in this account.
- The various fees collected shall be head-wise segregated and transferred to the concerned account such as Non Plan Account, School of Engineering, Self Finance Account, Student Deposit Account, Student Fund Account, Examination Fund Account, Alumni Account, etc., at the end of every month.
- The excess of Income earned over the expenditure out of this Account as on 31st March of every year shall be transferred @ 15% to Corpus Fund and @ 85% to General Fund Account in order to augment the Corpus Fund and the infrastructure facilities by spending from General Fund Account.
- The account shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.

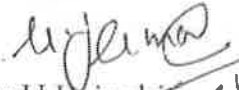


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Coimbatore - 641 043, Tamil Nadu, India


10.School of Engineering & Self Finance Account:


For effective research and development, the Institute needs to establish a clear strategy towards securing external funding, provisioning essential research infrastructure, recruiting and mentoring top-tier research faculty, fostering collaborations and partnerships.

- The Institute which needs large fund for sustainable growth & development, for undertaking quality research projects, establishing a portfolio approach to research project and quality research facilities, research labs, etc., enabling the development of affordable technology.
- Apart from Aided Courses, several courses have been started with the approval of UGC under School of Engineering and Self Finance Streams.
- A nominal amount may be collected from students towards Corpus Fund/ General Fund.
- The excess of income over expenditure from these accounts shall be spent only for the sustainable growth and Development of Educational objectives of the Institute.
- The account shall be jointly operated by the Registrar and the Finance Officer of the Institute.
- The accounts shall be audited every year by a Chartered Accountant or Auditors appointed by the Executive Council.

  
Dr.U.Jerinabi 29/2/24  
IQAC Coordinator

  
Dr.Chitramani  
Faculty Representative

  
CMA.V.Balasubramanian, 28/2/24  
Internal Audit Officer

  
Shri.S.Lakshmanan,  
28/2/24  
Finance Officer



22.02.2024

Minutes of the Committee constituted regarding framing guidelines for operating the Corpus Fund, General Fund, Endowment Fund, etc.

Sub: Framing of guidelines for operating the Corpus Fund, Endowment Fund and other Designated Funds-Reg.,

Ref: Note Approval by the Vice Chancellor dated 25.01.2024.

The Committee formed by the Vice Chancellor for the purpose of framing of guidelines for operating the Corpus Fund, Endowment Fund and other Designated Funds held meetings on various dates and after the detailed deliberations, the draft guidelines recommended for operating the Corpus Fund, Endowment Fund and other Designated Funds are furnished in the enclosed statements.

If approved, permission may be accorded for placing the draft guidelines as an Agenda in the ensuing Finance Committee for its approval.

  
Dr. U. Jerinabi

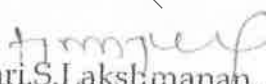
IQAC Coordinator

  
Dr. Chitramani


Faculty Representative

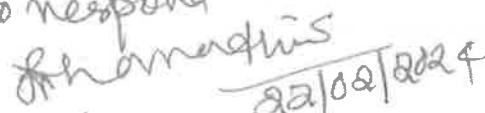
  
CMA. V. Balasubramanian,

Internal Audit Officer

  
Shri. S. Lakshmanan,

Finance Officer

  
Registrar 22/2/24

To respond to comments  
  
22/02/2024  
Vice Chancellor



26.02.2024

**Note Submitted:**

Sub: Framing of guidelines for operating the Corpus Fund, Endowment Fund and other Designated Funds - Reg.,

Ref: Note Approval by the Vice Chancellor dated 25.01.2024.

**1.Exemption for Donations received under Sec.80G:**

It is submitted that donations made to Avinashilingam Education Trust are eligible for 50% tax exemption under Sec.80G of the Income Tax Act 1961. The copy of the letter issued by ITO is enclosed herewith.

The Income Tax Department notified that persons making donations to certain Universities/Educational Institutions of National eminence are entitled to claim 100% deduction of the donations made vide 80G (2) (a) (iiif) as per Notification in F.No.DG(E)/80G/93-94 dated 15.12.1993 of Director General (Income Tax Exemptions), Income Tax Department, Calcutta published in Part II Section 3(ii) of the Gazette of India.

This decision had been made in concurrence with the Secretary, University Grants Commission. The Notifications were issued to the individual Institutions recommended by the UGC including Gandhigram Rural Institute, Sri Sathya Sai Institute of Higher Learning, etc., The copy of the Notification is enclosed herewith.

Our Institute was declared as Deemed to be University during 1988. The aforesaid Notification was issued during 1993. Therefore, it is hoped that our Institution also would have been named in the list of exempted Universities along with Gandhigram Rural Institute.

We have requested the Income Tax authorities at Chennai, New Delhi and Kolkata time and again, officially and personally also under RTI Act 2005, in order to get the copy of the Notification and to confirm our Institute name in the list, in order to avail the 100% exemptions for the donations received. The Institute. All our attempts have proved futile as we received replies stating that the department did not have the copy of the same and could not be traced out.

We may even request the UGC to provide the list of Institutions recommended during 1993 for availing 100% exemption under 80G (2) (a) (iiif) of Income Tax Act 1961. The draft letter is enclosed herewith.

P.T.O

0-1049  
2/03/24  
Vcl/Fo/1815  
D 240012  
H



**2. Composition of Advisory Committee:**

A Committee consisting of the following members has been constituted for the purpose of receiving donations by way of CSR fund, Contributions from Alumnae, etc., as resolved in the 47<sup>th</sup> Finance Committee Meeting held on 23.06.2023, in order to enhance the Corpus fund and Infrastructure facilities of this Institute.

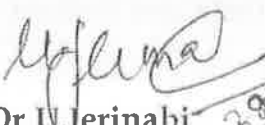
- 1.Registrar, Convener.
2. Finance Officer, Secretary.
- 3.Shri.S.J. Balakrishnan - Member of Finance Committee.
- 4.Dr.Gowri Ramakrishnan - Member from sponsoring Trust.
- 5.Shri. G.Ravichandran - Member of Executive Council
- 6.Dr.Chitramani - Faculty Representative.


The Advisory Committee is a Common Committee to receive contributions/ Donations for the overall development of the Institute.

**3. Interest Accrued:** The interest income generated during the year on all the Investments including small endowments shall be apportioned among the various endowment funds at the end of the Financial Year, on the basis of opening balances at the beginning of the year.

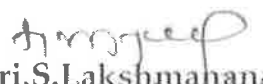
**4. Other remarks pointed out by the VC have been incorporated.**


The corrected draft guidelines are resubmitted.


  
Dr. U. Jerinabi 29/2/24  
IQAC Coordinator

  
Dr. Chitramani 29/2/24  
Faculty Representative

  
CMA. V. Balasubramanian, 29/2/24  
Internal Audit Officer

  
Shri. S. Lakshmanan, 28/2/24  
Finance Officer

  
Registrar 29/2/24

Approved  
  
VC

Vc/Fo/1815

...ative who will take up  
 orders," he says.  
 er, we used to get raw  
 s from Ahmedabad  
 kot. Now, we get com-  
 and even finished  
 ts at a lower price. The  
 terial prices are high in  
 tore. There is no raw  
 d bank. There is no di-  
 le of raw materials by  
 nufacturers. We have  
 for support multiple  
 he says.  
 raw material prices  
 be brought under con-  
 d efforts should be taken  
 ce manufacturing activi-  
 Coimbatore, he adds.  
 never is elected the  
 tore MP, he should be  
 take up the problems of  
 ero units with the Union  
 ment, he says.

ogy for E-vehicles, 9 a.m.  
**Institute of Technology:**  
 24 - Annual Day, College Pre-  
 10 a.m.  
**Institute of Engineering and  
 ology:** FIESTAA'24 - Technical  
 Cultural Festival, 4 p.m.  
**ers Institute of Media and  
 ology:** Sports and Annual Day  
 rations, College Premises, 10.30  
**SPIT**  
**and ESIC:** Grievance Redres-  
 4/5 MS Apparels, Muthanamp-  
 n, 10.30 a.m.  
**Nilgiris**  
**O and ESIC:** Grievance Redres-  
 M's Koleyari Public School, 10.30

**REQUIRED INVESTORS @ TN**  
 (0) 93398 90001  
 mynewindia25@gmail.com

**EDUCATIONAL**

**GENERAL**

NEW BATCHES for X & XII Nehruni-  
 gar, Kalapatti, Sitta. Call:  
 9305478418

**VACANCIES**



**Avinashilingam Institute for Home Science and Higher Education for Women**  
 (Deemed to be University Estd. on 3 of UGC Act 1956 Category A by MHRD)  
 Re-accredited with A++ Grade by NAAC  
 CGPA 3.65/4, Category I by UGC  
 Coimbatore - 641 043, Tamil Nadu, India.

Advt No. AHS&HE/2023-2024 Estd. 01  
**Applications are invited from eligible women candidates for the following Non Teaching Post:**

Name of the Post	Finance Officer
No. of Post	01 (UR)
Age Max	57
Pay Level as per 7 <sup>th</sup> CPC Pay Matrix	Pay Level - 14 Group A post

Abbreviation: UR - Unreserved  
 \* Men can also apply.  
 (Age relaxation as per Govt of India norms)  
 The prescribed application forms and other details are available in our Institute Website [www.avinity.ac.in](http://www.avinity.ac.in) which can be downloaded. Last date of receipt of application - 25.04.2024.

Dated: 27.03.2024 REGISTRAR

**VACANCIES**



**Avinashilingam Institute for Home Science and Higher Education for Women**

(Deemed to be University Estd. on 3 of UGC Act 1956 Category A by MHRD)  
 Re-accredited with A++ Grade by NAAC  
 CGPA 3.65/4, Category I by UGC  
 Coimbatore - 641 043, Tamil Nadu, India.

Advt No. AHS&HE/2023-2024 Estd. 02

**Applications are invited from eligible women candidates for the following Non Teaching Post:**

Name of the Post	Assistant Librarian
No. of Post	01 (ST)
Age Max	35
Pay Level as per 7 <sup>th</sup> CPC Pay Matrix	Academic Pay Level - 10 Group A post

Abbreviation: ST - Scheduled Tribe  
 (Age relaxation as per Govt of India norms)  
 The prescribed application forms and other details are available in our Institute Website [www.avinity.ac.in](http://www.avinity.ac.in) which can be downloaded. Last date of receipt of application - 25.04.2024.

Dated: 27.03.2024 REGISTRAR

**SITUATION VACANT**

**GENERAL**

**WANTED**

**DESIGN ENGINEERS**  
 (3 Nos)

**ELECTRICAL ENGINEER**  
 Knowledge with Panel, PLC, Servo and Programming (1 No)

**MARKETING EXECUTIVE**  
 Exp. 1 to 3 yrs (4 Nos)

[www.integratedhomeyours.com](http://www.integratedhomeyours.com)  
**8754019772**

8778918989  
 Email id: hr@slickedmedia.com  
[www.slickedmedia.org](http://www.slickedmedia.org)

**TEN**



**यूनियन बैंक ऑफ इंडिया**  
 UNION BANK OF INDIA  
 Technical Bid and Financial Bid System for appointment of 01 Librarian for the following Non Teaching Post:  
 Name of the Post: Assistant Librarian  
 No. of Post: 01 (ST)  
 Age Max: 35  
 Pay Level as per 7<sup>th</sup> CPC Pay Matrix: Academic Pay Level - 10 Group A post  
 Abbreviation: ST - Scheduled Tribe  
 (Age relaxation as per Govt of India norms)  
 The prescribed application forms and other details are available in our Institute Website [www.avinity.ac.in](http://www.avinity.ac.in) which can be downloaded. Last date of receipt of application - 25.04.2024.  
 Dated: 27.03.2024 REGISTRAR

**PUBLIC**

**PUBLIC**

NOTICE is hereby given that our Central Office is holding the below mentioned films for Broadcast Television Rights, PTV Rights, Cable Right and other rights. Anybody having an interest in acquisition of the film through all above mentioned channels, to the best of our knowledge should be contacted at the below address.  
 However, should any person, have a claim, whether by way of any sale, order, or otherwise, to make the same known or writing to the below address from the date of publication of this notice, and the same, if any, will be deemed to be a claim received from the entry of the film.

File Name	Language	Cast	Term
			Worldwide
		Suresh Raina, Vinay Kumar, M.S. Dhoni, Virender Kohli, Yashvir Jaiswal, Irfan Khan, and others	Worldwide

Dated: 27<sup>th</sup> March 2024  
 Place: Chennai  
 1206-1208, 12th Floor  
 Next to Prajapati Bhawan, Near Raj...



**Avinashilingam Institute for Home Science and Higher Education for Women**

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Coimbatore - 641 043, Tamil Nadu, India

**Annexure - VII.a**

<b>C&amp;AG Audit 19.10.2022 to 04.11.2022 (FY 2016-17 to FY2021-22)</b>			
<b>Part III: Out-standing Paras of previous inspection report No. PDA ( C )/CE/VI/21-001/2022-23/373 dated 02.12.2022</b>			
<b><u>Part IIA : Supplementary Inspection Report Lr.No.PDA( C )/CE/VI/21-001/22-23/13 dated 12.05.2023</u></b>			
<b>S.No</b>	<b>Audit slip/ Para No</b>	<b>PARAS</b>	<b>REMARKS</b>
1	2/IIA	Irregular payment of Remuneration to faculty for internal examination duties – Rs.77.89 Lakhs	<b>Dropped Vide Ltr No:DD/CE Wing/2024-25/DIS-1714582 dt: 22.05.2024</b>
<b><u>PART-IIB Audit Findings</u></b>			
2	1/IIB	Non-receipt of reimbursement of Tuition fee from the GoTN-Rs.17.67 lakh Non-claiming of fees collected from SC/ST students admitted in the Self financing colleges from GoTN	<b>Replied Vide D.No.178 dt. 22.12.2023</b>
3	3/IIB	ICSSR Project-"Development of Accessible website for persons with Disabilities" under domains Social Media and Technology-Certain Audit Remarks	Dr.G.Victoria Naomi, Dept of Special Education
4	4/IIB	Non-receipt of grant from Ministry of Youth Affairs and Sports for conducting Training courses for NSS programme Officer-Rs.43.47 lakh	Ms.R.Rani, NSS Co-ordinator,



Annexure- VII-b

MINISTRY OF EDUCATION  
OFFICE OF THE PRINCIPAL CHIEF CONTROLLER OF ACCOUNTS  
INTERNAL AUDIT WING  
D-WING, GROUND FLOOR, SHASTRI BHAWAN, NEW DELHI -110023

IAW/ IAR/ 2024-25/Avinashilingam/ 35

Dated: 30/04/2024

To,

The Vice Chancellor  
Avinashilingam Institute for Home Science and Higher Education for  
Women(AIHS,HEW)  
Bharti Park Rd, Near Forest College Campus  
Saibaba Colony, Coimbatore,  
Tamil Nadu-641043

Sub:- Reply of Audit Paras for the Internal Audit Report pertains to the period from 04/2018 to 03/2022 in respect of Avinashilingam Institute for Home Science and Higher Education for Women(AIHS,HEW), Tamil Nadu.

Ref:- Letter No.AIHS&HE/FS/MoE Audit/F.9A/2023-24/D.No. 254, 256, 257 & 258 Dated:- 18/03/2024 & 20/03/2024.

I am forwarding the comments of internal audit on the replies of internal audit paras submitted by Avinashilingam Institute for Home Science and Higher Education for Women(AIHS,HEW), Tamil Nadu.

Para No.	Brief Description of Para	Comments of IAW
5	Govt. Money amounting to Rs.8.34 Lakhs not recovered from various departments	There were 5 funding agencies from where excess expenditure was to be recovered. As per the records submitted by the auditee, excess expenditure in respect of 2 cases pertaining to ICSSR i.e. Rs.2,897/- and Rs.61,506/- are still pending. So, Para Stand.
10	Improper maintenance of Store/stock registers	Para Dropped.
12	Non-compliance of provisions of Section 8 of Provident Fund Act 1925	Copy of the notification in the Official Gazette specifically in respect of the Institute for GPF has not been attached in the reply. Therefore, Para Stand.
17	Non-release of Grants - in -Aids under the scheme of B.Voc. Degree Programme.	Para Dropped.

In view of above, the status of Para is as under:-

Total No. of Paras as per Audit Report: - 18

Paras already settled/dropped: - 11 ( i.e. Para No.1, 2, 3, 4, 6, 7, 8, 11, 14, 16 & 18 vide this office letter No.IAW/IAR/2022-23/2620/167 dated 27/10/2023 & 3 ( i.e. Para No. 9, 13 & 15 vide this office letter No. IAW/IAR/2023-24/2620/320 dated 18/03/2024

Para dropped:- 2 ( Para No.10 &17)

Para Stand:- 2 (Para No.5 & 12)

This issue with the approval of Competent Authority.

Yours Faithfully

(Jitender Bhutani)

Sr. Accounts Officer(IAW)

Submitted

16.05.2024

**Sub: L.F.Audit – Paras Submitted / Attended/Dropped vide  
jointsitting on 08.01.2024 status submitted**

**Ref: Audit FR copies dt 29.04.2024**

The LF Audit FR copies are received today 16.05.2024 from the RJD office. The details of paras **dropped** are detailed below.

Paras – Replies produced	–	265 nos
Replies attended	-	121
Paras dropped	-	58 nos + 6 part

#### Status of Pending

Total paras	-	<b>916 nos</b>
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a). Dropped in Jointsitting

sofar	122
	70
	57
08.01.2024	- 58

307

Pending paras as on 16.05.2024	<b>609</b>
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b). Already dropped

shown as pending	-	170
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<u>Net pending</u>	-	<b>439</b>
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Replies ready for next jointsitting	-	251
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To be prepared	-	188
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Submitted for kind perusal

*[Signature]*  
EO

*[Signature]*  
Finance officer (i/c)  
16/5/24,

*[Signature]*  
Registrar  
16/5/24.

Hearty felicitation  
and gratitude for  
the good work  
Shamada  
Vice Chancellor

16/05/24



Avinashilingam Institute for Home Science and Higher Education for Women  
(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)  
Re-accredited with 'A++' Grade by NAAC. Recognised by UGC Under Section 12B  
Coimbatore - 641 043, Tamil Nadu, India



02.03.2022

Submitted to the Vice Chancellor

Through the Registrar

Respected Madam,

Sub: Standard Permission through Proprietary Article Certificate for Printing Examination related items in Saradalaya Press-reg

We are regularly doing the Printing Works such as Answer Booklets, Value Added Certificates, Co-Curricular Certificates, Examination related Kraft Covers, etc. Since these works are to be kept confidential, it is felt better that if these works are done through our Saradalaya Press, which is available in our campus. Through this, the expected confidentiality can be maintained and also the works can be done quickly with easy accessibility and reasonable rates. The Proprietary Article Certificate in this regard is enclosed herewith.

Therefore we may be permitted to get the all printed matters related to Examination Division from M/s. Saradalaya Press instead of going for outside printers.

Thanking you

*Sub to VE Madam  
A. Kousalya  
2/3/2022*

*Murthy  
2/3/2022  
Controller of Examinations i/c*

*To  
R/COE i/c  
Permitted as  
per norms.  
Bhargathi  
02/3/2022*

*COE i/c  
Permitted as  
per norms  
2/3*

Proprietary Article Certificate

*Proprietary Article Certificate in the following form is provided by the Ministry/Department before procuring the goods from a single source under the provision of sub Rule 166 (i) and 166 (iii) as applicable.*

(i) The indented goods are printed by M/s. Saradalaya Press, Avinashilingam Education Trust Institutions, Coimbatore -641043,


(ii) No other Printing Press is acceptable for the following reasons:

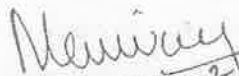
- a. To maintain confidentiality
- b. Easy accessibility
- c. Reasonable rates

(iii) Concurrence of Finance Section to the proposal vide: \_\_\_\_\_

(iv) Approval of the competent authority vide: \_\_\_\_\_

---

  
Assistant Controller of Examinations

  
Controller of Examinations /c

  
Registrar

  
Vice Chancellor

