



# Avinashilingam Institute for Home Science and Higher Education for Women

(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)

Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC

Coimbatore - 641 043, Tamil Nadu, India

## APPLICATION FOR CASUAL LEAVE- NON-TEACHING

Name :

Designation :

Department :

Casual Leave for ..... day(s) on/from.....to.....

Purpose:

Whether applicant propose to leave headquarters during casual leave.....

If, Yes give Address :

Date:

Signature of the applicant

### FOR OFFICE USE ONLY

No. of CL already availed of: .....

No. of CL still at credit of: .....

No. of CL entered in the CL Register vide Page No.....

Seat Asst.

Asst. Registrar (Admn.)

Head

Dean