



**Avinashilingam Institute for Home Science and Higher Education for Women**  
(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)  
Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC  
Coimbatore - 641 043, Tamil Nadu, India

**School of Engineering**

(Approved by AICTE)

Ayya Avinashilingam Nagar, Varapalayam, Thadagam post, Coimbatore-641 108. Tamil Nadu

**APPLICATION FOR COMPENSATION LEAVE – TEACHING**

Name :

Designation :

Department :

Compensation Leave for.....day(s) on / from.....to.....

Compensated Date:

Purpose:

Whether applicant propose to leave headquarters during casual leave.....

If, Yes give Address :

Alternate arrangements:

Faculty Name	Designation	Subject details	Signature with date

**Date :**

**Signature of the applicant**

**FOR OFFICE USE ONLY**

No. of Comp.Leave already availed of.....

No. of Comp.Leave still at credit of.....

No. of Comp.Leave entered in the CL Register vide Page No:.....

**Seat Asst.**

**Head**

**Dean**