

Self appraisal report for Year (2023-24)

Auditor Agency: R Ravichandran(National Institute of Technical Teachers Training and Research, Chennai)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Avinashilingam Institute for Home Science and Higher Education for Women

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No: 1 https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No: 1	Fully Met	1.28	Information is available
1.1.2	Head of the organization	Fully Met	1.28	1.28	Vice Chancellor https://www.avinuty.ac.in/vice-chancellor	Fully Met	1.28	Information is available
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.avinuty.ac.in/vi	Fully Met	1.28	Information is available

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					sion-and-mission https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No: 4 & 5			
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No:106 https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No: 5 & 6	Fully Met	1.28	Information is available
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-10/Organogram_1.pdf	Fully Met	1.28	Information is available
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/	Fully Met	1.28	1.28	as per the UGC Regulations	Fully Met	1.28	Information is available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Commissions constituted from time to time have been dealt				2018 – 2023 h https://www.avinuty.ac.in/rti/ugc-regulations https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No: 58 - 78, 102-105			
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No : 19 – 25 h https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No : 47-53	Fully Met	1.54	Information is available.
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Ethics%20P	Fully Met	1.54	Information is available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	olicy.pdf https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No : 19 – 25 https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No : 47-53	Fully Met	1.54	Information is available.
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No : 19 – 25	Fully Met	1.54	Information is available.
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No : 19 – 25	Fully Met	1.54	Information is available.
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sit	Fully Met	1.54	Information is available.

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					es/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No:5,6,13-17			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No:21	Fully Met	1.54	Information is available.
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No: 21 & 22	Fully Met	1.54	Information is available.
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.avinuty.ac.in/grievance/cell-policy https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Gazette%20notification.pdf	Fully Met	1.54	Information is available.
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/	Fully Met	1.54	Information is available.

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					n/files/2023-10/Organogram_1.pdf			
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No 4 – 6	Fully Met	1.54	Information is available.
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	as per the UGC Regulations 2018 – 2023 https://www.avinuty.ac.in/rti/ugc-regulations	Fully Met	1.54	Information is available.
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf Page No:19 – 25	Fully Met	1.54	Information is available.
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	Not applicable. It is an educational institution, as per norms the target will be	Fully Met	1.54	Information is available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	achieved https://www.avinuty.ac.in/grievance/cell-policy https://www.avinuty.ac.in/grievance/committee-members https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Grievance%20Redressal%20Form.pdf	Fully Met	1.54	Information is available.
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/MOA%202019.pdf	Fully Met	1.92	Information is available.
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	as per the UGC Regulations 2018 – 2023 h	Fully Met	1.92	Information is available.

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					https://www.avinuty.ac.in/rti/ugc-regulations https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf			
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf	Fully Met	1.92	Information is available.
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://www.avinuty.ac.in/staff-corn/employees-disciplinary-action	Fully Met	1.92	Information is available.
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Service Registers (Scanned copies sent to the employees periodically), Account records (https://avinuty.ac.in/sites/avinuty.a	Fully Met	3.85	Information is available.

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					c.in/files/2024-06/Annual%20Accounts%26%20Audit%20Report-BS-FY-2022-23-English.pdf) , documents related to Academics https://www.avinuty.ac.in/rti/disclosures Projects (https://www.avinuty.ac.in/research-outcomes/sponsored-projects)			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Registrar	Fully Met	3.85	Information is available.
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.avinuty.ac.in/other-committies	Fully Met	0.96	Information is available.
1.7.2	Composition	Fully Met	0.96	0.96	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No	Fully Met	0.96	.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					:42-47,58-78, 91-94			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No :42-47,58-78, 91-94	Partially Met	0.48	It is necessary to provide information about the committees' formation dates.
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	as per the UGC Regulations 2010 – 2023 https://www.avinuty.ac.in/rti/ugc-regulations https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No :42-47,58-78, 91-94 https://www.avinuty.ac.in/statutory/finance-committee-0 https://www.avinuty.ac.in/sites/avinuty.ac.in	Fully Met	0.96	Information is available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/files/2023-09/MOA%202019.pdf Page No .12,16-17,19-20			
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Bye%20laws.pdf Page No :42-47,58-78,91-94	Fully Met	0.96	Information is available.
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Only nominated member can attend the meeting	Fully Met	0.96	Information is available.
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://www.avinuty.ac.in/rti/disclosures	Fully Met	0.96	Information is available.
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.avinuty.ac.in/rti/disclosures	Fully Met	0.96	Information is available.
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.avinuty.ac.in/staff-directory https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/teach	Fully Met	3.85	Information is available.

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					ing_transparent_May%202024.pdf https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Non_Teaching_transparent_May%202024.pdf			
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.avinuty.ac.in/staff-directory https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/teaching_transparent_May%202024.pdf https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Non_Teaching_transparent_May%202024.pdf	Fully Met	3.85	Information is available.
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://docs.google.com/spreadsheets/d/1ZBHZKp1P_V	Fully Met	3.85	Information is available.

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					D4kMvLIA5LX qq1oHdeEFSI /edit#gid=106 7495925 https ://docs.google .com/spreads heets/d/1HUY u-vO9H6rsM7 d-q8rpLhkvFM Jv4rwa/edit#gi d=179854479 9			
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	as per the UGC Regulations 2018 – 2023 https://www.avinuty.ac.in/rti/ugc-regulations	Fully Met	3.85	Information is available.
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/rti_authorities%20list_2023.pdf	Fully Met	3.85	Information is available.
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/rti_authorities%20list_2023.pdf	Fully Met	3.85	Information is available.

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1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Employees%20disciplinary%20Action%202023-2024.pdf	Fully Met	3.85	Information is available.
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Employees%20disciplinary%20Action%202023-2024.pdf	Fully Met	3.85	Information is available.
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2024-04/25.1%20M.Com_.pdf Page.No:36-37	Fully Met	1.92	Information is available.
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Given in the website https://www.avinuty.ac.in/ circular uploaded in the website	Fully Met	1.92	Information is available.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://drive.g	Fully Met	1.92	Information is

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					oogle.com/file/d/1K8JIETGJB3zfjcbCBSYKI-FUGC-oH-PD/view?usp=sharing			Information is available.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.avinuty.ac.in/rti/rti-act, https://www.avinuty.ac.in/sites/avinuty.ac.in/files/rti_authorities%20list_2023.pdf	Fully Met	1.92	Information is available.
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Employees%20disciplinary%20Action%202023-2024.pdf	Fully Met	7.69	Information is available.
Total			100	100		100	100	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Bud	Fully Met	10.00	Information is available.

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					get%20-%20FY%202023-24.pdf			
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Budget%20-%20FY%202023-24.pdf	Fully Met	10.00	Information is available.
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Budget%20-%20FY%202023-24.pdf	Fully Met	10.00	Information is available.
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Budget%20-%20FY%202023-24.pdf	Fully Met	10.00	Information is available.
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/45th%20FC%20Minutes_27.06.2022.pdf https://www.	Fully Met	10.00	Information is available.

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					avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/46th%20minutes_22.2.23.pdf https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/47th%20minutes_23.6.2023.pdf https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/48th%20FC%20Minutes.pdf https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/49th%20FC%20Minutes.pdf			
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://www.avinuty.ac.in/staff-corn/foreign-visit-details-2022-23	Fully Met	16.67	Information is available.
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the	Fully Met	16.67	16.67	https://www.avinuty.ac.in/st	Fully Met	16.67	Information is available.

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	Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit				aff-corn/foreign-visit-details-2022-23			
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.avinuty.ac.in/staff-corn/foreign-visit-details-2022-23	Fully Met	16.67	Information is available.
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/subsidy%20programme%202023-2024.pdf	Fully Met	6.25	Information is available.
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/subsidy%20programme%202023-2024.pdf	Fully Met	6.25	Information is available.
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/sub	Fully Met	6.25	Information is available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					idy%20programme%202023-2024.pdf			
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/subsidy%20programme%202023-2024.pdf	Fully Met	6.25	Information is available.
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/subsidy%20programme%202023-2024.pdf	Fully Met	6.25	Information is available.
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/subsidy%20programme%202023-2024.pdf	Fully Met	6.25	Information is available.
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/subsidy%20programme%202023-2024.pdf	Fully Met	6.25	Information is available.
2.3.8	Details of beneficiaries of subsidy programme	Fully Met	6.25	6.25	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/subsidy%20programme%202023-2024.pdf	Fully Met	6.25	Information is

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	(number, profile etc)				ac.in/sites/avinuty.ac.in/files/2024-06/subsidy%20programme%202023-2024.pdf			available.
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	Not Applicable	Not Applicable	0	Not Applicable.
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Annual%20Accounts%26%20Audit%20Report-BS-FY-2022-23-English.pdf	Fully Met	25.00	Information is available.
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://avinuty.ac.in/sites/avinuty.ac.in/files/Get%20Url%20For%20Attachments/UG%20%26%20PG%20Prospectus%202024-25%20-%20Final.pdf Page.No:45,46,52,53,60	Fully Met	25.00	Information is available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://avinuity.ac.in/sites/avinuity.ac.in/files/Get%20Url%20For%20Attachments/UG%20%26%20PG%20Prospectus%202024-25%20-%20Final.pdf Page.No:45,46,52,53,60	Fully Met	25.00	Information is available.
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://avinuity.ac.in/sites/avinuity.ac.in/files/2024-06/C%206AG%20Audit%20Para-FY%202023-24.pdf	Fully Met	50.00	Information is available.
Total			300	300		275	275	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	Not Applicable	Not Applicable	0	Not Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day	Fully Met	12.5	12.50	Not Applicable	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	& time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants							
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	.Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Fully Met	2.78	2.78	Not Applicable	Not Applicable	0	Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	All Circulars & announcements are displayed regularly in	Fully Met	16.67	Information is available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					the Website https://avinuty.ac.in/			
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	All Circulars & announcements are displayed regularly in the Website https://avinuty.ac.in/	Fully Met	16.67	Information is available.
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	All Circulars & announcements are displayed regularly in the Website https://avinuty.ac.in/	Fully Met	16.67	Information is available.
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Institute's website https://avinuty.ac.in/	Fully Met	50.00	Information is available.
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	Yes, Available https://avinuty.ac.in/academic-calendar https://avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Finance	Fully Met	25.00	Information is available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20and%20Accounts%20Manual_0.pdf			
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Yes, Available https://avinuty.ac.in/academic-calendar https://avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Finance%20and%20Accounts%20Manual_0.pdf	Fully Met	25.00	Information is available.
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	News Letter https://avinuty.ac.in/wsc/publications/43	Fully Met	25.00	Information is available.
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	Handbook and Calendar, Institute Magazine https://avinuty.ac.in/academic-calendar	Fully Met	25.00	Information is available.
Total			250	250		200	200	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	English	Fully Met	14.29	Information is available
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	In the	Partially Met	7.15	All important

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Institute's website Language software installed, so that Public can view the information available in the website in their own language			documents must be available in the vernacular / local language. Not only the webpage.
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Regularly, as and when need aries	Fully Met	28.57	Information is available
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://avinuty.ac.in/admission/enquiry-form , https://ecampus.avinuty.ac.in/ecampus/ , https://avinuty.ac.in/results	Fully Met	9.52	Information is available
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Admission, ECampus (Attendance, Syllabus) Examination Result	Fully Met	9.52	Information is available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.3	Location where available	Fully Met	9.52	9.52	https://avinuty.ac.in/	Fully Met	9.52	Information is available
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Given in the https://avinuty.ac.in/	Fully Met	7.14	Information is available
4.4.2	Details of information made available	Fully Met	7.14	7.14	Institute Website https://avinuty.ac.in/ All details related to the operation of Institution's Work	Fully Met	7.14	Information is available
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Institute Website 24x7	Fully Met	7.14	Information is available
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://avinuty.ac.in/academic-calendar Page.No: 51 , 52	Fully Met	7.14	Information is available
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://avinuty.ac.in/grievance/cell-policy https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Staff%20Grievance%20Redressal%20cell%	Fully Met	3.57	Information is available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20committee.pdf https://www.avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/Student%20Grievance%20Redressal%20cell%20committee.pdf			
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/RTI%20applications%20received%202023-2024.pdf	Fully Met	3.57	Information is available
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/List%20if%20Schemes%20Project%20Programme%20underway%20-FY-2023-24.pdf	Fully Met	3.57	Information is available
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/List	Fully Met	3.57	Information is available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20if%20Schemes%20Project%20Programme%20underway%20FY-2023-24.pdf			
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Details%20of%20Contractors%20on%20FY%202023-24.pdf	Fully Met	3.57	Information is available
4.5.6	Annual Report	Fully Met	3.57	3.57	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Annual%20report%202022-23.pdf	Fully Met	3.57	Information is available
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.avinuty.ac.in/admission/faqs	Fully Met	3.57	Information is available
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://www.avinuty.ac.in/mandatory-dis/citizen-charter	Fully Met	3.57	Information is available
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://avinuty.ac.in/sites/avi	Fully Met	14.29	Information is available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nuty.ac.in/files/2024-06/RTI%20applications%20received%202023-2024.pdf			
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/RTI%20applications%20received%202023-2024.pdf	Fully Met	14.29	Information is available
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Parliament%20question%202023-2024.pdf	Fully Met	28.57	Information is available
Total			200	200		200	193	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.avinuty.ac.in/sites/avinuty.ac.in/files/rti_authorities%20list_2023.pdf	Fully Met	20.00	Information is available
5.1.2	Details of third party audit of voluntary disclosure	Fully Met	20	20.00	a) 18.08.2023	Fully Met	20.00	Information is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL available
	-(a) Dates of audit carried out , (b) Report of the audit carried out				b) https://avinuty.ac.in/sites/avinuty.ac.in/files/Thiry%20Party%20Audit%20Report_2022-23.pdf			
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	(a) 9th Novem ber,2016 (b) D r.S.Kowsalya Registrar & Professor https://www.avinuty.ac.in/sites/avinuty.ac.in/files/rti_authorities%20list_2023.pdf	Fully Met	20.00	Information is available
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	(a) June,2010 (b) Dr.(Mrs.) P.Lalitha Dean in- charge, Research and Consultancy https://www.avinuty.ac.in/consultancy (b)Dr.(Mrs.) Kalaiselvi Senthil Assistant	Fully Met	20.00	Information is available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Dean, Sponsored Research, https://avinuty.ac.in/sites/avinuty.ac.in/files/2023-09/C.A.R.E.pdf , https://www.avinuty.ac.in/profnr/about-research-centre , https://www.avinuty.ac.in/cmliresearch , https://www.avinuty.ac.in/files/2023-09/Center%20for%20AI%20%26%20Robotics-BMIE__0.pdf , https://www.avinuty.ac.in/cmet/cmet-home , https://www.avinuty.ac.in/aiu-ai/aiu-ai-aadc-about-centre			
5.1.5	Committee of PIOs/FAAs with rich experience in	Fully Met	20	20.00	Dr.(Mrs.) S.	Fully Met	20.00	Information is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL available
	RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers				Kowsalya Registrar (First Appellate Authority) From 9th November 2016 Dr.Mr.C. Duraimanickam Consultant Public Relations & PIO for RTI From 1st July 2018 https://www.avinuty.ac.in/sites/avinuty.ac.in/files/rti_authorities%20list_2023.pdf			
Total			100	100		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	All the information are displayed clearly in the website https://avinuty.ac.in/	Fully Met	25.00	Information is available.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	Yes	Not Met	0	STQC certification is missing in the website
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://avinuty.ac.in/sites/avinuty.ac.in/files/2024-06/Audit%20security%20clearance%20certificate.pdf	Not Met	0	This is not STQC certification.
Total			50	50		50	25	
Grand Total			1000	1000		925	892	