



**Avinashilingam Institute for Home Science and Higher Education for Women**

(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)

Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC

Coimbatore - 641 043, Tamil Nadu, India

# **MINUTES & AGENDA**

## **52<sup>nd</sup> MEETING OF THE FINANCE COMMITTEE**

**Date: 21.05.2025. Time: 11.00 AM**

**Venue: Board of Management Hall.  
(Blended Mode)**



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Coimbatore - 641 043, Tamil Nadu, India

**List of the Finance Committee Members**

Sl. No	Names		Designation & Mail-Id	Signature
1.	Dr.V.Bharathi Harishankar Vice Chancellor, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore-641 043.	-	Chairperson vc@avinuty.ac.in	<i>Bharathi</i> 21/05/2025
2.	Shri.Sanjog Kapoor,IRS, Joint Secretary & Financial Advisor, Ministry of Education, Room No.120, C Wing, Shastri Bhawan,New Delhi - 110 001.	-	Member Nominee of MoE Jsfa-moe@gov.in	Shri.Vivek Kumar,US(IFD), attended the meeting as a representative of JS&FA
3.	Shri. C.Samayamoorthy, IAS Principal Secretary, Department of Higher Education St. George Fort, Secretariat Chennai - 600 009.	-	Member Nominee of State Government Secy.dhe@nic.in hrsec@tn.gov.in	NOT attended.
4.	Dr.Gowri Ramakrishnan No.90, Race Course Coimbatore - 641 018	-	Member Nominee of Executive Council drgowriramakrishnan@gmail .com	<i>Gowri Ramakrishnan</i> 21.5.25
5.	Dr.A.Vijayalakshmi Dean /Academics, Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore - 641 043	-	Member Nominee of Executive Council avijayalakshmi85@gmail.com	<i>A. Vijayalakshmi</i> 21/5/25
6.	Shri.S.J.Balakrishnan Managing Director, M/s. SJB Automobiles Pvt.Ltd. No.745, Avinashi Road, Coimbatore - 641 018.	-	Member Nominee of Sponsoring Trust edsjbtvs@gmail.com	<i>SJB</i>
7.	Dr. S. Gandhimathi - Finance Officer (i/c) Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore - 641 043	-	Secretary fo@avinuty.ac.in	<i>S. Gandhimathi</i> 21.5.25
8.	Dr.H.Indu, Registrar (i/c), Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore-641 043.	-	Special invitee registrar@avinuty.ac.in	<i>Indu</i> 21/5/25





**Avinashilingam Institute for Home Science and Higher Education for Women**

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Coimbatore - 641 043, Tamil Nadu, India

**Minutes of the 52<sup>nd</sup> Finance Committee Meeting held on 21.05.2025 at  
11.00 AM at the Board of Management Hall.**

The meeting began at 11.00 AM with prayer. The Principal Secretary, Department of Higher Education Department, Tamil Nadu could not attend the meeting. Shri.Sanjog Kapoor,IRS, JS&FA, nominee of the Ministry of Education, New Delhi has sent his agenda-wise comments through e-mail vide letter No.F.No.9-3/2022-IFD dated 15.05.2025 which are incorporated in the Minutes against the respective item. Shri.Vivek Kumar, US(IFD) attended the meeting online as a representative of JS&FA.

The Chairperson of the Finance Committee, Dr.V.Bharathi Harishankar, and Vice Chancellor of the Institute welcomed all the members of the Finance Committee.

The Chairperson with the consent of other Finance Committee members permitted Shri.S.Lakshmanan, Consultant-Finance and Shri.V.Balasubramanian, Internal Audit Officer to participate in the Finance Committee proceedings, for getting clarification if any. She briefly narrated the academic and administrative developments taking place in the Institute. She expressed her heartfelt thanks to the nominee of the Ministry of Education for his valuable agenda-wise comments. Thereafter, she requested the Secretary of the Finance Committee to present the agenda items for discussion. The agenda was taken up for discussion.

**ITEM NO.1 (52/FC/2025/1):**

To consider the confirmation of the Minutes of the 51<sup>st</sup> Finance Committee meeting held on 08.10.2024.

**The Finance Committee considered and resolved to confirm the minutes of the 51<sup>st</sup> Finance Committee meeting held on 08.10.2024 subject to strict compliance with the relevant statutory provisions of the Institute and also in strict compliance with the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.**

Shri.S.J.Balakrishnan, Nominee of Sponsoring Trust, proposed and Dr.A.Vijayalakshmi, Dean /Academics, seconded the motion.

**ITEM NO.2 (52/FC/2025/2):**

Action taken on the Minutes of the 51<sup>st</sup> meeting of the Finance Committee

**The Finance Committee considered and resolved to approve the action taken report on the minutes of the 51<sup>st</sup> Finance Committee meeting held on 08.10.2024 subject to strict compliance with the relevant statutory provisions of the Institute and also in strict compliance with the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.**

Dr.Gowri Ramakrishnan, Nominee of Executive Council, proposed and Dr.A.Vijayalakshmi, Dean /Academics, seconded the motion.

**ITEM NO: 3 (52/FC/2025/3):**

To consider and approve the Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, for the Financial Year ended March 31, 2025 for submitting the same to the C&AG for the Certification Audit.

**The Finance Committee, after deliberations, considered and resolved to approve the audited Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, for the Financial Year ended March 31, 2025. The observations of the audit contained in the SAR for the year 2024-25 may be complied with at the earliest and the timelines for submission of Annual Accounts as prescribed by the Ministry of Finance Vide its letter No. 29/4/2012-IFD dated 17.04.2015, may be strictly followed. Further, the interest earned on the Government Grant if any may be deposited to the Government Account at the earliest.**

Dr.Gowri Ramakrishnan, Nominee of Executive Council, proposed and Dr.A.Vijayalakshmi, Dean /Academics, seconded the motion

**ITEM NO: 4 (52/FC/2025/4):**

To consider and approve the Budget Estimates for the Maintenance Grant (Non-Plan) Account of Avinashilingam Institute for Home Science and Higher Education for Women for the FY 2025-26.

**The Finance Committee, after deliberations, considered the comments given by the MoE nominee and resolved to approve the Budget Estimates for the FY 2025-26 for the Maintenance Grant (Non-Plan) Account of Avinashilingam Institute for Home Science and Higher Education for Women as detailed below, subject to the condition that the estimates are based on a realistic assessment of requirement of funds for the Institute and also subject to availability of funds with the UGC.**

(Rs. in Lakh)

Sl. No.	Particulars	Head	Actual FY 2024-25	BE FY 2025-26
1	Salary	36	5036.08	5720.28
2	Retirement Benefits	36	270.22	637.00
	<b>Total for OH36</b>		<b>5306.30</b>	<b>6357.28</b>
3	Pension & NPS	31	2429.24	2674.84
	<b>Total Establishment Expenses</b>		<b>7735.54</b>	<b>9032.12</b>
4	Capital Expenditure	35	<b>267.31</b>	<b>1000.00</b>

Dr.A.Vijayalakshmi, Dean /Academics proposed and Dr.Gowri Ramakrishnan, Nominee of Executive Council, seconded the motion.

**ITEM NO: 5(52/FC/2025/5):**

Status of filling up of regular and backlog vacancies (Aided) and present strength of staff related to Self Finance and Engineering Courses:

**The Finance Committee perused the progress made for filling up of backlog vacancies, for the duly sanctioned posts after due observance of Reservation Roster and as per the Recruitment Rules. Further, the Committee recommended strict adherence to the instructions of the UGC/MoE regarding recruitment and reservation roster.**

Dr.Gowri Ramakrishnan, Nominee of Executive Council, proposed and Dr.A.Vijayalakshmi, Dean /Academics, seconded the motion.

**ITEM NO: 6(52/FC/2025/6):**

Audit Paras pending as on date for the perusal of Finance Committee.

**The Finance Committee perused the pending audit paras in accordance with the comments received from the MoE nominee, and suggested to settle the pending audit paras as per Govt. of India rules at the earliest. The members placed on record their appreciation for the pro-active measures taken by the Finance Section in settling the audit paras with due diligence. Further, the Finance Committee advised that the workload in programmes / departments with low admission needs to be re-calculated.**

Shri.S.J.Balakrishnan, Nominee of Sponsoring Trust, proposed and Dr.A.Vijayalakshmi, Dean /Academics, seconded the motion.

**ITEM NO: 7(52/FC/2025/7):**

To consider and approve the revised Examination Fees / Other Fees and Remuneration Rates for all Examination related works at Avinashilingam Institute for Home Science and Higher Education for Women w.e.f. 01.07.2025.

**The Finance Committee, after deliberations, considered and resolved to approve the revised Examination Fees / Other Fees and Remuneration Rates for all Examination related works at Avinashilingam Institute for Home Science and Higher Education for Women w.e.f. 01.07.2025.**

Shri.S.J.Balakrishnan, Nominee of Sponsoring Trust, proposed and Dr.A.Vijayalakshmi, Dean /Academics, seconded the motion.

**ITEM NO: 8(52/FC/2025/8):**

Establishment of ATAL Community Innovation Centre (ACIC) programme under ATAL Innovation Mission, NITI Aayog- Status Report.

**The Committee advised that periodical status report of ACIC may be presented by the Co-ordinator to ensure the successful implementation.**

Dr.A.Vijayalakshmi, Dean /Academics proposed and Dr.Gowri Ramakrishnan, Nominee of Executive Council, seconded the motion.



### Vote of Thanks:

The Meeting ended with vote of thanks by the Registrar, who thanked all the Finance Committee members for their constructive comments and advice for the growth of the Institute.

Dr.V.Bharathi Harishankar

*Bharathi*

Shri.Sanjog Kapoor,IRS

Agenda-wise comments received through e-mail and the same is recorded in Minutes.-Shri.Vivek Kumar, US(IFD) attended the meeting through online as a representative of JS&FA -

Shri. C.Samayamoorthy, IAS.,

Not attended

Dr.Gowri Ramakrishnan

*Gowri Ramakrishnan*  
21.5.25

Dr.A.Vijayalakshmi

*A.Vijayalakshmi*  
21/5/25

Shri.S.J.Balakrishnan

*S.J.Balakrishnan*  
21.5.25

Dr. S. Gandhimathi

*S. Gandhimathi*  
21/5/25

Dr.H.Indu

*H.Indu*

*S. S. Gandhimathi*  
21.5.25  
**Dr. S. Gandhimathi**  
Finance Officer (i/c)  
Secretary,  
Finance Committee / AIHS&HE

**Dr.V.Bharathi Harishankar**  
Vice Chancellor  
Chairperson  
Finance Committee / AIHS&HE





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Coimbatore - 641 043, Tamil Nadu, India

# **Agenda**

## **52<sup>nd</sup> MEETING OF THE FINANCE COMMITTEE**

**Date: 21.05.2025. Time: 11.00 AM**

**Venue: Board of Management Hall.  
(Blended Mode)**



**ITEM NO.1 (52/FC/2025/1):**

To consider the confirmation of the Minutes of the 51<sup>st</sup> Finance Committee meeting held on 08.10.2024.

**ITEM NO.2 (52/FC/2025/2):**

Action taken on the Minutes of the 51<sup>st</sup> meeting of the Finance Committee.

<b>Item No.</b>	<b>Subject</b>	<b>Action Taken</b>
1	<p>Item: To consider the confirmation of the Minutes of the 49<sup>th</sup> Finance Committee meeting held on 31.05.2024 and 50<sup>th</sup> Finance Committee meeting held on 29.07.2024 by circulation.</p> <p><b>The Finance Committee considered and resolved to confirm the minutes of the 49<sup>th</sup> Finance Committee meeting held on 31.05.2024 and 50<sup>th</sup> Finance Committee meeting held on 29.07.2024 by circulation subject to strict compliance with the relevant statutory provisions of the Institute and also in strict compliance with the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.</b></p>	Approval of the Finance Committee noted.
2	<p>Item: Action taken on the Minutes of the 49<sup>th</sup> and 50<sup>th</sup> meetings of the Finance Committee.</p> <p><b>The Finance Committee considered and resolved to approve the action taken report on the minutes of the 49<sup>th</sup> Finance Committee meeting held on 31.05.2024 and 50<sup>th</sup> Finance Committee meeting held on 29.07.2024 by circulation subject to strict compliance with the relevant statutory provisions of the Institute and also in strict compliance with the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission.</b></p>	Approval of the Finance Committee noted.

3	<p>Item: To consider and approve the audited Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, along with the Separate Audit Report of the C&amp;AG for the Financial Year ended March 31, 2024.</p> <p><b>The Finance Committee, after deliberations, considered and resolved to approve the audited Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, along with the Separate Audit Report of the C&amp;AG for the Financial Year ended March 31, 2024. The observations of the audit contained in the SAR for the year 2023-24 may be complied with at the earliest and the timelines for submission of Annual Accounts as prescribed by the Ministry of Finance Vide its letter No. 29/4/2012-IFD dated 17.04.2015, may be strictly followed. Further, the interest earned on the Government Grant if any may be deposited to the Government Account at the earliest.</b></p>	<p>The Audited Annual accounts along with the Separate Audit Report of the C&amp;AG for the Financial Year ended March 31, 2024 has been submitted to the MoE vide letter no. AIHS&amp;HE/FS/ F.No.9/MoE/ 2024-25 / D.No.101dt. 22.10.2024 for tabling before both the Houses of Parliament</p>
4	<p>Item: Status of filling up of regular and backlog vacancies (Aided) and present strength of staff related to Self Finance and Engineering Courses:</p> <p><b>The Finance Committee perused the progress made for filling up of backlog vacancies, for the duly sanctioned posts after due observance of Reservation Act and as per the Recruitment Rules. Further, the Committee recommended strict adherence to the instructions of the UGC/MoE regarding recruitment and reservation roster.</b></p>	<p>Approval of the Finance Committee noted.</p>
5	<p>Item: Establishment of ATAL Community Innovation Centre (ACIC) programme under ATAL Innovation Mission, NITI Aayog- Status Report.</p> <p><b>The Committee advised that periodical status report of ACIC may be presented by the Co-ordinator to ensure the successful implementation.</b></p>	<p>Approval of the Finance Committee noted.</p>

6	<p>Item: Audit Paras pending as on date for the perusal of Finance Committee.</p> <p><b>The Finance Committee perused the pending audit paras in accordance with the comments received from the MoE nominee, and suggested to settle the pending audit paras as per Govt. of India rules at the earliest. The members placed on record their appreciation for the pro-active measures taken by the Finance Section in settling the audit paras with due diligence</b></p>	Approval of the Finance Committee noted for further action.
7	<p>Item: To consider and approve the Revised Budget Estimates for the FY 2024-25 and Budget Estimates for the FY 2025-26 for the Maintenance Grant (Non-Plan) Account of Avinashilingam Institute for Home Science and Higher Education for Women.</p> <p><b>The Finance Committee, after deliberations, considered the comments given by the MoE nominee and resolved to approve the Revised Budget Estimates for the FY 2024-25 and Budget Estimates for the FY 2025-26 for the Maintenance Grant (Non-Plan) Account of Avinashilingam Institute for Home Science and Higher Education for Women as detailed below, subject to the condition that the estimates are based on a realistic assessment of requirement of funds for the Institute and also subject to availability of funds with the UGC.</b></p>	Approval of the Finance Committee noted for further action

8	<p>Item: To consider and approve the suitable amendments made in the 'Finance and Accounts Manual' of the Institute, based on the special provisions of the General Financial Rules 2017 issued by the Ministry of Finance vide No.F.20/42/2021-PPT dated 20.05.2024 and vide No.F.1/3/2024-PPD dated 10.07.2024.</p> <p><b>As per Clause No.'E.viii', of Memorandum of Association (MoA) and Rules 2019, under the head, 'Powers of the Vice Chancellor', the Vice-Chancellor shall have the power to re-delegate some of his/her powers to any of his/her subordinate officers with the concurrence and approval of the Board of Management.</b></p> <p><b>As per clause No. 'r' of Memorandum of Association and Bye-Laws of the Institute the Vice Chancellor shall also exercise all such powers not expressly mentioned therein which are necessary for or incidental to the carrying on of the administration of the Institute and its affairs. Further, the UGC has not issued any instructions specifying the amount of delegation of powers.</b></p> <p><b>Accordingly, the Finance Committee, after deliberations, considered and resolved to approve the suitable amendments made in the 'Finance and Accounts Manual' of the Institute, based on the special provisions of the General Financial Rules 2017 issued by the Ministry of Finance vide No.F.20/42/2021-PPT dated 20.05.2024 and vide No.F.1/3/2024-PPD dated 10.07.2024.</b></p>	<p>The provisions of amended 'Finance and Accounts Manual' of the Institute are being followed</p>
9	<p>Item: To consider and approve the minutes of the Building Committee Meeting of Avinashilingam Institute for Home Science and Higher Education for Women held on 27.09.2024.</p> <p><b>The Finance Committee after deliberations resolved to approve the minutes of the meetings of the Building Committee held on 27.09.2024. Further, the Institute should ensure that the Government grant is not used for this purpose.</b></p>	<p>Approval of the Finance Committee noted for further action</p>



**ITEM NO: 3 (52/FC/2025/3):**

**Item: To consider and approve the Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, for the Financial Year ended March 31, 2025 for submitting the same to the C&AG for the Certification Audit.**

**Note:** The Ministry of Education had conveyed the approval of President of India, for Entrustment of Audit of Accounts of our Institute to the C&AG of India for a period of five years from 2021-22 to 2025-26 under Section 20(1) of C&AG 's (DPC) Act, 1971 vide its letter No.F.12-11/2021-U.3(A) dated 18.09.2023.

As per the instructions of MoE, the Annual Accounts of the Institute are to be prepared in the revised formats and schedules prescribed by the Ministry of Education vide its Circular No. 29-4/2012IFD Dated 17.04.2015. Further, the approved Annual Accounts are to be made available by the Institute to the C & AG before 30<sup>th</sup> June of every year for their Audit as per Rule 237 of GFR 2017. The copies of the Annual Accounts for the FY 2024-25 are enclosed herewith as **Annexure I**.

Therefore, the Finance Committee is requested to consider and approve the Annual Accounts of the Avinashilingam Institute for Home Science and Higher Education for Women, for the Financial Year ended March 31, 2025 for submitting the same to the C&AG for the Certification Audit.

**ITEM NO: 4 (52/FC/2025/4):**

**Item: To consider and approve the Budget Estimates for the Maintenance Grant (Non-Plan) Account of Avinashilingam Institute for Home Science and Higher Education for Women for the FY 2025-26.**

**Note:** As instructed by the Ministry of Education, the Budget Estimates for the FY 2025-26, under the heads OH 36 – Salary & Retirements Benefits, OH 31-Pension, OH35 – Creation of Capital Assets and OH 31- Non Salary was sent vide letter No. AIHS&HE/FS/MoE/F.No.9/MoE/2025-26/D.No.07 dated 07.04.2025 as detailed below.

**(Rs. in Lakh)**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Head</b>	<b>Actual FY 2024-25</b>	<b>BE FY 2025-26</b>
1	Salary	36	5036.08	5720.28
2	Retirement Benefits	36	270.22	637.00
	<b>Total for OH36</b>		<b>5306.30</b>	<b>6357.28</b>
3	Pension & NPS	31	2429.24	2674.84
	<b>Total Establishment Expenses</b>		<b>7735.54</b>	<b>9032.12</b>
4	Capital Expenditure	35	<b>267.31</b>	<b>1000.00</b>

The copies of the letters are enclosed as **Annexure II.**

The Finance Committee is requested to consider and approve the Budget Estimates for the Maintenance Grant (Non-Plan) Account of Avinashilingam Institute for Home Science and Higher Education for Women for the FY 2025-26.

**ITEM NO: 5(52/FC/2025/5):**

**Item: Status of filling up of regular and backlog vacancies (Aided) and present strength of staff related to Self Finance and Engineering Courses.**

**Note:****Aided:**

The advertisement for the recruitment of 77 Teaching and 14 Non-Teaching Posts including regular and backlog vacancies under reservation category was published in 'The Hindu' dated 29.12.2021 and also uploaded in the UGC portal on 29.12.2021, adhering to the UGC regulations and reservation norms. The last date for the receipt of the applications was 28.01.2022. Thereafter, the UGC informed vide its Letter No: F.No.1-1/2013(DU) dated 10th June, 2022 that, in view of the spirit of the MoE's letter dated 29.05.2015, there was no justification for recommending the positions due to the financial implication to the UGC /MoE.

Regarding Statutory posts of Registrar, Finance Officer, Controller of Examinations and Assistant Controller of Examinations, an advertisement calling for applications was published on 12.04.2023 with the last date of submission as 11.05.2023. Due to unforeseen delays, the process of recruitment could not be completed within the stipulated period of six months.

**Present strength of Aided Courses:**

Category	Sanctioned	Filled up	Vacant
Teaching	224	134	90
Non-Teaching	128	67	61
<b>Total</b>	<b>352</b>	<b>201</b>	<b>151</b>
<b>Pensioners</b>	<b>Teaching -127</b>	<b>Non Teaching-85</b>	<b>Total Pensioners-212</b>

Category	Contractual Basis under Non-Plan A/C
Teaching	66

**Present strength of Self Finance and Engineering Courses:**

Category	Self Finance	School of Engineering	Total
Teaching	115	56	171
Non-Teaching	190	56	246
<b>Total</b>	<b>305</b>	<b>112</b>	<b>417</b>

**ITEM NO: 6(52/FC/2025/6):**

**Item: Audit Paras pending as on date for the perusal of Finance Committee.**

**A. Information on Comptroller and Audit General Audit:**

**i. Transaction Audit:**

C&AG conducted transaction Audit during 10.12.2024 to 18.12.2024 for the period from FY 2022-23 to FY 2023-24.

A total number of 5 paras were raised. One para has been dropped. Replies have been sent for 2 paras as detailed below.

<b>Sl.No</b>	<b>Para No</b>	<b>Gist of observation</b>	<b>Remarks</b>
1	1/ IIA	Non-deduction of Income Tax on Employer Contribution to National Pension System – ₹57.68 Lakh	Replied vide D.No.146 dt.18.01.2025. Not accepted. Again suitable reply is to be submitted.
2	2/ IIA	₹3.15 crore due to be receivable from Government of Tamil Nadu.	Reply to be submitted
3	3/ IIA	Remarks on the Extra High Tension Transmission line passing across the institute.	Reply to be submitted
4	1/IIB	Persistent High vacancies in the courses offered by the Institute had resulted in underutilization of resources and notional revenue loss to the Institute to the tune of ₹4.7 Crore.	Replied vide D.No.190dt.25.02.2025. Not accepted. Again suitable reply is to be submitted.
5	3/II B-IR No21-01/22-23	ICSSR Project-“Development of accessible Website for persons with Disabilities “under domain Social Media and Technology-	Dropped vide AG Lr.No.DD/CEWing/2024-25/DIS2544654/dt.25.03.25

## **ii. Certification Audit:**

The approved Consolidated Financial Statement of Accounts for the FY2023-24 has been duly audited and certified by the C&AG, Chennai. The Separate Audit Report of the C&AG along with the Consolidated Financial Statement of Accounts and Annual Report of the Institute for the FY2023-24 has been sent to the Ministry of Education vide letter D.No.101 dated 22.10.2024 for tabling the same before both the Houses of parliament within the stipulated time. Thus, both the Certification Audit & Transaction Audit have been completed upto date i.e., up to the FY 2023-24. The Annual Accounts for the FY 2024-25 have been finalized and submitted to the Finance Committee as item no.3.

## **B. Internal Audit by the Ministry of Education, Govt. of India, New Delhi:**

The Internal Audit Wing of Ministry of Education, New Delhi, audited the Accounts of the Institute for the FY2018-19 to FY 2021-22 during the period 04.07.2022 to 15.07.2022. All the 18 no. of paras raised by them have been dropped by the IA Wing of MoE.

## **C. Local Fund Audit:**

Total pending paras as on 01.01.2022 (A)	916
Dropped and reconciled subsequently (B)	559
Balance (A-B)	357
Dropped as on date	76
Balance pending paras	281

Relentless efforts are being taken intensely to settle the pending audit objections at the earliest.

**ITEM NO: 7(52/FC/2025/7):**

**Item: To consider and approve the revised Examination Fees / Other Fees and Remuneration Rates for all Examination related works at Avinashilingam Institute for Home Science and Higher Education for Women w.e.f. 01.07.2025.**

**Note:** The existing Examination Fees / Other Fees and Remuneration Rates for all Examination related works at our Institute were lastly revised during the year 2016. Due to steep rise in the prices of Consumables and Equipments utilized for the Examination related works, it is felt justified that the existing rates are to be revised as detailed in the enclosed statement (**Annexure III**).

Therefore, the Finance Committee is requested to consider and approve the Revised Examination Fees / Other Fees and Remuneration Rates for all Examination related works at Avinashilingam Institute for Home Science and Higher Education for Women w.e.f. 01.07.2025.

**ITEM NO: 8(52/FC/2025/8):**

**Item: Establishment of ATAL Community Innovation Centre (ACIC) programme under ATAL Innovation Mission, NITI Aayog- Status Report.**

**Note:** The ATAL Innovation Mission of NITI Aayog, Government of India has sanctioned a grant of Rs.1.25 Crore with a matching contribution of Rs.1.25 Crore towards implementing the ATAL Innovation Mission (AIM) which will be released over a period of five years. The total cost of the project is Rs.2.50 Crore. As part of this mission, ATAL Community Innovation Centre (ACIC) is to be established in our Institute at Campus II. The matching contribution of Rs.1.25 Crore is to be met by the Institute which will be released over a period of five years.

Regarding establishment of ATAL Community Innovation Centre (ACIC) under ATAL Innovation Mission, the approved list of members for forming a company under Section 8 of Companies Act 2013, has been given to Dr.J.Arthi, Coordinator of the ACIC on 08.05.2023 to take necessary steps to complete the process. No fund has been received from the Government of India.

As per the e-mail communication dated 27.11.2024, received from Dr.Vitasta Tiwari, Atal Innovation Mission, NITI Aayog, Government of India, our Institute is in the 'Waitlisted Category' and would be informed in case any of the positions become free in the selected slots.



**Avinashilingam Institute for Home Science and Higher Education for Women**  
(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)  
Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC  
Coimbatore - 641 043, Tamil Nadu, India

# **Annexure**

## **52<sup>nd</sup> MEETING OF THE FINANCE COMMITTEE**

**Date: 21.05.2025. Time: 11.00 AM**

**Venue: Board of Management Hall.  
(Blended Mode)**

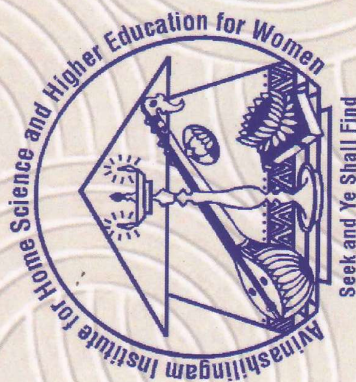




S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
15	<b><u>Exam Fees per Theory Paper:</u></b> <b><u>(Including Inbuilt and Computer Based Test)</u></b>		
	UG / B.Voc / Diploma / Certificate Course	150	200
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	500 #	500
	B.Ed./ B.P.Ed./ PGDiploma	200	250
	B.E. / Integrated M.Tech. (I, II,III Year) / PG	250	300
	PG - Clinical Psychology / Clinical Embryology	700 #	700
	M.Com./ M.C.A./ M.Ed.	300	400
	M.B.A./ M.E. / Integrated M.Tech. (IV,V Year) / M.Phil.	400	500
	Ph.D. – Part I Course Works	400	Refer Annexure - 1A
	<b><u>Professional Certification Course</u></b>		Merged with Remark Courses
	PG /PG - Clinical Psychology / Clinical Embryology	300	
	M.E.	300	
	M.Ed.	300	
	<b><u>Fees For NSS/NCC/Sports/Games/Skill Based Course/Co-Curricular Course/Fundamentals of Research/EVS/Value Added Course,etc (per paper)</u></b>		200
	UG -All Courses	150	Fees for Remark Courses (Non CGPA Courses) UG - All Programmes Including B.E / B.Voc / B.Ed / B.P.Ed
	<b><u>Fees For CSS/CSR/Medical Camp / Audit Course I/II (per paper)</u></b>		250
	PG - All Courses / M.E	200	Fees for Remark Courses (Non CGPA Courses)
	<b><u>Fees For Adult Education</u></b>		PG -All Programmes including M.Ed / M.E
	M.Ed	300	
16	<b><u>Internship / Training / Skill Training / Inplant Training / Industrial Internship (per paper)</u></b>		
	UG / Diploma / Certificate Course	150	200
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	300 #	300
	B.Voc. / B.Ed. / B.P.Ed.	200	250
	PG	250	300
	PG- Clinical Psychology / Clinical Embryology	500 #	500
	M.E.	400	500
	B.E. / M.Ed.	300	400

# - Revised in 2025 (w.e.f. 27.01.2025).





## **Avinashilingam Institute for Home Science and Higher Education for Women**

(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)

Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC

Coimbatore - 641 043, Tamil Nadu, India

Annexure I

# **ANNUAL ACCOUNTS**

## **FY 2024-25**





## Annexure II

### Avinashilingam Institute for Home Science and Higher Education for Women

Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD (now MoE)

Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC

Coimbatore - 641 043, Tamil Nadu, India

**Dr. (Mrs.) H. Indu**

M.Sc., M.Ed., M.Phil., M.B.A., Ph.D.

**Registrar (i/c)**

07.04.2025

No. AIHS&HE/FS/F.No.9/MoE/2025-26/D.No. 07

To

The Secretary,

(U.3 (A) Section, ICR Division),

Department of Higher Education,

Ministry of Education, 402-C, Shastri Bhawan

New Delhi. 110 001

E-Mail: [u3a-section@gov.in](mailto:u3a-section@gov.in), [du-funded@ugc.in](mailto:du-funded@ugc.in), [jyotiranjan.edu@nic.in](mailto:jyotiranjan.edu@nic.in),

[gopukumar.ugc@gov.in](mailto:gopukumar.ugc@gov.in), [dusection@gmail.com](mailto:dusection@gmail.com), [monika.ugc@nic.in](mailto:monika.ugc@nic.in), [secy.ugc@nic.in](mailto:secy.ugc@nic.in)

Sir,

Sub: AIHS&HE- Details of Expenditure and Grants-in-Aid required for the  
FY 2025-26 – Submission of - Reg.

Ref: MoE e-mail dated 04.04.2025

In response to the MoE e-mail dated 04.04.2025, the details of Expenditure and Grants-in-Aid required for the FY 2025-26 are furnished in the prescribed format which is enclosed herewith.

  
Registrar (i/c)

Encl: As above

Copy submitted to:

The Secretary, University Grants Commission,  
Bahadur Shah Zafar Marg, New Delhi.

© Office : 0422-2440241 \* Registrar : 0422-2451252 \* Fax : +91-422-2441252 \* E-mail : [registrar@avinuty.ac.in](mailto:registrar@avinuty.ac.in)



Re-accredited by NAAC with  
'A++' Grade CGPA 3.65/4



Graded as Category-I University  
Recognised Under Section 12B by the UGC



Ranked 81  
among Universities



ARIIA  
ATAL RANKING OF INSTITUTIONS  
ON INNOVATION ACHIEVEMENTS

11-50 Band in  
NIRF Innovation Category



Granted Category A Status by MHRD (now MoE) -  
Top most rating for Deemed-to-be-Universities



Details of Expenditure and Grants-in-Aid required (Rs. in Lakhs)

OH-31 Grants-in-Aid General					
	Components	Actuals FY 2022-23	Actuals FY 2023-24	Actuals FY 2024-25	BE 2025-26
31.01	Pension and Pensionary Benefits	2069.97	2301.94	2429.24	2674.84
31.02	Scholarships/Fellowships				
31.03	Foreign/Domestic Travels				
31.04	Security/Housekeeping				
31.05	Expenditure on Contractual Employees[Teaching and Non-Teaching]				
31.06	Other Expenditure				
	Total	2069.97	2301.94	2429.24	2674.84
OH-36 Grant-in-Aid Salary					
36.01	Expenditure on Salary of Regular	3962.79	4103.44	4374.80	4863.84
36.02	Expenditure on salary of Non-Faculty	492.30	759.82	621.92	786.44
36.03	Medical Expenses				
36.04	Leave Encashment		1.20	1.84	15.00
36.05	LTC	-50.05	2.06	2.02	25.00
36.06	Professional Development Allowance (PDA)				
36.07	Retirement Benefits	329.11	688.79	270.22	637.00
36.08	Other Expenses	26.64	33.60	35.50	30.00
	Total	4760.79	5588.91	5306.30	6357.28
	OH31+OH36	6830.76	7890.85	7735.54	9032.12
OH-35 Grants for Creation of Capital Assets					
35.01	Buildings and Other Civil Works				
35.02	Equipments	13.64	143.91	163.12	600.00
35.03	Library and e-Journals	20.62	120.72	69.61	200.00
35.04	Furniture	3.77	4.48	8.95	50.00
35.05	Other expenses	71.14	51.28	25.63	150.00
	Total	109.17	320.39	267.31	1000.00

Details of Expenditure and Grants-in-Aid required (Rs. in Lakhs)

Object Head	Balance as on 01.04.2024	GIA received in FY 2024-25	IRG in FY 2024-25	Actual Expenditure in FY 2024-25	Balance as on 01.04.2025	Estimated expenditure for the 1 <sup>st</sup> quarter of FY 2025-26
OH-31 Pension	-1178.71	3505.25		2429.24	-102.70	639.06
Non-Salary	-199.54	0.00	507.62	308.08	0.00	3.00
OH-35	0.00	0.00	0.00	0.00	0.00	4.00
OH-36	0.00	6093.46	0.00	5306.30	787.16	1758.03
<b>Total</b>	<b>-1378.25</b>	<b>9598.71</b>	<b>507.62</b>	<b>8043.62</b>	<b>684.46</b>	<b>2404.09</b>

Note: The expenditure shall be for the duly sanctioned posts only.

Finance Officer

Avinashilingam Institute for Home Science and Higher Education for Women  
(University Estd. u/s 3 of UGC Act 1956)  
Coimbatore - 641 043.

Registrar

Avinashilingam Institute for Home Science and Higher Education for Women  
(University Estd. u/s 3 of UGC Act 1956)  
Coimbatore - 641 043.





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 Coimbatore - 641 043, Tamil Nadu, India

## Proposed Examination Fees / Other Fees and Remuneration Rates for Various Examination Related Works with effect from 01.07.2025

### A. Examination Fees and Other Fees

S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
1	Cost of Application (common for all)	50	75
2	Cost of Statement of Mark Sheet (MS)	100	150
3	Provisional Certificate (PC) except M.Phil. & Ph.D.	150	300
4	Provisional Certificate (PC) M.Phil.	200	400
5	Provisional Certificate (PC) Ph.D.	1000	1000
6	Consolidated Mark Statement (CSM)	300	500
7	Request for correction in MS / CSM / PC (per sheet excluding the Cost of Certificate)	150	500
8	<b>Re-Print (per sheet)</b>		
	Statement of Marksheet(MS)	-	300*
	Consolidated Mark Statement (CSM)	-	1000*
	Provisional Certificate (PC) except M.Phil. & Ph.D.	-	600*
	Provisional Certificate (PC) M.Phil.	-	800*
	Provisional Certificate (PC) Ph.D.	-	2000*
9	Rank Certificate	150	250
10	Pass Certificate to those who have successfully completed and pass the course	300	500

\* - Newly Fixed Fees.

S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
11	<b><u>Duplicate Certificate (per sheet)</u></b>		
	For Mark Sheet – 1 <sup>st</sup> Time	1500	3000
	For Mark Sheet – 2 <sup>nd</sup> Time	-	4000*
	For PC/ Rank / CSM - 1 <sup>st</sup> Time	750	3000
	For PC/ Rank / CSM - 2 <sup>nd</sup> Time	1500	4000
12	<b><u>Search Fee – Rank Certificate</u></b>		
	i) Within 1 Year	150	-
	ii) after 2 Years but before 5 years	500	1000
	iii) after 5 Years but before 10 years	750	1500
	iv) after 10 Years but before 15 years	1000	2500
	v) after 15 Years	2000	5000
13	Transcript	1000	1000
	WES	-	300 *
14a.	<b><u>Fees for Genuine Certification (including through e-Sanad) (Except Ph.D)</u></b>		
	i) Request through Private concern	1000	1500
	ii) Request through any Govt. body / Govt. aided  (Fee exemption for Assistant Section Officers (DRASOs) recruited through Staff Selection Commission (SSC) and all those seeking certificate of Genuineness by the Bar Council)	500	1000
	iii) Foreign	1000	1500
14 b.	<b><u>Fees for Genuine Certification (including through e-Sanad) (for Ph.D)</u></b>		
	i) Request through Private concern	1000	Refer Annexure - 1A
	ii) Request through any Govt. body / Govt. aided (Fee exemption for Assistant Section Officers (DRASOs) recruited through Staff Selection Commission (SSC) and all those seeking certificate of Genuineness by the Bar Council)	500	Refer Annexure - 1A
	iii) Foreign	1000	Refer Annexure - 1A

\* - Newly Fixed Fees.

S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
17	<b><u>Fees for Practicals (3 hrs) / Workshop Practicals / Workshop Practices Laboratory per paper</u></b> UG / B.Voc. / Diploma / Certificate Course / PG Diploma	200	250
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	750 #	750
	B.Ed./ B.P.Ed.	250	300
	B.E. (Except Workshop Practicals / Workshop Practices Laboratory) / PG	300	400
	B.E.(Workshop Practicals / Workshop Practices Laboratory)	-	600 *
	PG - Clinical Psychology / Clinical Embryology	1000 #	1000
	M.Com./ M.B.A./ M.C.A./ M.E.	400	500
	M.Ed.	350	450
18	<b><u>Fees for Practicals (6 hrs )/per paper</u></b> UG/ B.Voc. / Diploma / Certificate Course	400	500
	B.Ed. / PG	500	600
19	<b><u>Mini Project</u></b> UG	150	200
	B.Voc. / PG	250	300
	PG - Clinical Psychology / Clinical Embryology	700 #	700
	B.E./M.C.A./M.B.A./M.Ed.	300	400
	M.E	400	500

\* - Newly Fixed Fees.

# - Revised in 2025 (w.e.f. 27.01.2025).



S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
20	<u>Thesis / Project / Research Project / Project and Viva Voce / Dissertation</u>		
	UG / B.Voc./ Diploma / Certificate Course	300	400
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	600 #	600
	B.Ed. / B.P.Ed./ PG / PG Diploma	500	600
	PG - Clinical Psychology / Clinical Embryology	1200 #	1200
	B.E. (Project Phase I / Project Phase II)/ M.E. (Dissertation - I)	400	500
	M.Com./ M.C.A./ M.Ed.	600	750
	M.B.A.	800	1000
	M.E. (Dissertation - II)	1300	1600
	M.Phil	1500	1800
21	i) Exam Fee Penalty (for 5 Working days) /per day	30	50
	ii) Special Penalty fee after expiry with penalty period	-	500 *

\* - Newly Fixed Fees.

# - Revised in 2025 (w.e.f. 27.01.2025).



S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
22	Condonation Fee (Except Ph.D)	1000	1500
23	i) Arrear Exam Fee - All Programmes	Double the amount of Regular Fee	Double the amount of Regular Fee
	ii) Special Supplementary Exam Fee – All Programmes	Double the amount of Regular Fee	Three times the amount of Regular Fee
24	<b><u>Extension for Thesis submission</u></b>		
	M.Phil. (up to 2 times)		
	First Extension	1000 / per 6 months	1200/ per 6 months
	Second Extension	1000/ per 6 months	1200/ per 6 months
	Ph.D. (up to 4 extensions)	1 <sup>st</sup> – 1000	Refer Annexure - 1A
		2 <sup>nd</sup> – 1500	
		3 <sup>rd</sup> – 2000	
		4 <sup>th</sup> – 2500	
	M.Phil. - penalty for payment of extension fee (defaulters)	200 per month	250 per month
	Ph.D. - penalty for payment of extension fee (defaulters)	200 per month	Refer Annexure -1A
25	<b><u>Ph.D.</u></b>		
	i) Synopsis Submission	15000	Refer Annexure - 1A
	ii) Revision and Re-Submission of Ph.D. Thesis	1500 (Indian)	Refer Annexure - 1A Thesis evaluation – Indian examiner fee
		3500 (Foreign)	Refer Annexure - 1A Thesis evaluation – Foreign examiner fee
	iii) Re-registration Fee (upto 2 times)	10000 / per year	Refer Annexure -1A

S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
26	Transparency (UG / PG/ P.G.Diploma Theory papers only) / per paper	2.00 per written pages	2.00 per written pages
27	Retotalling (UG / PG/ P.G.Diploma Theory papers only) / per paper	200	250
28	<b><u>Revaluation Fee per paper</u></b>		
	UG All Programmes / B.E.	450	550
	PG All Programmes / M.E/ PG Diploma	550	700
	M.B.A. / M.C.A.	600	750
	B.Ed./B.P.Ed./ M.Ed.	500	600

### Postal Charges

S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
1	To send the final Semester Mark sheets by Registered post (MS / CSM / PC) (for all programmes)	100	150

### Penalty

S.No.	Particulars	Existing Fees Rs.	Proposed Fees Rs.
1	Mistakes made in CIA & CE Marks Entry per title	200	250
2	Mistakes made in Certificates of various courses (per certificate)	20	50

## B. Remuneration Rates (External Only)

### Question Paper Setting (Per Question Paper)

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
1	Certificate Course	125	125
2	Diploma	350	350
3	UG All Programmes	600	600
4	B.Ed./B.P.Ed.	600	600
5	B.E.	900	900
6	PG Diploma	500	500
7	PG All Programmes	700	800
8	M.Ed.	700	800
9	M.E.	900	900
10	M.Phil / Ph.D. – Part I Course Work	800	900

### Scheme of Valuation (Per Scheme)

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
1	Certificate Course / Diploma	125	125
2	UG All Programmes / B.Ed./ B.P.Ed./ PG Diploma	200	200
3	B.E./ M.E.	600	600
4	PG All Programmes / M.Ed. / M.Phil./ Ph.D. – Part I Course Works	300	300



### Conduct of Theory Examinations

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
1	<b>Scribe Allowance (per session)</b>		
	a. Internal Examinations	150 +	150
	b. Semester Examinations	300 +	300

### Conduct of Practical Examinations

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
1	<b><u>Question paper setting for</u></b> <b><u>UG / PG / B.Ed./ B.P.Ed. / M.Ed. / PG Diploma –</u></b> <b><u>per set</u></b>		
	i) For Single Batch	100	100
	ii) For More than Single batch	75	75
2	<b><u>Examiners Remuneration</u></b> (Including Preparation, Evaluation and Record) per candidate	Minimum Payable per session Rs. 350 (All Courses )	Minimum Payable per session Rs. 350 (All Courses )
	Certificate Course/Diploma	15	15
	UG / B.E. (3hrs Practicals)	30	30
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	2000 #  per practical session (3 Hours – Max 20 students per session) (Including Question Paper Setting)	2000  per practical session (3 Hours – Max 20 students per session) (Including Question Paper Setting)

+ - Revised in 2024 (w.e.f. 02.12.2024).

# - Revised in 2025 (w.e.f. 27.01.2025).

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
	UG (more than 3hrs Practicals)	40	40
	B.Ed. / B.P.Ed.	40	40
	M.Ed.	50	50
	PG / PG Diploma/M.E.(3hrs Practicals)	40	40
	PG - Clinical Psychology / Clinical Embryology	2000 # per practical session (3 Hours – Max 20 students per session) (Including Question Paper Setting)	2000 per practical session (3 Hours – Max 20 students per session) (Including Question Paper Setting)
	PG/PG Diploma (more than 3hrs Practicals)	80	80
3	<b>Skill Training (per candidate)</b> B.Voc.	30	30
4	<b>Project/Dissertation/Thesis valuation (for individual projects - per candidate / for group projects – per project)</b> UG / B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	100	100
	B.E.	100 (Per Project)	100 (Per Project)
	PG / PG - Clinical Psychology / PG -Clinical Embryology	150	150
	M.E.	200	200
	M.Ed.	175	175
	M.Phil.	200	200
	Ph.D. (Indian Examiner)	2000	2000
	Ph.D. (Foreign Examiner)	\$150	\$200
	Ph.D. Thesis Valuation after incorporating correction (Indian Examiner)	1,000	1,000

# - Revised in 2025 (w.e.f. 27.01.2025).

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
5	<b><u>Mini Project</u></b> B.Voc (AI & ML)	15	15
6	<b><u>VivaVoce (per candidate)</u></b>		
	UG/ B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP / B.E.	10	10
	PG / Clinical Psychology / Clinical Embryology / M.Ed. / M.E.	25	25
	M.Phil.	100	100
	Ph.D.	1500	1500

### Conduct of Central Valuation

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
1	<b><u>Valuation (per script)</u></b> Certificate Course / Diploma	10	10
	UG	15	16
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	40 #	40
	B.Ed./ B.P.Ed./ B.E./ PG	20	20
	PG - Clinical Psychology / PG - Clinical Embryology	50 #	50
	PG Diploma	15	15
	M.Ed. / M.E.	25	25
	M.Phil. / Ph.D. – Part I Course Work	25	50
	Minimum Payable UG / PG All Programmes	-	100*

\* - Newly Fixed Rate.

# - Revised in 2025 (w.e.f. 27.01.2025).



S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
2	<b>Revaluation(Minimum Payable)</b>		
	Certificate Course /Diploma/ UG All Programmes	100	100
	B.Ed./B.P.Ed.	100	100
	B.E.	100	100
	PG Diploma/ PG All Programmes	100	100
	M.Ed.	100	100
	M.E.	100	100
3	Refreshment charges per Examiner/Staff -per day	40	50 @
4	Working Lunch for Question Paper Scrutiny / CE Theory - Paper Valuation	125	Nil

### Postal Charges

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
1	<i>Postal Charges</i>	Actual Rate (Original Receipt to be enclosed)	Actual Rate (Original Receipt to be enclosed)

### Question Paper Scrutiny Board

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
1	Sitting Fee (per day/per visit) (1 External)	300	300
2	Per Question Paper (All Courses)	25	50

@ - Subject to change in Price.

### Other Items – General (External only)

S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
1	<b>Travelling Allowance for all Exam related works</b>		
	By Bus (per km)	5.00 (Maximum 250 km one way)	7.00 (Maximum 250 km one way)
	By Own Car/Taxi	12.00 (Maximum 250 km one way) (Based on the declaration given by the Examiner)	<p><b>a. Only for Ph.D.</b></p> <p>Mileage rate @ Rs.12 /- per km. Travel in the car shall be allowed up to 250 kms. (maximum) one way. (12 x 250 x 2) / Actual Taxi Fare (on production of receipt)</p> <p><b>b. All Exam Related works (Except Ph.D)</b></p> <p>Mileage rate @ Rs.12 /- per km. Travel in the car shall be allowed up to 100 kms. (maximum) one way. (12 x 100 x 2) / Actual Taxi Fare (on production of receipt)</p>



S.No.	Particulars	Existing Rate Rs.	Proposed Rate Rs.
	By Train	A/C II Class (On production of original ticket) If not A/C III Class	A/C II Class (On production of original ticket) If not A/C III Class
	By Flight (Only for Ph.D Viva Voce)	Economy Class (If Original boarding pass produced) If not A/C II Class	Refer Annexure – 1A
2	<b>Dearness Allowance for all Exam related works</b>		
	Local	150	250
	Outstation	200	350
3	<b>Sitting Fee (per day/per visit)</b> Doctoral Committee	1000	1500

 15/2025  
 Controller of Examinations (i/c)



**Avinashilingam Institute for Home Science and Higher Education for Women**  
(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)  
Re-accredited with A++ Grade by NAAC, CGPA 3.65/4, Category I by UGC  
Coimbatore - 641 043, Tamil Nadu, India

Annexure – 1A

**For Ph.D. Scholars admitted in the academic year 2024-25 (June 2024-January 2025)**

**Ph.D. Other Fee**

Item	Fees applicable for all Ph.D. programmes
Coursework fee	400 per paper
Research Convention	500
Doctoral Committee 1	2500
Doctoral Committee 2	2500
Doctoral Committee 3	2500
Delay in submission of Progress Report every 6 months	Nil
Ph.D. conversion from FT to PT and Vice Versa	2000
Extension 1	1000
Extension 2	1500
Extension 3	2000
Final Extension	2500
Delay in submission of extension form	200/month
Re-registration 1	10000
Re-registration 2	10000
Re-admission	Fees other than Caution Deposit
Draft Thesis presentation (Sitting fee Rs.1000, Travel+DA not Exceeding 500kms @ 12/-)	7000
Synopsis submission	15000
Condonation fee for lack of attendance <80% attendance once During the Ph.D. tenure	10000
Penalty for not submitting the thesis after stipulated time	5000
Thesis evaluation-foreign examiner fee	3500
Thesis evaluation-Indian examiner fee	1500
Viva conducting fee (Actual fare would be collected, in case of air travel, ticket to be booked 21 days before the viva date against the one month viva notification)	Actuals
<b>Search fee</b>	
i) within 1 year	150
ii) after 1 Year but before 5 years	500
iii) after 5 Years but before 10 years	750
iv) after 10 Years but before 15 years	1000
v) after 15 Years	2000
Bonafide certificate fee	10
Convocation	750
Convocation due	50
Authentication fee	1000
Postal charges	100
Migration certificate	100
Transcript	1000
<b>Fees for Genuine Certification</b>	
Request through Private concern	1000
Request through any Govt. body/Govt. aided	500
Foreign	1000
For Duplicate Degree certificate	1000