



Avinashilingam Institute for Home Science and Higher Education for Women

Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD (now MoE)

Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC

Coimbatore - 641 043, Tamil Nadu, India

Dr. U. Jerinabi
IQAC Coordinator

Minutes of the IQAC Meeting held on 01.03.2023

Meeting of the Internal Quality Assurance Cell was convened by the IQAC Coordinator, **Dr.U.Jerinabi** of Avinashilingam Institute for Home Science and Higher Education for Women at 03.30 p.m on 01.03.2023 in the IQAC Office.

Members Present:

1. Dr. U. Jerinabi - Coordinator IQAC
2. Dr.K.Arockia Maraichelvi - Associate Professor, Dept. of Human Development
3. Dr.S. Thilagamani - Assistant Professor, Dept. of Food Science Management and Dietetics
4. Dr. N. Deepa Sathish - Assistant Professor, Dept. of Food Science and Nutrition
5. Dr. S Meenakshi - Assistant Professor Dept. of Home Science
6. Dr. V Sasirekha - Assistant Professor Dept. of Physics
7. Dr. M Krishnaveni - Assistant Professor Dept. of Computer Science
8. Dr. M Kavitha - Assistant Professor Dept. of Tamil
9. Mrs. Sudha R - Assistant Professor Dept. of Psychology
10. Mrs.V. Ezhilarasi - Assistant Professor, Dept. of Visual Communication
11. Dr.R Karthiyayini - Assistant Professor, Dept. of Botany
12. Dr.M. Rajeswari - Assistant Professor, Dept. of Bioinformatics
13. Dr. P Deivanai - Assistant Professor Dept of Commerce and Management
14. Dr. T Amutha - Assistant Professor Dept of Commerce

(Cont.....)



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Dr. U. Jerinabi

IQAC Coordinator

- | | |
|---------------------------|---|
| 15. Dr. K Sathyabamavathy | - Assistant Professor Dept of Tourism and Management |
| 16. Dr.C. Karthik Deepa | - Associate Professor, Dept. of Education |
| 17. Dr. A.Divyapriya | - Assistant Professor Dept of Education |
| 18. Dr. R. PappaAmmal | - Assistant Professor, Dept. of Science & Humanities |
| 19. Mrs.S. Gowri | - Assistant Professor, Dept. of Biomedical
Instrumentation and Engineering |
| 20. Dr. R. Nithya | - Associate Professor, Dept. of Civil Engineering |
| 21. Dr.Mrs.K.Ramya | - Assistant Professor Dept of Business Administration |

The Agenda of the Present Meeting are

- Follow up on AQAR data template preparation and detailed overview about the process with the concerned staffs members are allocated to collect the data for respective criteria as follows.

Criteria I -Mrs.Thilagamani and Mrs. V.Ezhilarasi.

Criteria II -Mrs.C.Karthik Deepa and Mrs.S.Meenakshi,

Criteria III -Mrs.V.Sasirekha,Mrs.M.Rajeswari, K.Sathyabamavathy

Criteria IV -Mrs. P.Deivanai, Mrs.T.Amutha and Mrs. .M. Krishnaveni.

Criteria V -Mrs.R.Sudha, Mrs.N.Deepa Sathish and Mrs.A.Divya Priya

Criteria VI -Mrs.M.Kavitha and Mrs.R.Karthiyayini

Criteria VI -Mrs.R.Nithya, Mrs.R.Pappa Ammal and Mrs.S.Gowri

- Scheduling Internal Academic Audit
- Brief Discussion about Academic Bank of Credit inviting research persons and allocation of Budget, allocated work to the respective committee members.
- Updating IQAC website.
- Discussed about collection of Departmental, Institutional events hardcopy with their respective reports through IQAC Funding and non funding events
- Discussed about Students Satisfaction Survey, students feedback about curriculum for odd / even semester and staff analysis
- Thanked all staff for the successful completion of NIRF 2022 - 2023

Plan of Action

- Preparation and Compilation of AQAR data
- Preparing a rough schedule for the Internal Academic and Administrative Audit
- Board of Management should prepare without delay 3 months once.

At the end of the meeting Dr.U.Jerinabi, Coordinator IQAC thanked the members and concluded the meet

Members signature list is enclosed



IQAC Coordinator

Time : 3.30pm

Date: 01.03.2023

FOAC meeting - Members present

Attendance

Signature

Members Present:

1. Dr. U. Jeevabai
2. Dr. C. Anukha Maraiachelvi
3. Dr. S. Theilagamani
4. Dr. N. Deepa Sathish
5. Dr. S. Meenakshi
6. Dr. V. Sasi rekha
7. Dr. M. Krishnaveni
8. Dr. M. Kavitha
9. Dr. R. Sudha
10. Dr. V. Enghilarasi
11. Dr. R. Karthiyayini
12. Dr. M. Rajaswari
13. Dr. P. Deivanai
14. Dr. T. Amutha
15. Dr. K. Sathiyabamavathy
16. Dr. C. Karthik Deepa
17. Dr. Divya Priya
18. Dr. R. Pappa Ammal
19. Dr. S. Gowri
20. Dr. P. Nithya
21. Dr. Ramya

Anuradha
11/3/23Gang
K. S. M. M.R. Sudha
11/3/23

K. Sathiyabamavathy

A. Divya
11/3/23

Gang

Anuradha



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Dr. U. Jerinabi
IQAC Coordinator

Minutes of the IQAC Meeting held on 17.06.2022

Meeting of the Internal Quality Assurance Cell was convened by the IQAC Coordinator, **Dr.U. Jerinabi** of Avinashilingam Institute for Home Science and Higher Education for Women at 10.00am on 17.06.2022, in the IQAC Office.

Members:

1. Dr. U. Jerinabi - Coordinator IQAC
2. Dr. R. Rajalakshmi - Professor, Dept. of Chemistry
3. Dr. P. Lalitha - Professor, Dept. of Chemistry
4. Dr.K.Arockia Maraichelvi - Associate Professor, Dept. of Human Development
5. Dr. T. Shanmugavalli - Associate Professor, Dept. of Physical Education
6. Dr. Kalaiselvi Senthil - Associate Professor, Dept. of Biochemistry
7. Dr. PA Raajeswari - Associate Professor, Dept. of Food Science and Nutrition
8. Dr. K. Ramya - Assistant Professor, Dept. of Business Administration
9. Dr. E. Indira - Assistant Professor, Dept. of Visual Communication
10. Dr. R. PappaAmmal - Assistant Professor, Dept. of Science & Humanities
11. Dr.S. Thilagamani - Assistant Professor, Dept. of Food Science Management and Dietetics
12. Dr. N. Deepa Sathish - Assistant Professor, Dept. of Food Science and Nutrition
13. Dr. S. Meenakshi - Assistant Professor, Dept. of Home Science Extension Education
14. Dr. V. Sasirekha - Assistant Professor, Dept. of Physics
15. Dr. M. Krishnaveni - Assistant professor, Dept. of Computer Science

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Dr. U. Jerinabi IQAC Coordinator

- | | |
|---------------------------|---|
| 16. Dr. Ali Fathima | - Assistant Professor, Dept. of Chemistry |
| 17. DR.M. Kavitha | - Assistant Professor, Dept. of Tamil |
| 18. Mrs.R. Sudha | - Assistant Professor, Dept. of Psychology |
| 19. Mrs.V. Ezhilarasi | - Assistant Professor, Dept. of Visual Communication |
| 20. Dr.R Karthiyayini | - Assistant Professor, Dept. of Botany |
| 21. Dr.M. Rajeswari | - Assistant Professor, Dept. of Bioinformatics |
| 22. Dr.P. Deivanai | - Assistant Professor, Dept. of Commerce |
| 23. Dr.T. Amutha | - Assistant Professor, Dept. of Business Administration |
| 24. Dr.K. Sathyabamavathy | - Assistant Professor, Dept. of Tourism Management |
| 25. Dr.C. Karthik Deepa | - Associate Professor, Dept. of Education |
| 26. Dr. A.Divya Priya | - Assistant Professor, Dept. of Special Education |
| 27. Dr. R. Nithya | - Associate Professor, Dept. of Civil Engineering |
| 28. Mrs.S. Gowri | - Assistant Professor, Dept. of Biomedical
Instrumentation and Engineering |

The agenda for the meeting is

- Introducing the new members
- Passing the last meeting minutes of IQAC
- Discussion regarding the IQAC General Body meeting Agenda
- Discussion regarding calendar of activities for the academic year 2022-2023
- Discussion regarding the future plan of activities for the Academic year 2022-23
- Discussion on Roles & Responsibility of members in IQAC
- Discussion regarding the Data collection for NIRF-2023
- Discussion regarding the IQAC Annual report
- Discussion regarding the IQAC software
- Discussion regarding the IDP framework
- Any other matter

Discussions :

- Dr.U.Jerinabi, IQAC Coordinator welcomed the new members and honored the outgoing members of IQAC. Some ideas and plans regarding the preparation of AQAR were discussed .
- Discussed about the activities of IQAC / NEP Cell and plan of activities in R&D.
- Discussed regarding collecting all the stakeholders' data through online forms.
- Discussed about the preparation of AQAR for the academic year 2021-2022 and IQAC members are allocated to collect the data for respective criteria as follows.

Criteria I -Mrs.Thilagamani and Mrs. V.Ezhilarasi.

Criteria II -Mrs.C.Karthik Deepa and Mrs.S.Meenakshi,

Criteria III -Mrs.V.Sasirekha, Mrs.M.Rajeswari, K.Sathyabamavathy

Criteria IV -Mrs. P.Deivanai, Mrs.T.Amutha and Mrs. .M. Krishnaveni.

Criteria V -Mrs.R.Sudha, and Mrs.A.Divya Priya

Criteria VI -Mrs.M.Kavitha and Mrs.R.Karthiyayini

Criteria VI -Mrs.R.Nithya, Mrs.R.Pappa Ammal and Mrs.S.Gowri

Members Attendance Sheet is enclosed



IQAC Coordinator



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Dr. U. Jerinabi
IQAC Coordinator

A meeting of the Core members of IQAC was held on 05.07.2022 at 3.00 p.m. in the Board room of the Institution. The Vice Chancellor and the Chairperson of IQAC Dr. V. Bharathi Harishankar conducted the proceedings of the meeting on the following agenda.

Agenda

- Welcome
- Honoring the outgoing members
- Welcoming the new members of IQAC
- Welcoming the IDP/ NEP cell committee members
- Presentation of IQAC report for the academic year 2021-22
- Presentation of NAAC Re-assessment report
- Presentation of Guru-Daksha Report
- Presentation of Annual Report 2020-21
- Discussion regarding the Quality week Celebration
- IQAC/NEP cell activities plan for the academic year 2022-23
- Plan of activities in collaboration with DORD for the academic year 2022-23
- Plan of activities in collaboration with Dean Academics for the academic year 2022-23
- Discussion regarding the IQAC software
- Vote of Thanks

Members Present:

Chairperson

Dr. V. Bharathi Harishankar

Senior Administrative Officials

Dr. S Kowsalya

Dr. K Manimozhi

Mr. S Lakshmanan

Coordinator – IQAC

Dr.U.Jerinabi

Asst. Coordinator – IQAC

Dr.K.Arockia Maraichelvi

Core Committee Member

Dr.K.Ramya

Faculty Members

School of Home Science

Dr. S Thilagamani

Dr. N Deepa Sathish

Dr. S Meenakshi

School of Physical Sciences and Computational Sciences

Dr. V Sasirekha

Dr. M Krishnaveni

School of Arts and Social Sciences

Dr. M Kavitha

Mrs. Sudha R

Mrs. V Ezhilarasi

School of Biosciences

Dr. R Karthiyayini

Dr. M Rajeswari

School of Commerce and Management

Dr. P Deivanai

Dr. T Amutha

Dr. K Sathyabamavathy

School of Education

Dr. C Karthik Deepa

Dr. A.Divyapriya

School of Engineering

Dr. R Nithya
Dr. R Pappa Ammal
Mrs. S. Gowri

Management Representative

Dr. Gowri Ramakrishnan

External Expert Academic

Dr. N Ponpandian

External Expert Industry

Dr.S.Abhaya Kumar

The General Body Committee meeting was initiated with a prayer and Dr. U Jerinabi, IQAC Coordinator welcomed the gathering.

Item No 1.2: Honoring the outgoing members

Resolution: Honorable Chancellor Dr. S. P Thyagarajan honored the outgoing IQAC members for their remarkable contribution towards the Internal Quality Assurance Cell during the year 2019 - 2022.

Item No 1.3: Welcoming the new members of IQAC, NEP Cell and IDP Committee members

Resolution: Honorable Chancellor Dr. S. P Thyagarajan greeted the members of IQAC, NEP Cell and IDP Committee members appreciated the IQAC members for their notable work in with regard to assurance and sustainability of quality of the Institute. Hon'ble Chancellor even addressed that IQAC needs to be a quality conscious & training body with Coordinating everything to achieve the goal of IQAC 2.0. He even encouraged the team to achieve rank the QS/ International ranking by the year of 2024

Item No 1.4: Presentation of IQAC report for the academic year 2021-22

Resolution: The IQAC Coordinator Dr. U Jerinabi presented the IQAC Annual report for the academic year 2021-2022, highlighting the major achievements of IQAC such as pursuing **75th rank** in the NIRF under University category, securing **A++ grade (3.65/4.00)** during NAAC Reassessment and placed as **Category I** under Deemed to be University (UGC Regulations 2018). The coordinator even focused on major Quality initiatives for the year 2021-22 such as Establishment of NEP cell, formation of Quality reforms committee, preparation of Institutional Annual Report, Conducting Institutional Academic & Administrative Audit, Green Audit & Energy Audit. The presentation highlighted specific quality inputs enhanced during the given time frame

Item No 1.5: Presentation of NAAC Re-assessment report

Resolution: Dr. K. Ramya presented the NAAC Reassessment report provided by the peer team members during the Institute visit. The external expert Dr. N. Ponpandian suggested that the institute needs to grow in Research criteria and he suggested that the Arts and Humanities faculties need to publish more of indexed journal papers.

Item No 1.6: Presentation of Guru-Dakshta Report

Resolution: Dr. G Padmavathy, Dean (i/c) Academics and Dean Physical Sciences and Computational Sciences presented the report of 21 days Faculty Induction Programme for newly recruited faculty members “Guru Dakshta” which has been divided into phase- I, II & III highlighting the point that, total of 79 faculties were benefitted from this event.

Item No 1.7: Presentation of Annual Report 2020-21

Resolution: The Institutional Annual Report for the academic year 2020-2021 was presented by Dr. K. Arockia Maraichelvi, Assistant Coordinator IQAC. She briefed the Vision Mission of the Institute, major achievements of the institute, faculty and students. Dr. Maraichelvi even gave a glimpse of University activities during the academic year 2020-2021.

Item No 1.8: Discussion regarding the Quality week Celebration

Resolution: Dr. U Jerinabi presented the proposal of Quality week celebration titled “Seven Day National Workshop in collaboration with NAAC on Post NAAC Quality Enhancement in Higher Education Institutions” organized between August 22nd to August 28th, highlighting the points that the participants will be benefitted from 7 criteria’s with various sessions like special address, panel discussion, debate discussion, hands on training, demonstration etc

Item No 1.9: Plan of activities in collaboration with Dean Academics for the academic year 2022-23

Resolution: Dr. G Padmavathy threw light on the activities for the activities for the academic year 2022-2023. Madam reflected on the outcome based education training to the faculty, organization of faculty induction programme and activities for the NEP cell.

Item No 2.0: Plan of activities in collaboration with DORD for the academic year 2022-23

Dr. P.Lalitha discussed about the plan of activities in collaboration with DORD for the academic year 2022-23. Dr.Pramod K Nayar highlighted that the Research area need to be given even more importance and weightage. He also insisted that the number of publications need to be given importance, specifically the topic of STEM & Humanities.

Major Outcomes of the Open discussions:

Suggestions:

- University level policy should be enhanced with different domain.
- Innovation and Incubation of entrepreneurship topic should be included in the Faculty Induction Programme or Faculty Development Programme.
- Recent Guidelines & BOS- Issues need to be solved.
- Research is the major component and area to be given due weightage. Many publications on STEM & Humanities could be enriched. Implementing the ideas of Entrepreneurship hub in as the top most ideal universities for Humanities such as Princeton University and Oxford University follow. Discussion about NEP, SDG's CUET, ATAL, Course development, Programme development.

At the end of the meeting the Registrar Dr.S.Kowsalya thanked the members and concluded the meet. Signature of the Members is enclosed



IQAC Coordinator



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Coimbatore - 641 043, Tamil Nadu, India

INTERNAL QUALITY ASSURANCE CELL

GENERAL BODY MEMBERS

05.07.2022

S No	Name of the Members Present	Signature
1.	Dr. V Bharathi Harishankar Chairperson	<i>V. Bharathi</i> 05/07/2022
2.	Dr. U Jerinabi IQAC, Coordinator	<i>U. Jerinabi</i> 5/7/2022
3.	Dr. K. Arockia Maraichelvi Assistant coordinator	<i>Arockia Maraichelvi</i> 5/7/22
Senior Administrative Officials		
4.	Dr. S Kowsalya	<i>S. Kowsalya</i>
5.	Dr. K Manimozhi	<i>K. Manimozhi</i> 5/7/2022
6.	Mr. S Lakshmanan	
Core Committee Member		
7.	Dr. K Ramya	<i>K. Ramya</i>
Faculty Members		
School of Home Science		
8.	Dr. S Thilagamani	<i>S. Thilagamani</i> 05/07/2022
9.	Dr. N Deepa Sathish	<i>N. Deepa Sathish</i> 5/7/22
10.	Dr. S Meenakshi	<i>S. Meenakshi</i> 5/7/22
School of Physical Sciences and Computational Sciences		
11.	Dr. V Sasirekha	<i>V. Sasirekha</i> 5/7/22
12.	Dr. M Krishnaveni	<i>M. Krishnaveni</i> 5/7/22
13.	Dr. Ali Fathima	<i>A. Fathima</i> 5/7/22
School of Arts and Social Sciences		
14.	Dr. M Kavitha	<i>M. Kavitha</i> 5/7/22
15.	Mrs. R. Sudha	<i>R. Sudha</i>
16.	Mrs. V Ezhilarasi	<i>V. Ezhilarasi</i> 5/7/22

School of Biosciences		
17.	Dr. R Karthiyayini	<i>R Karthiyayini</i>
18.	Dr. M Rajeswari	<i>M. Rajeswari</i>
School of Commerce and Management		
19.	Dr. P Deivanai	<i>P Deivanai</i> 5/7/22
20.	Dr. T Amutha	<i>T Amutha</i> 5/7/22
21.	Dr. K Sathyabamavathy	<i>K Sathyabamavathy</i>
School of Education		
22.	Dr. C Karthik Deepa	
23.	Dr. Divya Priya	<i>D. Divya Priya</i> 5/7/22
School of Engineering		
24.	Dr. R Nithya	<i>R Nithya</i> 5/7/22
25.	Dr. R Pappa Ammal	<i>R. Pappa Ammal</i> 05/07/22
26.	Mrs. S. Gowri	<i>S. Gowri</i> 5/7/22
Management Representative		
27.	Dr. Gowri Ramakrishnan	<i>Gowri Ramakrishnan</i> 5-7-22
External Expert Academic		
28.	Dr. N Ponpandian Professor, Bharathiar University	<i>N Ponpandian</i> 5/7/22
External Expert Industry		
29.	Dr.S.Abhaya Kumar Chairman, Life Cell International Pvt.Ltd Director Shasun Biotech Ltd.,	<i>S. Abhaya Kumar</i>

Ananthi



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Dr. U. Jerinabi
IQAC Coordinator

Internal Quality Assurance Cell

IQAC General Body Meeting held on 17.11.2022

Members :

1. Dr. U. Jerinabi - Coordinator, IQAC
2. Dr.K.Arockia Maraichelvi - Associate Professor, Dept. of Human Development
3. Dr.S. Thilagamani - Assistant Professor, Dept. of FSMD
4. Dr. N. Deepa Sathish - Assistant Professor, Dept. of Food Science and Nutrition
5. Dr. S. Meenakshi - Assistant Professor, Dept. of Extension Education
6. Dr. V. Sasirekha - Assistant Professor, Dept. of Physics
7. Dr. M. Krishnaveni - Assistant professor, Dept. of Computer Science
8. Dr. Ali Fathima - Assistant Professor, Dept. of Chemistry
9. Dr.M. Kavitha - Assistant Professor, Dept. of Tamil
10. Mrs.R. Sudha - Assistant Professor, Dept. of Psychology
11. Mrs.V.Ezhilarasi - Assistant Professor, Dept of Visual Communication
12. Dr.R Karthiyayini - Assistant Professor, Dept. of Botany
13. Dr.M. Rajeswari - Assistant Professor, Dept. of Bioinformatics
14. Dr.P. Deivanai - Assistant Professor, Dept. of Commerce

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Dr. U. Jerinabi IQAC Coordinator

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|---------------------------|---|
| 15. Dr.T. Amutha | - Assistant Professor, Dept. of Business Administration |
| 16. Dr.K. Sathyabamavathy | - Assistant Professor, Dept. of Tourism Management |
| 17. Dr.C. Karthik Deepa | - Associate Professor, Dept. of Education |
| 18. Dr. A.Divya Priya | - Assistant Professor, Dept. of Special Education |
| 19. Dr. R. PappaAmmal | - Assistant Professor, Dept. of Science & Humanities |
| 20. Mrs.S. Gowri | - Assistant Professor, Dept. of Biomedical
Instrumentation and Engineering |
| 21. Dr. R. Nithya | - Associate Professor, Dept. of Civil Engineering |

The Agenda for the Present meeting is

- Welcome
 - Preparation and Submission of AQAR for the year 2021-22
 - Submission of NIRF data
 - Academic and Administrative Audit for the year 2020-21 and 2021-22
 - NAAC Mentor and Mentee scheme proposal submission
 - Implementation of NEP 2020
 - Updating IQAC Website
 - Collection of department events reports and Institution event reports
 - Annual Reports for the year 2021-22
 - Institutional Development Plan
 - Best Practices at International level and QS ranking
 - Any other matter
-
- IQAC Coordinator insisted all the Members to assist in collecting Data for AQAR for the Academic Year 2021-22.
 - Faculties from different departments were allotted for the respective criteria and it is also decided that 31st Dec 2022 is the final date to submit the collected data.
 - IQAC Coordinator discussed regarding the submission of NIRF data and she also included about Five Parameters in the detailed discussion.
 - Madam also reviewed on Online Courses such as Swayam MOOC, Web of Sciences & Scopus.
 - The discussion included marks allotted for Citations, IPR(Published & Granted), Research Projects, Sponsored Projects, Consultancy and EDP.
 - Regarding Academic and Administrative Audit (AAA) report for the year 2020-21 and 2021-22, Faculties are given responsibility to produce the AAA report.
 - Submission of NAAC Mentor and Mentee scheme proposal is discussed by the IQAC Coordinator.

- Madam explained about the details to be filled in the application form of Mentor Mentee proposal and suggestions were also given by the members.
 - Updating IQAC website
- Attendance of the Members present is enclosed



IQAC Coordinator



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Internal Quality Assurance Cell

General Body Committee Meeting

Date: 17.11.2022

Time: 3.30 p.m.

Venue: IQAC Office

Attendance

Members Present	Signature
Dr. U Jerinabi	
Dr. K. Arockia Maraichelvi	Arockia Maraichelvi 17/11/22
Dr. S Thilagamani	S. Thilagamani 17/11/2022
Dr. N Deepa Sathish	Absent
Dr. S Meenakshi	Meenakshi 17/11/2022
Dr. V Sasirekha	 17/11/22
Dr. M Krishnaveni	Krishnaveni 17/11/22
Dr. Ali Fathima	
Dr. M Kavitha	 17/11/2022
Dr. R. Sudha	R. Sudha 17/11/22
Dr. V Ezhilarasi	Ezhilarasi 17/11/22
Dr. R Karthiyayini	Karthiyayini 17/11/22
Dr. M Rajeswari	M. Rajeswari 17/11/2022
Dr. P Deivanai	Deivanai 17/11/2022
Dr. T Amutha	Absent
Dr. K Sathyabamavathy	Sathyabamavathy 17/11/22

Dr. C. Karthik Deepa	<i>C. Karthik Deepa</i>
Dr. Divya Priya . A	<i>A. Divya Priya</i>
Dr. R Pappa Ammal	<i>R. Pappa Ammal .</i>
Dr. S. Gowri	<i>S. Gowri</i>
Dr. R Nithya	<i>R. Nithya</i>

Nithya

Ananthi