

Avinashilingam Institute for Home Science and Higher Education for Women

Controller Section Activities



www.kgisl.com

KG Information Systems Private Limited

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Our Global Locations

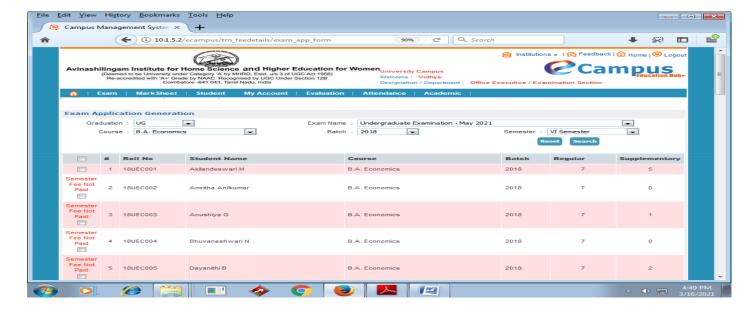
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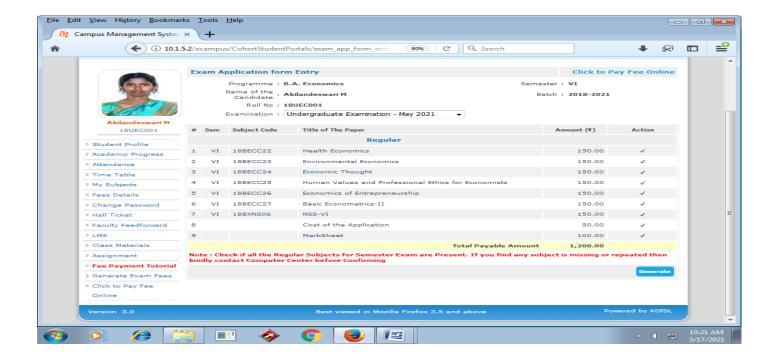
1. Exam Application Generation

This menu lists out the list of students class wise and the number of regular subjects and the number of supplementary exams the students have to write in the upcoming exam. The indication is shown if the student has not paid the fees.



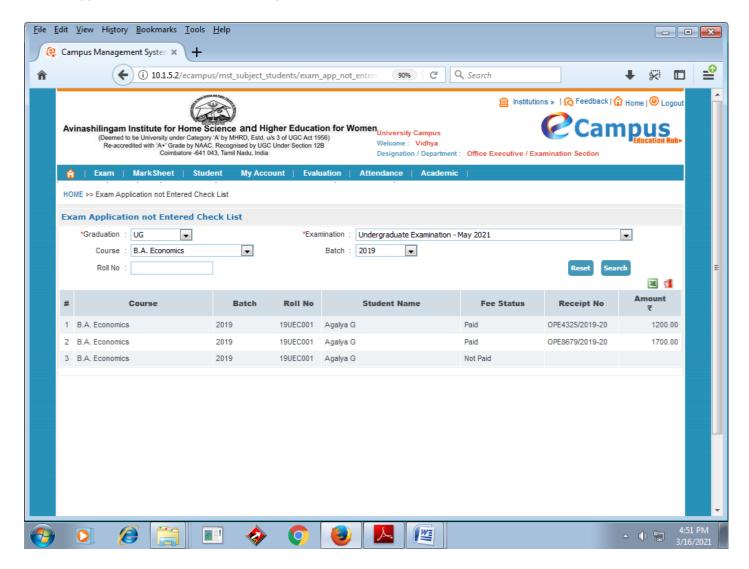
2. On-line Exam Application

The list of Regular and Supplementary papers for the particular student and the amount to be paid for every subject get listed in this menu. Checkbox can be ticked to make the entry. The Students can pay the fee online by generating the generate exam fee menu in the student portal.



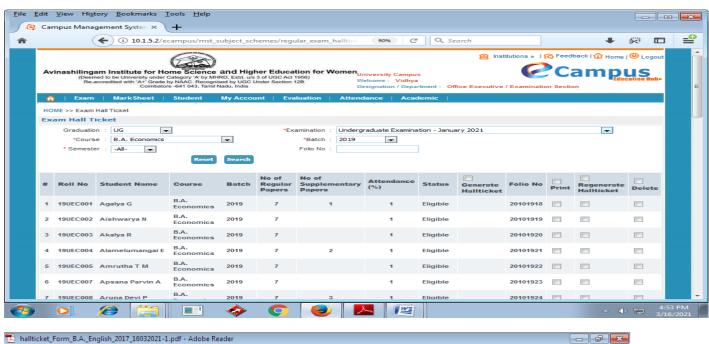
3. Exam Application Not Entered Check List

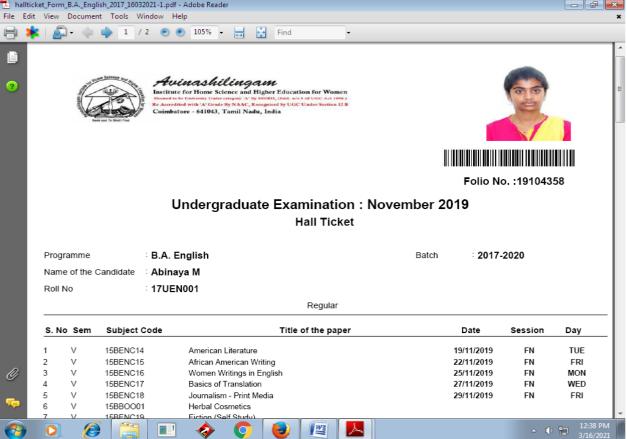
Using this menu we can track the list of students who have not paid their fees and the students for whom the exam application has not been entered yet



4. Regular Exam Hall Ticket Generation and Supplementary Exam Hall Ticket Generation

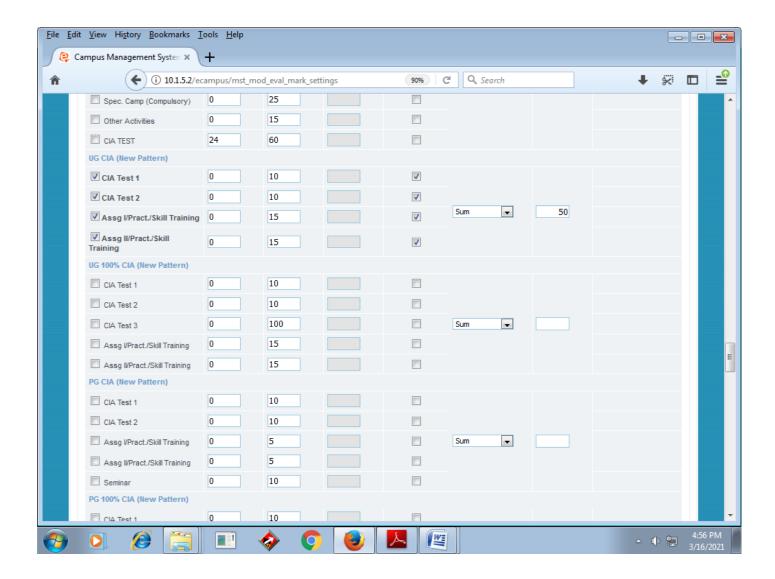
For the students who have applied for Exam and the attendance is Eligible, the hall tickets can be generated under this menu. At the time of generation a unique Folio No is created. It is printed at the top of Hall Ticket to avoid duplication. Regenerate Hall ticket option is also provided.





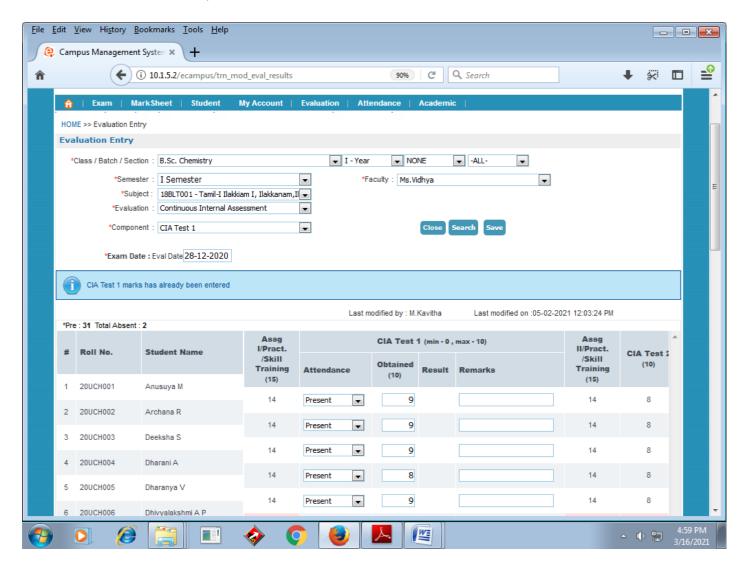
5. CIA & CE Weightage Settings

Weightage settings (Maximum marks, Minimum Marks , Marks Required for Pass) for both CE & CIA can be done using this menu



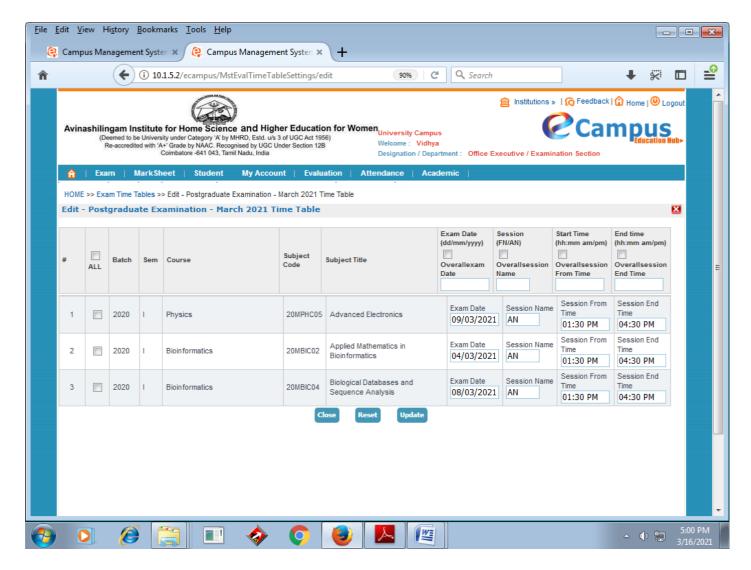
6. Evaluation Entry

CIA Marks can be entered by concerned staff using this menu. The marks entered by one staff for a subject cannot be deleted / edited by other staff



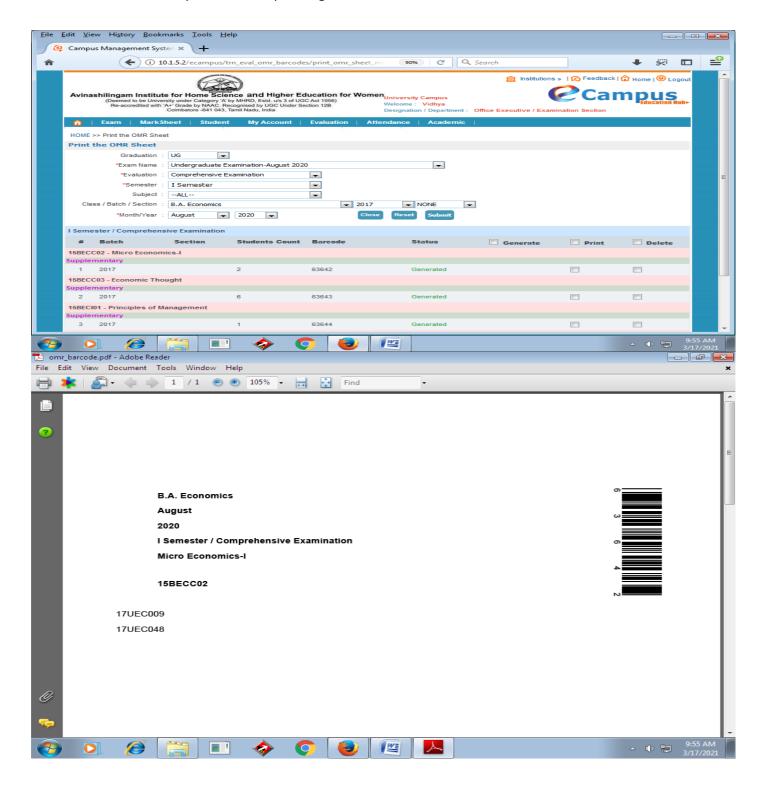
7. Exam Time Table Setting

The Exam date, time, session, start time and end time has to be set for every single subject. That action can be performed using the Exam Time table setting menu. Once it is done the Exam Time Table can be taken as a Report. The same will get displayed in Hall Ticket of the students.



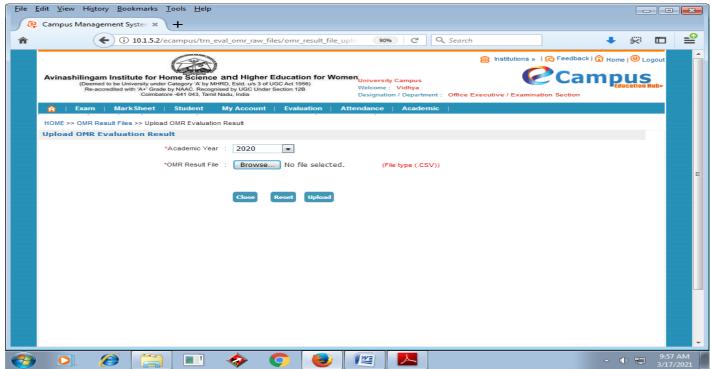
8. OMR Sheet Print

Once the Exam Application is generated and Hall Ticket is generated the OMR Sheet has to be printed. OMR Sheet printed subject wise and a Unique barcode is generated every time when OMR Sheet is generated. The barcode shall be used by staffs while uploading the marks.



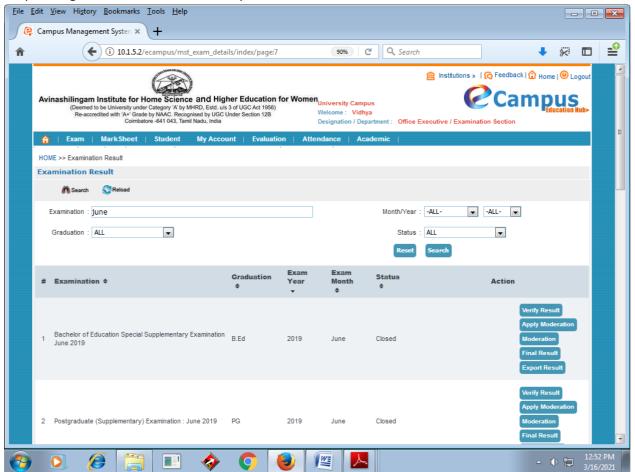
9. OMR Result Upload

The barcode which was generated at the time of OMR Sheet printing plays a major role here. The OMR Results are uploaded against the barcodes which carry the whole subject details hence making the upload process simple. The file to upload has to be in a csv file format



10.Process OMR Result / Exam Result Entry

After the OMR Results are uploaded, the same can be processed using this option. Two options are actually provided for uploading Result. One is OMR and the other is Exam Result Entry. Either one can be used for uploading. If there was a mistake in uploaded OMR then the result can be edited too.



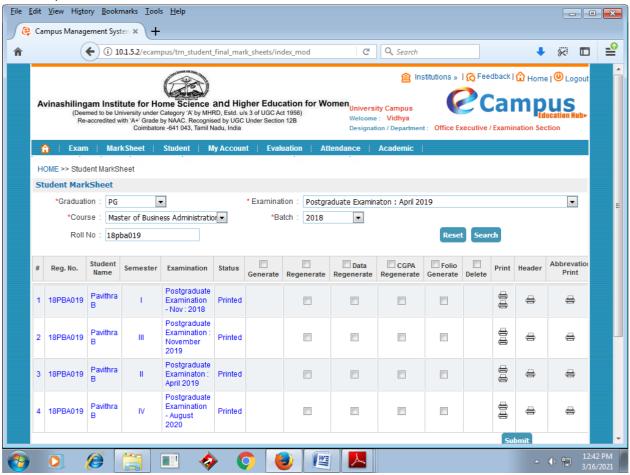
11. Moderation Process, Verify Result and Export Result

The Moderation analysis Report is provided to display what will be the result of the student if moderation is applied.(4/6,6/8) etc. Which will also allow the staffs to decide what moderation can be applied to the betterment in the result.

After applying the moderation the final result report can be verified. If all the reports are found to be correct then the Examination Result can be published in eCampus site. Students can view their result just by entering their roll numbers.

12.Student Mark sheet Generation

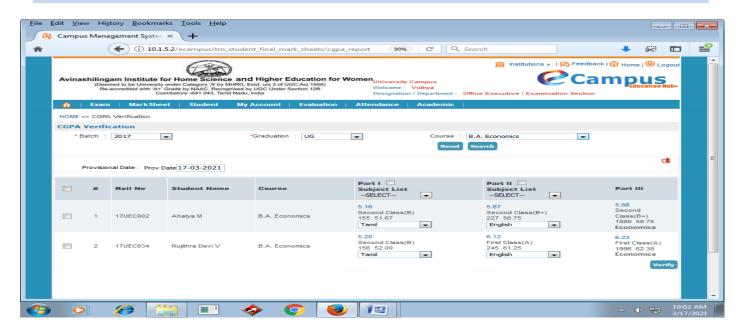
Student semester wise mark sheet can be generated once the result has been published. SGPA For the semester is also printed in the mark sheet



13.CGPA Verification, Provisional and Consolidated Mark Sheets

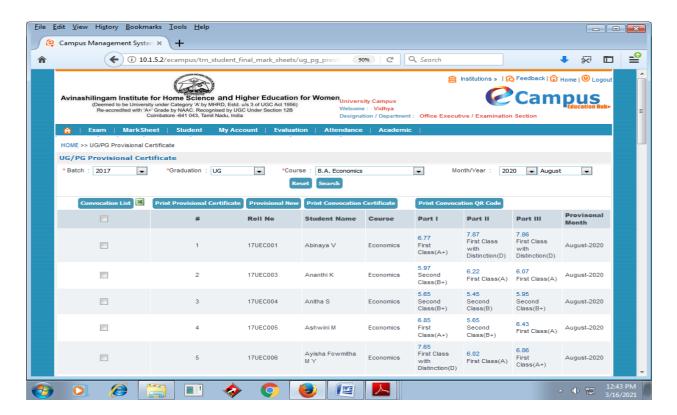
CGPA Verification need to be done when the student requires(at the end of course study) Provisional certificate and Consolidated mark sheet s(Provided for students who have cleared all papers and got graduated).

14. CGPA Verification



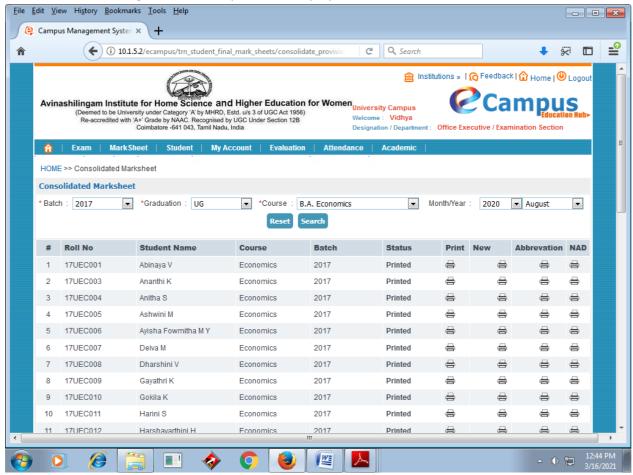
15. Provisional Certificate

Provisional Certificate / Convocation list / Degree certificate of students can be generated in this menu. Based on graduation, the partwise class ssification of CGPA differs for students

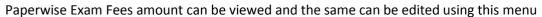


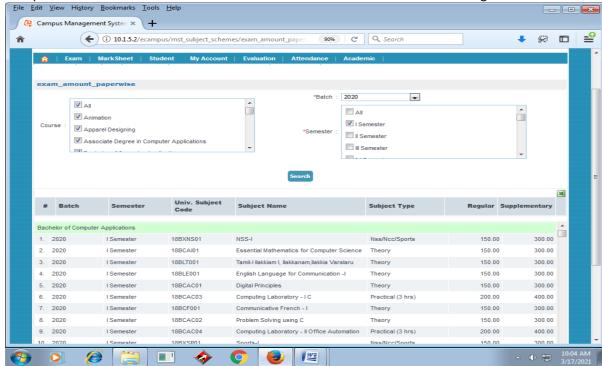
16. Consolidated Mark Sheets

Details like Credits Required for the completion of Programme, Credits Acquired, Additional Credits Earned, Partwise CGPA along with students photo are displayed in Consolidated Mark sheets.



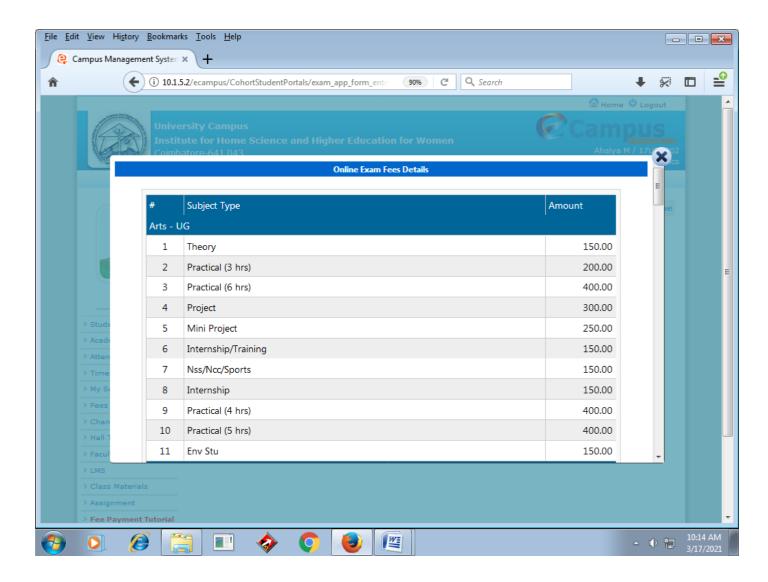
17. Exam Amount Paperwise





18. Apply Supplementary Exam Online

Students can apply the supplementary Exam using this screen . The menu is provided under student portal. After applying the supplementary exam fees , the student can pay the same in the payment portal. The regular Exam fee will automatically be loaded in payment portal based on the amount set for each paper in controller section and it is listed as below in the online payment portal.



19. Security Features Involved in the Controller Section

- Controller Section module is enabled only for few users in the application, Only the Authorized users have access to the module. If some other user tries to access the module, an error 'UnAuthorized Access' will get displayed
- > Screens like Marksheet generation, Consolidated Marksheets, Provisional Certificate generation can only be done by few users and the screen is enabled only from their Machine IPs. If the same user tries to get access from other Machines, then the screen will not get displayed
- > The entries made by one user cannot be edited/deleted by other user
- ➤ 4)If any changes are made in marksheet, then Marksheet Approval screen will be used by Higher official to check whether the changes made are brought to the notice and reason of edit is captured for future reference