



**AVINASHILINGAM INSTITUTE FOR HOME
SCIENCE AND HIGHER EDUCATION FOR WOMEN,
COIMBATORE- 641043**

COMMUNICATION SKILLS CENTRE

**REPORT OF THE
PART-IV COMPONENT -SOFT SKILLS COURSE**

ACADEMIC YEAR 2023-24

(EVEN SEMESTER)

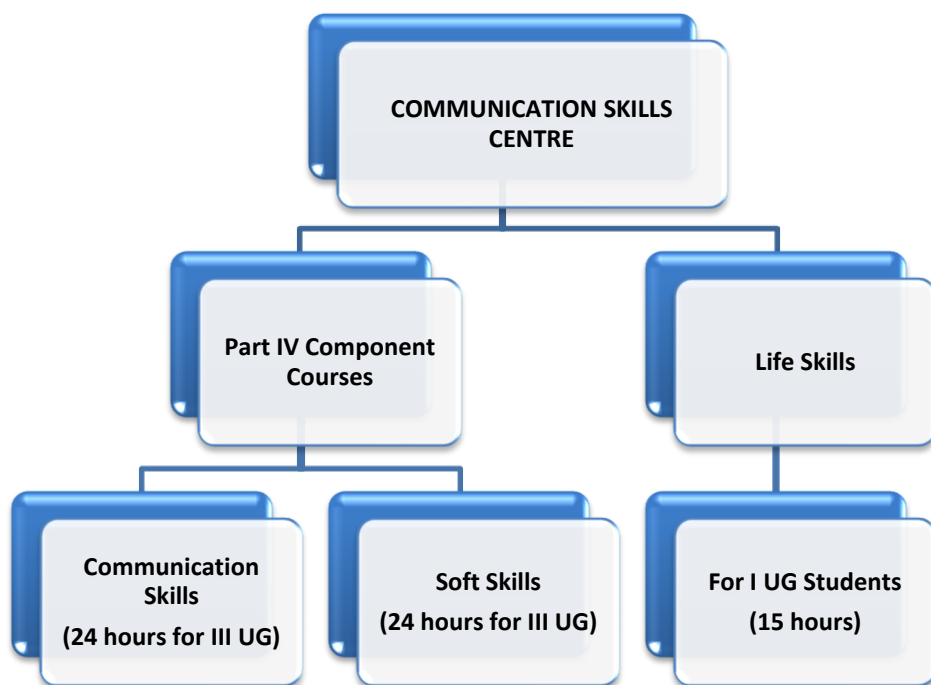
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Annexure-1- Questionnaire of the Students' feedback

1. PREFACE

The Communication Skills Centre functioning with an aim to elevate and enrich the holistic personality of the students by upgrading their skill sets, conducted the Skill Based Courses categorized under Part -IV component of the Undergraduate scheme. The courses are directed by the Coordinator- Communication & Soft Skills and handled by the in-house Team of Trainers- including newly appointed 4 trainers and 1 existing trainer.



During the EVEN semester of the academic year 2023-24, the III UG students- 2021 batch & the I B.Ed & B.P.Ed students- 2023 batch were offered "*Soft Skills*" (23BSSS01/23BDSS01) course, while the III B.E students were offered "*Communication Skills*"(23BECS01) with 2 hours of instruction per week. The trainers worked based on a pre-planned schedule and batch allotment for the 1600 students of III UG - 2021 batch and 110 students of Iyr B.Ed & B.P.Ed. .

2. COURSE OBJECTIVES:

1. To encourage all round development of students
2. To develop the right attitude through individual and group activities,
3. To help students understand self and other's personality better
4. Maintain a positive attitude and stay motivated all the time.

3. COURSE MODULES (UNITS):

- Increased awareness about the self
- Display enhanced knowledge of social and professional etiquette
- Ability to work in teams
- Practice positive thinking in interpersonal relationships
- Acquire confidence in stress management and cultivate emotional intelligence

4. TRAINING METHODOLOGY ADOPTED

Story Telling	Creative Visualization	Theme Based Learning Environment	Whole Brain Learning	Game & Activities
Introspection	Role Plays	Group Discussions	Simulation	Demonstration
Inquiry Based Learning	Case Study	Debate	Music & Dance	Brainstorming

Activities & Ice Breakers conducted:

- Simon says
- Dip Drop Dew
- Island Adventure
- Word Pyramid
- Word Ladder
- Extempore
- Six Thinking Hats
- Murder Mysteries
- Story Map
- Brainstorming
- Trip to the Moon
- Identify the personality
- Mock Group Discussion

5. TRAINING SCHEDULE

Main Campus

<u>Day Order</u>	<u>School</u>
1	School of Home Science
2	School of Physical Sciences & Computational Sciences
4	School of Biosciences
5	School of Arts & Social Sciences
6	School of Commerce & Management

Campus II

Day Order - 3	S.F Courses, School of Engineering B.Ed & B.P.Ed Courses
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6. Engineering Courses: - Communication Skills Module:

COURSE OBJECTIVES:

1. To help learners achieve proficiency in language in various real time situations
2. To enhance the communication skills of the learners through engaging activities

To encourage good reading habit among the students

COURSE MODULES:

- Attitude Development
- Goal Setting & Leadership Skills
- *Communication at the Workplace*
- Stress Management and Emotional Intelligence Skills
- Employability Quotient

Activities Conducted:

- Self Esteem Quiz
- Mirror game
- Big Fish- Small Fish
- S.M.A.R.T Goals
- Watch your TIME
- Small Talks- (Workplace scenario)
- Stand Up for Fillers
- Crazy Comics
- Role play on Stress Management
- Mock Personal Interview

7. EVALUATION PATTERN:

Arts & Science and Engineering	B.Ed & B.P.Ed
CIA- 60 [CIA-1 - 30, Attendance- 15, Assignment-15] CE- 40	CIA- 50; [CIA-1- 25, CIA-2- 25] CE-50

8. PAPER VALUATION & MARK ENTRY:

The following were the number of papers evaluated:

Particulars	Main Campus	Campus II- S.F courses	Engg courses	B.Ed & B.P.Ed
Assignment	1020	419	173	129
CIA-I	1028	426	199	130
CIA-II /CE	1028	426	199	130

The papers and assignments were divided among the 5 members of the team; and each trainer had to correct **1020 papers each.**

The mark entry for both CIA & CE of all the students was completed by the team before the date given for CIA entry by 09.05.2024.

RETEST

A Retest for the CIA-I/CIA II was conducted as follows:

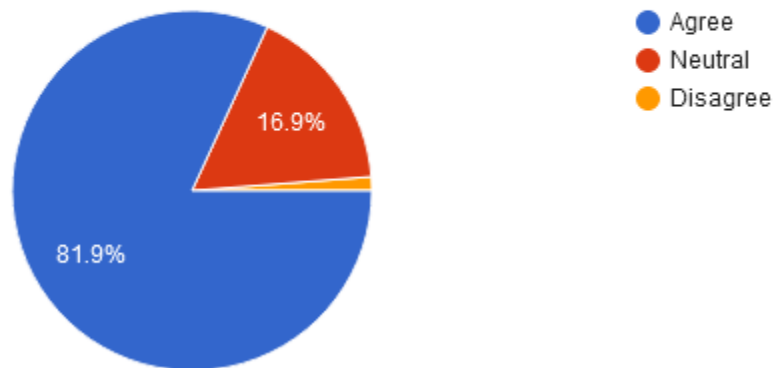
Campus	Class	Strength	Date
Main Campus	FSN, FSMD, B.Com PA, Psychology, Viscomm, Phy.Asst , Comp. Sci, BC-BT, Chemistry (one in each)	9	02.05.2024
Campus II	III UG- SF	11	02.05.2024
Campus II	III B.E	3	02.05.2024
Campus II	B.P.Ed	11	02.05.2024
Total		34	

9. STUDENTS' FEEDBACK

The students' feedback on the various aspects of the Soft Skills training is as follows.

The training has helped you improve your Interpersonal Skills.

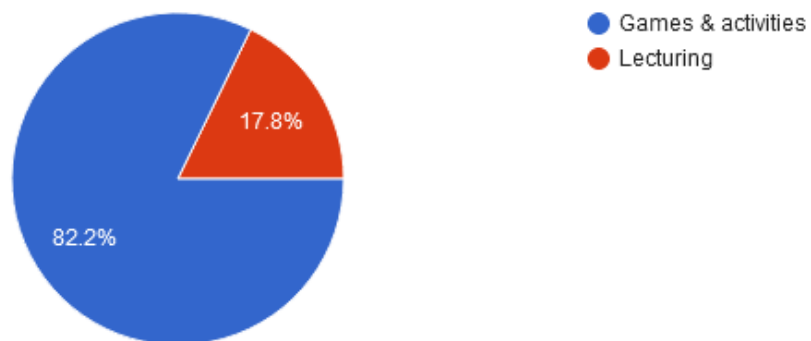
811 responses



82% of the students agree that the training has helped them improve their interpersonal skills which is key to Soft Skills development

The training included more of

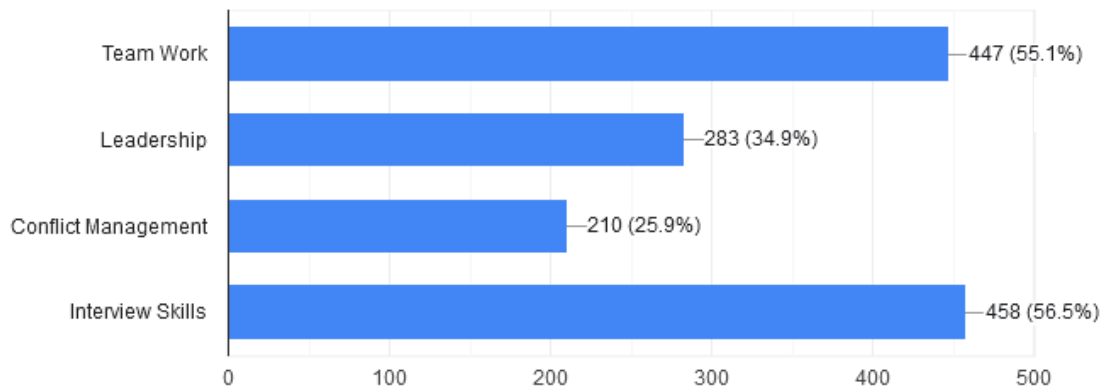
811 responses



The trainers conducted more activities and games which is the training methodology adopted. This is acknowledged by 82% of the students.

Which of the following skills, have you learnt more?

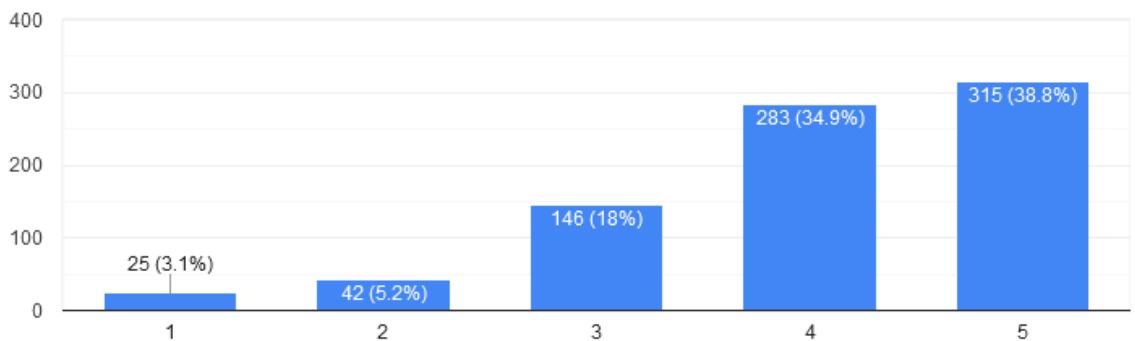
811 responses



Being Soft Skills, the activities focused more on Teamwork & Interview Skills which are essential employability skills for the students.

Rate your overall experience during the training

811 responses



The overall rating for the students' experience during the course is considerably high as 74% of the students have rated 4 & above