



**Avinashilingam Institute for Home Science and Higher Education for Women**  
(Deemed to be University under Category A by MHRD, Estd. u/s 3 of UGC Act 1956)  
Re-accredited with A+ Grade by NAAC. Recognised by UGC Under Section 12 B  
Coimbatore - 641 043, Tamil Nadu, India

**Minutes of the IQAC Meeting held on 03.10.2023**

Meeting of the Internal Quality Assurance Cell was convened by the IQAC Coordinator (i/c) Dr.K.Arockia Maraichelvi of Avinashilingam Institute for Home Science and Higher Education for Women at 03.30 p.m on 03.10.2023 in the IQAC Office.

**Members Present:**

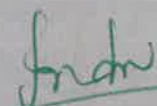
Dr.K.Arockia Maraichelvi	- Coordinator IQAC (i/c)
Dr.S.Thilagamani	- Assistant Professor Dept. of FSMD
Dr.S.Meenakshi	- Assistant Professor Dept of Home Science Extension
Dr. V Sasirekha	- Assistant Professor Dept. of Physics
Dr. M Krishnaveni	- Assistant Professor Dept. of Computer Science
Dr. M Kavitha	- Assistant Professor Dept. of Tamil
Mrs.R.Sudha	- Assistant Professor Dept of Psychology
Dr.R.Karthiyayini	- Assistant Professor Dept. of Botany
Dr.M.Rajeswari	- Assistant Professor Dept of Bioinformatics
Dr. P Deivanai	- Assistant Professor Dept. of Commerce and Management
Dr. T Amutha	- Assistant Professor Dept. of Commerce
Dr.C.Karthik Deepa	- Associate Professor Dept of Education
Dr.R.Pappa Ammal	- Associate Professor Dept of Science & Humanities
Dr.B.Geethagnanaselvi	- Assistant Professor Dept of Mathematics

## The Agenda of the Present Meeting

AQAR 2022 – 2023 preparation

### Matters Discussed

- The criteria wise in charge among the IQAC Committee members for preparing AQAR 2022 – 2023 are as follows
  - Criteria I -Mrs.Thilagamani and Mrs. V.Ezhilarasi.
  - Criteria II -Mrs.C.Karthik Deepa and Mrs.S.Meenakshi,
  - Criteria III -Mrs.V.Sasirekha, Mrs.M.Rajeswari, K.Sathyabamavathy
  - Criteria IV -Mrs. P.Deivanai, Mrs.T.Amutha and Mrs. .M. Krishnaveni.
  - Criteria V -Mrs.R.Sudha, and Mrs.A.Divya Priya
  - Criteria VI -Mrs.M.Kavitha and Mrs.R.Karthiyayini
  - Criteria VI -Mrs.R.Nithya, Mrs.R.Pappa Ammal and Mrs.S.Gowri
- Dr.B.Geethagnanaselvi and Dr.N.Krishnaveni are introduced as new committee members to all IQAC Members to work for Criteria V and Criteria I respectively.
- Discussed AQAR Criteria template details that had been sent to committee members last week after consolidating the department details.
- All Criteria in charge faculty expressed their concerns and needs to refine the collected data. Listening to their concerns of unfilled and inability to retrieve evidences, IQAC decided to send the collected department wise details along with the consolidated templates
- Dr.P.Deivanai also expressed to collect ICT Enabled geotag photos as a new template to ease the process so IQAC decided to send an additional template to the departments.
- Planned to conduct meeting with HOD's & IQAC in charge staff of all the departments after refilling the templates to fill in missing information.
- End of the meeting Dr.K.Arockia Maraichelvi coordinator (i/c) thanked the members and concluded the meet by asking the members to update the status of data by next week.

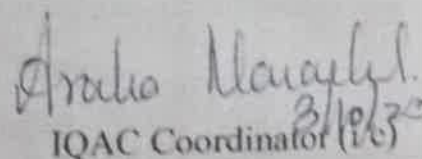


**Registrar**

Avinashilingam Institute for Home Science  
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Estd. u/s 3 of UGC Act 1956  
Coimbatore - 641 043, Tamil Nadu, India

**Director - IQAC**

Avinashilingam Institute for Home Science  
and Higher Education for Women  
Coimbatore - 641043, Tamil Nadu, India

  
3/10/2020  
**IQAC Coordinator (i/c)**



# Avinashilingam Institute for Home Science and Higher Education for Women

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Coimbatore - 641 043, Tamil Nadu, India

## Internal Quality Assurance Cell

Date: 03.10.2023

Time: 3:30 p.m

Venue: IQAC Office

### Attendance

Sl.No	Members	Signature
1.	Dr.K.Arockia Maraichelvi	Arockia Maraichelvi
2.	Dr.K. Ramya	
3.	Dr.S. Thilagamani	S.Thuby
4.	Dr.S. Meenakshi	meenakshi
5.	Dr.V. Sasirekha	Sasirekha
6.	Dr.M.Krishnaveni	Krishna V.
7.	Dr. M Kavitha	M. Kavitha 23/10/2023
8.	Mrs.Sudha R	R. Sudha 3/10/23
9.	Dr.R. Karthiyayini	R. Karthiyayini 3/10/23



10.	Dr. M Rajeswari	M. Rajeswari
11.	Dr.P Deivaani	Dr. P. Deivaani 3/10/23.
12.	Dr.T Amutha	T. Amutha 3/10/23
13.	Dr. K Sathiyabamavathy	
14.	Dr.C Karthick Deepa	Karthick Deepa 3/10/23
15.	Dr. Divya Priya. A	
16.	Dr. R Nithya	R. Nithya 3/10/2023
17.	Dr. R Pappa Ammal	
18.	Mrs. S. Gowri	
19.	Dr B Geetha Gnanaselvi	
20.	Dr B. Geethagnanaselvi Dr Krishnaveni	B. Geetha 03/10/2023

Arocha Narasimhan  
3/10/23

Director - IQAC  
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Registrar

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### **Minutes of the IQAC Meeting held on 17.08.2023**

Meeting of the Internal Quality Assurance Cell was convened by the IQAC Coordinator (i/c) Dr.K.Arockia Maraichelvi of Avinashilingam Institute for Home Science and Higher Education for Women at 03.30 p.m on 17.08.2023 in the IQAC Office.

#### **Members Present:**

Dr.K.Arockia Maraichelvi	- Coordinator IQAC (i/c)
Dr. V Sasirekha	- Assistant Professor Dept. of Physics
Dr. M Krishnaveni	- Assistant Professor Dept. of Computer Science
Dr. M Kavitha	- Assistant Professor Dept. of Tamil
Dr.R.Karthiyayini	- Assistant Professor Dept. of Botany
Dr. P Deivanai	- Assistant Professor Dept. of Commerce and Management
Dr. T Amutha	- Assistant Professor Dept. of Commerce
Dr. K Sathyabamavathy	- Assistant Professor Dept. of Tourism and Management
Dr. A.Divyapriya	- Assistant Professor Dept. of Education

#### **The Agenda of the Present Meeting are**

- The members were thanked for their support in compiling the AQAR data of 2021 - 2022
- They were explained regarding the preparation of AQAR 2022 - 2023 in the revised AQAR Templates.

- Criteria wise staff members were allocated and explained the source of collecting data followed by evidence for the year 2022 – 2023.
- Members were asked to share their experience in collecting AQAR data for the year 2021 – 2022 and its difficulties. Based on the same few corrections were made for better process.
- The following are the members of IQAC Allotted for preparing AQAR 2022 – 2023.

Criteria I -Mrs.Thilagamani and Mrs. V.Ezhilarasi.

Criteria II -Mrs.C.Karthik Deepa and Mrs.S.Meenakshi,

Criteria III -Mrs.V.Sasirekha, Mrs.M.Rajeswari, K.Sathyabamavathy

Criteria IV -Mrs. P.Deivanai, Mrs.T.Amutha and Mrs. .M. Krishnaveni.

Criteria V -Mrs.R.Sudha, and Mrs.A.Divya Priya

Criteria VI -Mrs.M.Kavitha and Mrs.R.Karthiyayini

Criteria VI -Mrs.R.Nithya, Mrs.R.Pappa Ammal and Mrs.S.Gowri

- End of the meeting coordinator asked the members to update the status of data collection by next week
- On the day of the meeting the templates were circulated through mail initiating the data collection to members and the Heads of the departments
- At the end of the meeting Dr.K.Arockia Maraichelvi coordinator (i/c) thanked the members and concluded the meet.

*Arockia Maraichelvi*  
17/8/23

*[Signature]*  
**Registrar**  
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### Internal Quality Assurance Cell

Date : 17.08.2023

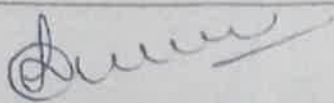
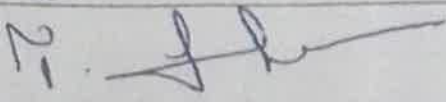
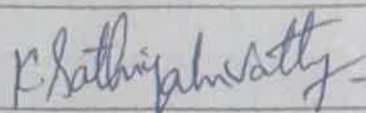
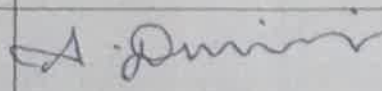
Time : 3.30 p.m

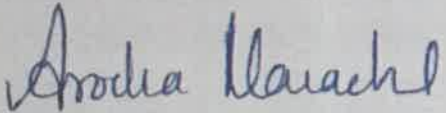
Venue: IQAC Office

#### Attendance

Sl.No	Members	Signature
1.	Dr.K. Arockia Maraichelvi	Arockia Maraichelvi 17/8/23
2.	Dr.K Ramya	
3.	Dr.S Thilagamani	
4.	Dr.S Meenakshi	S Meenakshi 17/8/23
5.	Dr.V Sasirekha	Sasirekha 17/8/23
6.	Dr.M Krishnaveni	M Krishnaveni 17/8/23
7.	Dr.M Kavitha	M Kavitha 17/8/2023
8.	Mrs.Sudha R	
9.	Dr.R. Karthiyayini	R Karthiyayini 17/8/2023



Sl.No	Members	Signature
10.	Dr.M Rajeswari	
11.	Dr.P Deivanai	
12.	Dr.T Amutha	
13.	Dr.K Sathyabamavathy	
14.	Dr.C Karthik Deepa	
15.	Dr.Divya Priya, A	
16.	Dr.R Nithya	
17.	Dr.R Pappa Ammal	
18.	Mrs. S. Gowri	

  
17/8/23

  
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A meeting of the core members of IQAC was held on 02.06.2023 at 11.a.m in the Hi-Tech Seminar Hall of the Institution. The Vice Chancellor and the Chair Person of IQAC Dr.V.Bharathi Harishankar conducted the proceeding of the meeting on the following agenda

- Prayer
- Welcome
- Presentation of IQAC Report for the Academic year 2022-23
- Presentation of Annual Report 2021-2022
- Presentation of Quality Week Report
- IQAC Plan of Activities for the Academic Year 2023- 2024
- Plan of activities in collaboration with RDC for the Academic year 2023- 2024
- Plan of activities in collaboration with Dean Academics for the Academic year 2023- 2024
- Discussion and Experts Suggestion
- Vote of Thanks

## **Members :**

### **Chairperson - IQAC**

Dr.VBharathi Harishankar

### **Senior Administrative Officials**

Dr. S Kowsalya

Dr. K Manimozhi

Mr.SLakshmanan

### **Coordinator**

Dr.UJerinabi

### **Assistant Coordinator**

Dr.K.ArockiaMaraichelvi

### **Core Committee Member**

Dr.KRamya

## **Faculty Members**

### **School of Home Science**

Dr.SThilagamani

Dr.NDeepaSathish

Dr. S Meenakshi

### **School of Physical Sciences and Computational Sciences**

Dr. V Sasirekha

Dr.M.Krishnaveni

### **School of Arts and Social Sciences**

Dr. M Kavitha

Mrs. Sudha R

Mrs.VEzhilarasi

### **School of Biosciences**

Dr. R Karthiyayini

Dr. M Rajeswari

### **School of Commerce and Management**

Dr.PDeivanai

Dr. T Amutha

Dr.KSathyabamavathy

**School of Education**

Dr. C Karthik Deepa

Dr. Divya Priya

**School of Engineering**

Dr.RNithya

Dr.RPappaAmmal

Mrs. S. Gowri

**Management Representative**

Dr.Gowri Ramakrishnan

**External Expert Academic**

Dr. Anne Mary Fernandez

Dr. Pramod K Nayar

Dr.N.Ponpandian

**External Expert Industry**

Dr.S.Abhaya Kumar

**Alumni Representative**

Chitra Parthasarathy

**Student Representative**

Ashika J

The General Body Committee meeting was initiated with a prayer and Dr. U.Jerinabi, IQAC Coordinator welcomed the gathering

**Item.No.1.2: Presentation of IQAC Report for the academic year 2022- 2023**

Resolution: The IQAC Coordinator Dr.U.Jerinabi presented the IQAC Annual Report for the academic year 2022 – 2023. Highlighting the major achievements of IQAC such as pursuing 84<sup>th</sup> rank in the NIRF under University category

The coordinator even focused on major quality initiatives for the year 2022 – 2023 such as implementation of NEP 2020.Mentoring other institution for the preparation & Submission of NAAC – SSSR, Preparation of Institutional Academic & Administrative Audit for the year 2020 – 21 & 2021 – 22. Submission of AQAR 2021 – 22 and preparation of AQAR 2022 – 23.

Preparation of Stakeholder Feedback Analysis, Student Satisfaction Survey and Action taken Report for the same. Organizing the collaborative Conferences & Workshops on Quality aspects in Higher Education

Developing Eligibility, Screening and Selection Criteria for Seed Money Grants and Minor Research Projects. Verifying and validating the data required by UGC & Ministry of Education, Preparation of Thanks Giving Report and other Statutory Meeting Reports

**Item No.1.3: Presentation of Annual Report 2021 – 2022**

Resolution: Dr.K.Arockia Marichelvi Assistant Coordinator IQAC, presented the Institutional Annual Report for the academic year 2021 -2022, She briefly explained the Vision and Mission of the institution, Major achievements of the Institute, Faculty and Students . Presented about the Institutional Performance and Accolades, Research and Innovations of our Institutions during the academic year 2021 -22

**Item No.1.4: Presentation of Quality Week Report**

Resolution: Mrs.R.Sudha Assistant Professor in School of Arts and Social Science. Presented the detailed report of Quality Week “Seven Day National Workshop in Collaboration with NAAC on post NAAC Quality enhancement in Higher Institutions” organized between Aug 22<sup>nd</sup> to Aug 28<sup>th</sup>.

Highlighted the points that the participants get benefitted from 7 criteria's with various sessions like special address, overview of the invites with relevant topics and discussed about feedback and valuable suggestions, hands on training and thanked the Management & Higher Authorities for the conduct of workshop with National and International Collaborative

**Item.No.1.5: Presentation of IQAC Plan of Activities for the academic year 2023 – 2024**

Resolution: Dr.U.Jerinabi IQAC Coordinator briefly explained the plan of activities such as Conduct of Periodical IQAC Meeting, IDP Committee Meeting, Collection of data for AQAR & Submission of AQAR for the academic year 2022 - 23 and preparation NIRF, PBAS/Self Appraisal for faculty, Quality Initiative Workshops, Conferences & Seminars in collaboration with Research and Development and Academic Affairs, Internal & External Academic and Administrative Audit

Collecting feedback of curriculum from Students and Other Stakeholders, Preparing Student Induction program and Satisfaction Survey, Formation of Quality Circle and Finalizing Best Practice Database

**Item.No.1.6: Plan of Activities in Collaboration with Dean Research and Development for the academic year 2023 – 2024**

Resolution: Dr.Lalitha Dean Research and Development gave overview about the Resurgence Software and how it is working in updating the data of Patents and Publications of Journals and Research Scholars details

**Item No.1.7: Plan of Activities in Collaboration with Dean Academic for the Academic year 2023 – 24**

Resolution: Dr.Padmavathy Dean Academic briefly explained the frameworks and syllabus in very well manner for the entire Annual Report for the Institution

She explained about the various Seminars, Conferences & Workshops organized together with IQAC to educate the faculty members in Higher Education Institutions



## **Major Outcomes of the open discussions**

### **Expert Suggestions:**

- Quality week effort was an impressive effort with National and International eminent Resource
- Blended Learning, AI Initiatives for learning skills are good
- Examination reforms can be concentrated more, should understand the latest Testing Technologies and Grading Technologies need upgrading more Automation i.e End to End Automation Integration should progress IQAC need to monitor
- Gender empowerment & Gender Neutrality especially in IDP and Socially Backward Women
- Institutional rule can be changed to accommodate the changing Gender Rules
- R&D Social Sciences are lagging behind so more interdisciplinary research could be promoted, Social should combine with Scientific aspects
- Significant Implementation of NEP
- Faculty empowerment programme: should encourage by giving incentives for faculties if they publish or get awards from other institutions to improve the quality culture of the institutions
- Success of the institution depends on the evaluation of both internal and external.
- Quality of publication is most important especially in Q1 Journals.
- Faculty rooms should be improved with small cabins for each faculty.
- Curriculum is Good LOCF and OBE.
- Lack in federal learning and teaching conduct some program in preparing online courses like Swayam and Mooc Courses. A Studio to help and prepare these online learning materials.

### **VC Madam Response to External Suggestions.**

- We have conducted an IT-ICT audit and decided on verticals to maintain the website.
- To use full potential of IT-ICT design cell for end to end automation. We are still in preliminary stage need to improve.
- NEP conflict we understand that it gives a space to frame models that are suitable for students (Tamil & English are present) this is a work in progress we are tiring to bring in a balance between NEP and state requirements of education policy.

### **VC Inputs**

- Look at the vision 2040 document and review what need to be done to achieve the milestone to indicate.
- R&D cell will prepare academic events calendar for all and spread over the entire academic year.
- Usage statistics of researgence software centralized data cell as a functional aspect of IQAC.

**VC Madam suggested for Dean and Academic**

- AADC activities need not be replicated.
- Need to have a committee that to include COE, ARAC to start reforms in evaluation.
- PhD Progression from admission to certification needs to be evaluated.
- More support mechanism for PhD exam reforms also to be included.
- Distinct roles and responsibilities of NEP cell and IQAC.
- Action taken report for suggestion of external experts to help monitor our progress.

At the end of the meeting the Registrar Dr.S.Kowsalya Madam thanked the members and concluded the meet.

  
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