



Avinashilingam Institute for Home Science and Higher Education for Women
 Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD (now MoE)
 Re-accredited with A++ Grade by NAAC. CGPA 3.65/4, Category I by UGC
 Coimbatore - 641 043, Tamil Nadu, India

Revised Examination Fees / Other Fees and Remuneration Rates for Various Examination Related Works with effect from 01.07.2025

A. Examination Fees and Other Fees

S.No.	Particulars	Fees Rs.
1	Cost of Application (common for all)	75
2	Cost of Statement of Mark Sheet (MS)	150
3	Provisional Certificate (PC) except M.Phil. & Ph.D.	300
4	Provisional Certificate (PC) M.Phil.	400
5	Provisional Certificate (PC) Ph.D.	1000
6	Consolidated Mark Statement (CSM)	500
7	Request for correction in MS / CSM / PC (per sheet excluding the Cost of Certificate)	500
8	Re-Print (per sheet)	
	Statement of Marksheet(MS)	300
	Consolidated Mark Statement (CSM)	1000
	Provisional Certificate (PC) except M.Phil. & Ph.D.	600
	Provisional Certificate (PC) M.Phil.	800
	Provisional Certificate (PC) Ph.D.	2000
9	Rank Certificate	250
10	Pass Certificate to those who have successfully completed and pass the course	500

S.No.	Particulars	Fees Rs.
11	<u>Duplicate Certificate (per sheet)</u>	
	For Mark Sheet – 1 st Time	3000
	For Mark Sheet – 2 nd Time	4000
	For PC/ Rank / CSM - 1 st Time	3000
	For PC/ Rank / CSM - 2 nd Time	4000
12	<u>Search Fee – Rank Certificate</u>	
	i) Within 1 Year	-
	ii) after 2 Years but before 5 years	1000
	iii) after 5 Years but before 10 years	1500
	iv) after 10 Years but before 15 years	2500
	v) after 15 Years	5000
13	Transcript	1000
	WES	300
14a.	<u>Fees for Genuine Certification (including through e-Sanad) (Except Ph.D)</u>	
	i) Request through Private concern	1500
	ii) Request through any Govt. body / Govt. aided (Fee exemption for Assistant Section Officers (DRASOs) recruited through Staff Selection Commission (SSC) and all those seeking certificate of Genuineness by the Bar Council)	1000
	iii) Foreign	1500
14 b.	<u>Fees for Genuine Certification (including through e-Sanad) (for Ph.D)</u>	
	i) Request through Private concern	Refer Annexure - 1A
	ii) Request through any Govt. body / Govt. aided (Fee exemption for Assistant Section Officers (DRASOs) recruited through Staff Selection Commission (SSC) and all those seeking certificate of Genuineness by the Bar Council)	Refer Annexure - 1A
	iii) Foreign	Refer Annexure - 1A

S.No.	Particulars	Fees Rs.
15	<u>Exam Fees per Theory Paper:</u> <u>(Including Inbuilt and Computer Based Test)</u>	
	UG / B.Voc / Diploma / Certificate Course	200
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	500
	B.Ed./ B.P.Ed./ PG Diploma	250
	B.E. / Integrated M.Tech. (I, II,III Year) / PG	300
	PG - Clinical Psychology / Clinical Embryology	700
	M.Com./ M.C.A./ M.Ed.	400
	M.B.A./ M.E. / Integrated M.Tech. (IV,V Year) / M.Phil.	500
	Ph.D. – Part I Course Works	Refer Annexure - 1A
	<u>Fees for Remark Courses (Non CGPA Courses)</u>	
	UG - All Programmes Including B.E / B.Voc / B.Ed / B.P.Ed	200
	<u>Fees for Remark Courses (Non CGPA Courses)</u>	
16	<u>Internship / Training / Skill Training / Inplant Training / Industrial Internship (per paper)</u>	
	UG / Diploma / Certificate Course	200
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	300
	B.Voc. / B.Ed. / B.P.Ed.	250
	PG	300
	PG- Clinical Psychology / Clinical Embryology	500
	M.E.	500
	B.E. / M.Ed.	400

S.No.	Particulars	Fees Rs.
17	<u>Fees for Practicals (3 hrs) / Workshop Practicals / Workshop Practices Laboratory per paper</u>	
	UG / B.Voc. / Diploma / Certificate Course / PG Diploma	250
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	750
	B.Ed./ B.P.Ed.	300
	B.E. (Except Workshop Practicals / Workshop Practices Laboratory) / PG	400
	B.E.(Workshop Practicals / Workshop Practices Laboratory)	600
	PG - Clinical Psychology / Clinical Embryology	1000
	M.Com./ M.B.A./ M.C.A./ M.E.	500
	M.Ed.	450
18	<u>Fees for Practicals (6 hrs)/ per paper</u>	
	UG/ B.Voc. / Diploma / Certificate Course	500
	B.Ed. / PG	600
19	<u>Mini Project</u>	
	UG	200
	B.Voc. / PG	300
	PG - Clinical Psychology / Clinical Embryology	700
	B.E./M.C.A./M.B.A./M.Ed.	400
	M.E	500

S.No.	Particulars	Fees Rs.
20	<u>Thesis / Project / Research Project / Project and Viva Voce / Dissertation</u>	
	UG / B.Voc./ Diploma / Certificate Course	400
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	600
	B.Ed. / B.P.Ed./ PG / PG Diploma	600
	PG - Clinical Psychology / Clinical Embryology	1200
	B.E. (Project Phase I / Project Phase II)/ M.E. (Dissertation - I)	500
	M.Com./ M.C.A./ M.Ed.	750
	M.B.A.	1000
	M.E. (Dissertation - II)	1600
	M.Phil	1800
21	i) Exam Fee Penalty (for 5 Working days) /per day	50
	ii) Special Penalty fee after expiry with penalty period	500

S.No.	Particulars	Fees Rs.
22	Condonation Fee (Except Ph.D)	1500
23	i) Arrear Exam Fee - All Programmes	Double the amount of Regular Fee
	ii) Special Supplementary Exam Fee – All Programmes	Three times the amount of Regular Fee
24	<u>Extension for Thesis submission</u>	
	M.Phil. (up to 2 times)	
	First Extension	1200/ per 6 months
	Second Extension	1200/ per 6 months
	Ph.D. (up to 4 extensions)	Refer Annexure - 1A
	M.Phil. - penalty for payment of extension fee (defaulters)	250 per month
25	Ph.D. - penalty for payment of extension fee (defaulters)	Refer Annexure -1A
	<u>Ph.D.</u>	
	i) Synopsis Submission	Refer Annexure - 1A
	ii) Revision and Re-Submission of Ph.D. Thesis	Refer Annexure - 1A Thesis evaluation – Indian examiner fee
		Refer Annexure - 1A Thesis evaluation – Foreign examiner fee
	iii) Re-registration Fee (upto 2 times)	Refer Annexure -1A

S.No.	Particulars	Fees Rs.
26	Transparency (UG / PG/ P.G.Diploma Theory papers only)	2.00 per written pages
27	Retotalling (UG / PG/ P.G.Diploma Theory papers only) / per paper	250
28	<u>Revaluation Fee per paper</u>	
	UG All Programmes / B.E.	550
	PG All Programmes / M.E/ PG Diploma	700
	M.B.A. / M.C.A.	750
	B.Ed./B.P.Ed./ M.Ed.	600

Postal Charges

S.No.	Particulars	Fees Rs.
1	To send the final Semester Mark sheets by Registered post (MS / CSM / PC) (for all programmes)	150

Penalty

S.No.	Particulars	Fees Rs.
1	Mistakes made in CIA & CE Marks Entry per title	250
2	Mistakes made in Certificates of various courses (per certificate)	50

B. Remuneration Rates (External Only)

Question Paper Setting (Per Question Paper)

S.No.	Particulars	Remuneration Rate Rs.
1	Certificate Course	125
2	Diploma	350
3	UG All Programmes	600
4	B.Ed./B.P.Ed.	600
5	B.E.	900
6	PG Diploma	500
7	PG All Programmes	800
8	M.Ed.	800
9	M.E.	900
10	M.Phil / Ph.D. – Part I Course Work	900

Scheme of Valuation (Per Scheme)

S.No.	Particulars	Remuneration Rate Rs.
1	Certificate Course / Diploma	125
2	UG All Programmes / B.Ed./ B.P.Ed./ PG Diploma	200
3	B.E./ M.E.	600
4	PG All Programmes / M.Ed. / M.Phil./ Ph.D. – Part I Course Works	300

Conduct of Theory Examinations

S.No.	Particulars	Remuneration Rate Rs.
1	Scribe Allowance (per session)	
	a. Internal Examinations	150
	b. Semester Examinations	300

Conduct of Practical Examinations

S.No.	Particulars	Remuneration Rate Rs.
1	<u>Question paper setting for UG / PG / B.Ed./ B.P.Ed. / M.Ed. / PG Diploma – per set</u>	
	i) For Single Batch	100
	ii) For More than Single batch	75
2	<u>Examiners Remuneration</u> (Including Preparation, Evaluation and Record) per candidate	Minimum Payable per session Rs. 350 (All Courses)
	Certificate Course/Diploma	15
	UG / B.E. (3hrs Practicals)	30
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	2000 per practical session (3 Hours – Max 20 students per session) (Including Question Paper Setting)

S.No.	Particulars	Remuneration Rate Rs.
	UG (more than 3hrs Practicals)	40
	B.Ed. / B.P.Ed.	40
	M.Ed.	50
	PG / PG Diploma/M.E.(3hrs Practicals)	40
	PG - Clinical Psychology / Clinical Embryology	2000 per practical session (3 Hours – Max 20 students per session) (Including Question Paper Setting)
	PG/PG Diploma (more than 3hrs Practicals)	80
3	Skill Training (per candidate) B.Voc.	30
4	Project/Dissertation/Thesis valuation (for individual projects - per candidate / for group projects – per project) UG / B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	100
	B.E.	100 (Per Project)
	PG / PG - Clinical Psychology / PG -Clinical Embryology	150
	M.E.	200
	M.Ed.	175
	M.Phil.	200
	Ph.D. (Indian Examiner)	2000
	Ph.D. (Foreign Examiner)	\$200
	Ph.D. Thesis Valuation after incorporating correction (Indian Examiner)	1,000
	Ph.D. Thesis Valuation after incorporating correction (Foreign Examiner)	\$50

S.No.	Particulars	Remuneration Rate Rs.
5	<u>Mini Project</u> B.Voc (AI & ML)	15
6	<u>VivaVoce (per candidate)</u>	
	UG/ B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP / B.E.	10
	PG / Clinical Psychology / Clinical Embryology / M.Ed. / M.E.	25
	M.Phil.	100
	Ph.D.	1500

Conduct of Central Valuation

S.No.	Particulars	Remuneration Rate Rs.
1	<u>Valuation (per script)</u> Certificate Course / Diploma	10
	UG	16
	B.Sc. (Phy.Asst) / BPT / B.Optom. / B.ASLP	40
	B.Ed./ B.P.Ed./ B.E./ PG	20
	PG - Clinical Psychology / PG - Clinical Embryology	50
	PG Diploma	15
	M.Ed. / M.E.	25
	M.Phil. / Ph.D. – Part I Course Work	50
	Minimum Payable UG / PG All Programmes	100

S.No.	Particulars	Remuneration Rate Rs.
2	Revaluation(Minimum Payable)	
	Certificate Course /Diploma/ UG All Programmes	100
	B.Ed./B.P.Ed.	100
	B.E.	100
	PG Diploma/ PG All Programmes	100
	M.Ed.	100
	M.E.	100
3	Refreshment charges per Examiner/Staff -per day	50 @

Postal Charges

S.No.	Particulars	Remuneration Rate Rs.
1	<i>Postal Charges</i>	Actual Rate (Original Receipt to be enclosed)

Question Paper Scrutiny Board

S.No.	Particulars	Remuneration Rate Rs.
1	Sitting Fee (per day/per visit) (1 External)	300
2	Per Question Paper (All Courses)	50

@ - Subject to change in price.

Other Items – General (External only)

S.No.	Particulars	Remuneration Rate Rs.
1	Travelling Allowance for all Exam related works	
	By Bus (per km)	7.00 (Maximum 250 km one way)
	By Own Car/Taxi	<p>a. Only for Ph.D.</p> <p>Mileage rate @ Rs.12 /- per km. Travel in the car shall be allowed up to 250 kms. (maximum) one way. (12 x 250 x 2) / Actual Taxi Fare (on production of receipt)</p> <p>b. All Exam Related works (Except Ph.D)</p> <p>Mileage rate @ Rs.12 /- per km. Travel in the car shall be allowed up to 100 kms. (maximum) one way. (12 x 100 x 2) / Actual Taxi Fare (on production of receipt)</p>

S.No.	Particulars	Remuneration Rate Rs.
	By Train	A/C II Class (On production of original ticket) If not A/C III Class
	By Flight (Only for Ph.D Viva Voce)	To be booked before 21 days (Economy Class)
2	Dearness Allowance for all Exam related works	
	Local	250
	Outstation	350
3	Sitting Fee (per day/per visit)	
	Doctoral Committee	1500